



# The ILS Company, LLC

# Client User Manual – Web Services

Revision: December 13, 2011







# nts

Carretera Saltillo - Zacatecas KM 4.5

Saltillo, Coah., MX 25315

Ph:(011) 52 844 411 3870

### ILS Website access for Freight Services and Tracking Shipments

Carretera Int. KM 1969 KM 2

Empalme, Son., MX 85340

Phone:(011) 52 622 223 3900



Avenida Bachilleres 32 Entre Blvd Solidaridad y Blvd

Vildosola, Colonia Villa de Seris

Hermosillo, Son., MX 83280 Ph:(011) 52 662 237 9840

not logged in Thu Dec 8 2011 15:46:14 PST

Home | Login | Register

An Offshore Group

Company

#### Welcome

The ILS Company, LLC interface is designed to provide your company with a unique online presence, which will enable you to keep in touch with your most valuable resource - Your Shipments and this portal over the Web allows you to track shipments and request services 24 hours a day.

### Order Entry and Tracing

50 E. Old Vail Rd., Tucson. Az

Ph:(520) 618-4309

Fax: (520) 573-9316

These Tabs provide you the resources to readily request services or obtain a quote, research the details about the status of any pending or processed shipments. With This portal, you can view the on-going status of shipments and the delivery information that is crucial to your business and you can view what our dispatch teams are concentrating on. Other charges and activities are also visible in this tab. All of the information will be referenced back to a specific freight bill. When requesting services, you are provided with a very detailed format, which will provide us with the required information to react to your requests in an efficient and organized manner.

#### Invoices

This Tab will provide the most current status of your account, displaying individual Freight Bills, consolidated into our Statement Processing structure. You can see the Aging history of your accounts and the details for each activity can be viewed in the Trace Tab. The most recent payment posted to your account will also be displayed.

### **Rate Quote and Reports**

The Rate Quote Tab is configured to provide you with standardized rate quotes for established services for the routes that we currently support. The Reports Tab is urrently under development and will be configured to provide predefined reports to suit your individual requirements.

### **Profiles**

This Tab is where your company will provide us with the appropriate contacts, emails, telephone numbers and addresses, which will be the front end for the web processing application. Any individuals authorized by you, can utilize the access code we provide to your company, to gain access to this site, which is restricted to your company profile and account activity.

Access to this website will be provided via two methods; One - a new link will be added to the current <a href="www.ilscompany.com">www.ilscompany.com</a> website. Two - via a direct access link by selecting <a href="http://webils.ilscompany.com">http://webils.ilscompany.com</a>, directly from your web browser. The new website will become effective for official use on **January 01**, 2012, and any new orders should go in under this application. The previous website will continue to be available for historical tracking of shipments.







### **ILS Website - Starting Access Page**



Home | Login | Register

not logged in Thu Dec 8 2011 15:46:14 PST

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The first step in acquiring access to the ILS Web portal, is to set up your individual profile, by **Registering** on line. There is no limit to how many accounts that can be created, provided that the same email address is not repeated. The ILS Transportation department will provide each client with an individual Access Code, which is required, prior to setting up your profile. Different levels of access can be defined for each user, at your request. You may have to change the setting on your Internet Browser to allow this website to be viewed. ( *Feel free to Register ahead of time – effective December 19, 2011*) 3

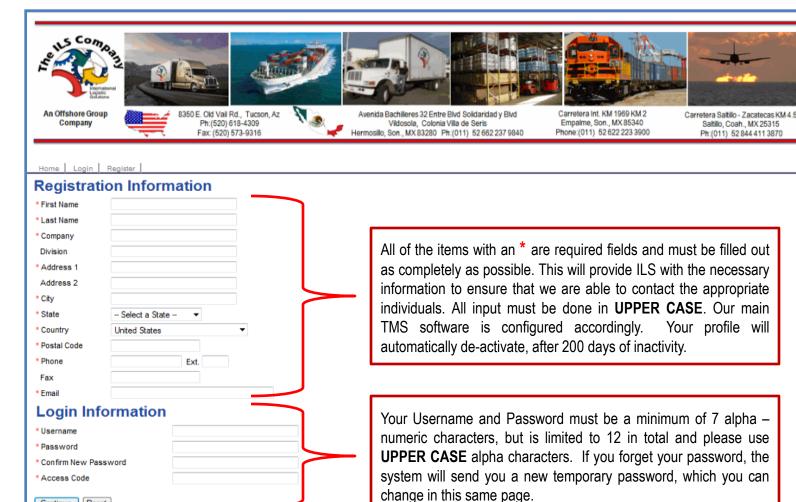


Continue Reset





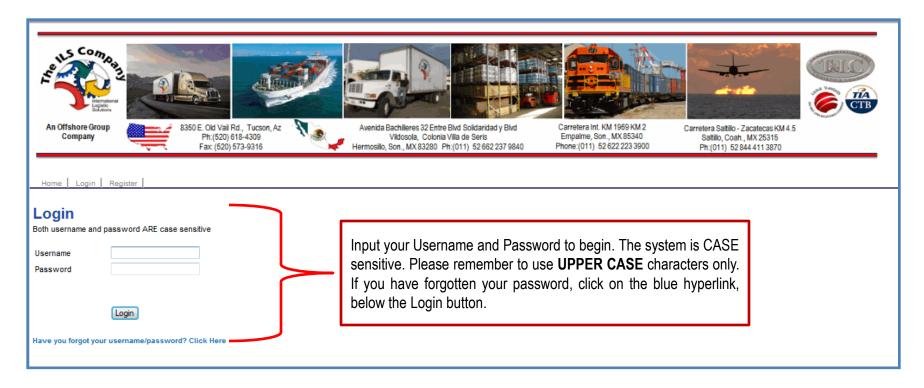
### **Registration Page – Creating New Profile**







## **Login Page**

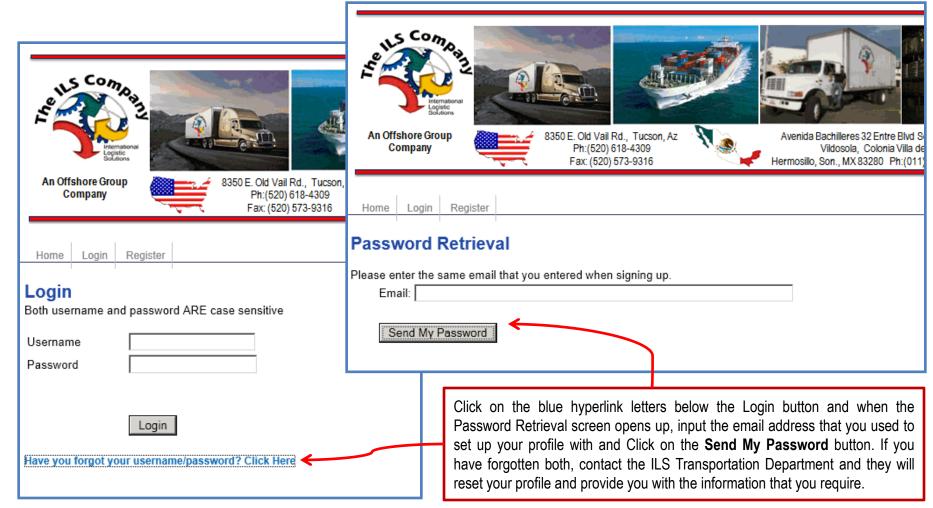






### **Password Retrieval Page**









### **Password Retrieval Process**



will You receive notification that your new temporary password has been set to you. Check your email for the new temporary password.

Your password has been changed and emailed to HARNESSTHEWORLD@YAHOO.COM

Login







## **Password Retrieval Process and Changing Passwords**

Home	Login	Register			
<b>Login</b> Both use		nd passwoi	d ARE cas	e sensitiv	/e
Usernam Passwor					
		Login	]		

Go back to the Login in Page and input your Username and Temporary Password to gain access.

Go to the Profile page to change your Password to an UPPER CASE setting from 7 to 12 alpha-numeric characters and continue processing.

			ı					GIO RAMIREZ 011 23:01:14 PST
Home	Order Entry	Trace	Invoices	Rate Quote	Reports	Profile	Logout	
Password	d Successfully 11.0.26.19	Change	d <del>←</del>			Сор	yright © 2008	3 TMW Systems Inc.

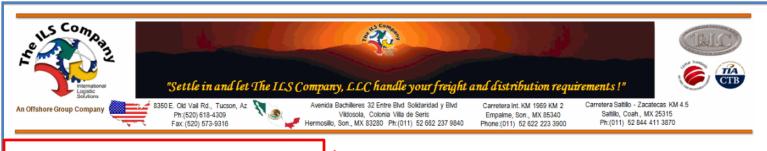
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	Home	Order Entry	Trace	Invoices	Rate Quote	Reports	Profile		
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	* First Na	ame S	SERGIO						
	* Last Na	ame [F	RAMIREZ	<u>'</u>					
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	Division	ı [	UCSON						
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	Addres	s 2							
	* City		TUCSON						
	* State		Arizona						
	* Country	<i>(</i>	Inited St	▼					
	* Postal	Code [8	35756						
	* Phone		520 618-4309 Ext. 1727						
	Fax	[	20-618-4	1309					
	* Email		HARNES	STHEWOR	.COM				
	Access Code		TESTTUCSON						
	Modify Profile								
	<b>—</b>								
	Change your password								
	OLL D								
	Old Password		•••••	•••					
	New Pas	sword	•••••						
	Confirm	New Passwor	ord ••••••						
4	Change	e Password							







### **ILS Main Page Features**



Welcome SERGIO RAMIREZ

#### Welcome

The ILS Company, LLC interface is designed to provide your company with a unique online presence, which will enable you service 24 hours a day.

### Order Entry and Tracing

Order Entry | Trace | Invoices | Rate Quote | Reports | Profile

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After you Login, this is the general default template that will appear. Different access templates can be created for your specific needs, if you chose to limit access to certain functions, by user. Please notify your ILS Transportation representative, if you want to limit specific sections or have any concerns.

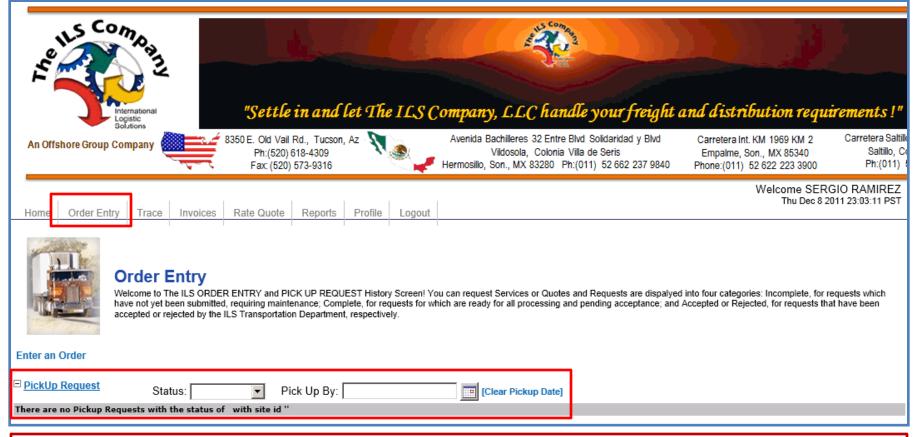
\*Home – Will return you to the main Login Page \*Order Entry – Provides access for requesting freight services or quotes and verifying previous shipment activity. \*Trace – Is the location where you can view or print out orders that have been acted on. \*Invoices - Displays the most current view of your account status and the last payment received. \*Rate Quote – Receive on line quotes for our established routes. \*Reports – Customized individual reports as defined by our clients needs (under development) \*Profile – Set up or modify contact information. \*Logout – Exit site. 9





### Order Entry and PickUp Request History





In this site, you can enter an **Order** to request specific services or to obtain a **Quote** for a new type of activity. Click on the "**Enter an Order**" hyperlink to access these options. Under the "**PickUp Request**" hyperlink, you can inquire and review the status of previously requested Orders or Quotes. Four options are available. **Complete** – View all Orders that have been completed by the user. **Incomplete** – View all saved Orders that can still be modified by the user. **Accepted** – View all Orders that have been accepted by ILS for processing. **Rejected** – View Orders that have been rejected by ILS.



74

73

72

11/16/2011

11/16/2011

11/16/2011

TEST COMPANY, LLC TUCSON

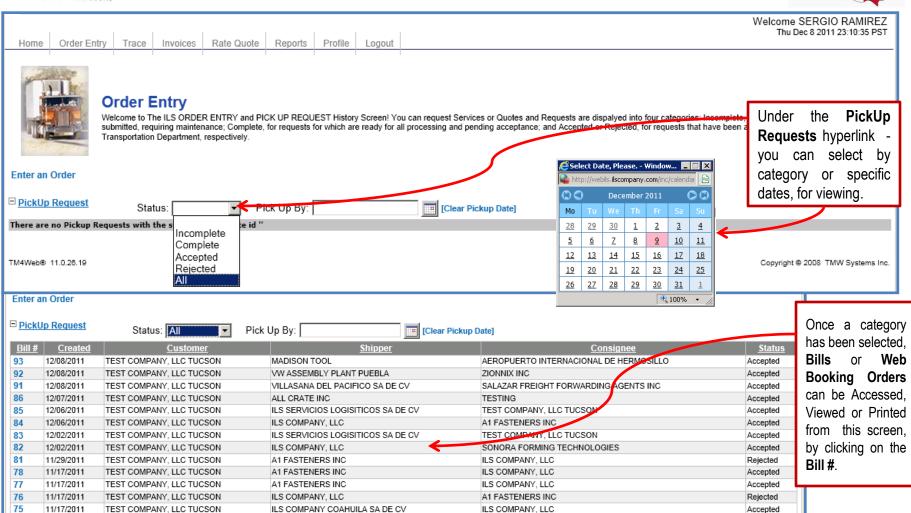
TEST COMPANY, LLC TUCSON

TEST COMPANY, LLC TUCSON





### Order Entry and PickUp Request History



ILS COMPANY, LLC

ILS COMPANY, LLC

SONORA FORMING TECHNOLOGIES

SONORA FORMING TECHNOLOGIES

ILS COMPANY COAHUILA SA DE CV

A1 FASTENERS INC

Accepted

Accepted

Accepted







## **Order Entry and PickUp Request History**

Bill Number: 93 - Accepted \_

Site Id TUCSON TRANSP Quote (Y/N)

Contacts

This is a sample view of an Order that was input and the Status category will always appear next to the Bill Number, which will later be referred to as a Web Booking Number, once the order is converted into a Freight Bill or Quote by the ILS Transportation / Pricing & Quoting Departments

	Caller	Shipper	Consignee
Company:	TEST COMPANY, LLC TUCSON	MADISON TOOL	AEROPUERTO INTERNACIONAL DE HERMOSILLO
Address:	101 ILS WAY	1155 CLIFTY DR	AEROPUERTO INTL IGNACIO PESQUEIRA GARCIA
City:	TUCSON	MADISON	HERMOSILLO
Province:	AZ	IN	SON
Postal Code:	85747	47250	83220M
Phone:	5206184309	812-273-2250	
Contact:	SERGIO RAMIREZ	CLARK SHELLEY	
Email:	HARNESSTHEWORLD@YAHOO.COM	SM@MADISONTOOLINC.COM	
Zone:	TUCSON, AZ	MADISON, IN	HERMOSILLO, SON

Details

	Requested Equip *	Commodity *	Description *	Pieces *	Pallets	Weight	Height	Width	Length	Temp Control *
	PICKUP	FAK	HAND TOOLS FOR DRYWALL	5 BOX	1.00	850.00 LB	0.00 IN	0.00 IN	0.00 IN	False
Totals:				5 LD		850.00 W	0.00 IN	0.00 IN	0.00 IN	

Service Level STANDARD SERVICE

Dates

To: From:

Pickup: 12/08/2011 09:00:00 AM 12/08/2011 5:00:00 PM Delivery: 12/09/2011 09:00:00 AM 12/09/2011 5:00:00 PM







### **Sections of the Order Entry Screen are as follows**

Site Id Determines the location being support for each customer. (No input required, set to default)

Quote (Y/N) Section where the user can identify if this Order is for a new route or type of service. (N – is the

default and **Y** will flag this **Order** as a **Quote** and route it to the Pricing and Quoting department.

**Contacts** Comprised of Caller, Shipper and Consignee sections. (New contacts can be added to your list)

**Details** Section where the requested equipment, goods being shipped, quantities, units, weights, dimensions,

temperature and dangerous goods are identified. Drop down sections or look up tables are provided in

most sections. (Temperatures defined in Fahrenheit units)

**Service Level** STANDARD is the default setting, specific service requirements can be input in the **Notes** section.

**Dates** Define the Pick up and Delivery dates desired or needed, by a range of date options.

**Notes**Users can type in up to 300 words to advise ILS of any specific instructions or provide comments.

**Standard Shipping** 

**Instructions** Selection of additional specific criteria to support the load / shipment.

**Trace Numbers** Up to 15 different alpha-numeric trace numbers or references that can be included as additional

identifiers for each shipment.

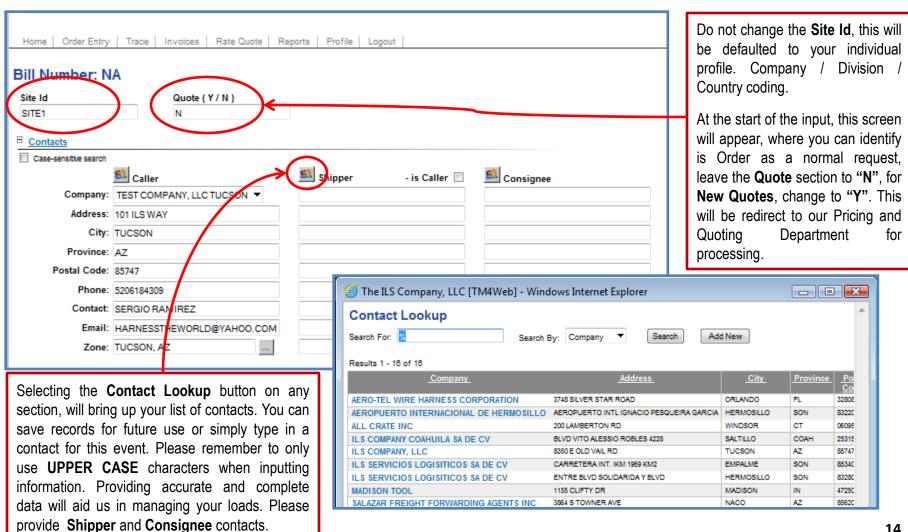
**PickUp Request**Upon completing all of the required input, an email confirmation, listing all of the details of this load can

be transmitted to the Caller, Shipper, Consignee or another individual.

13

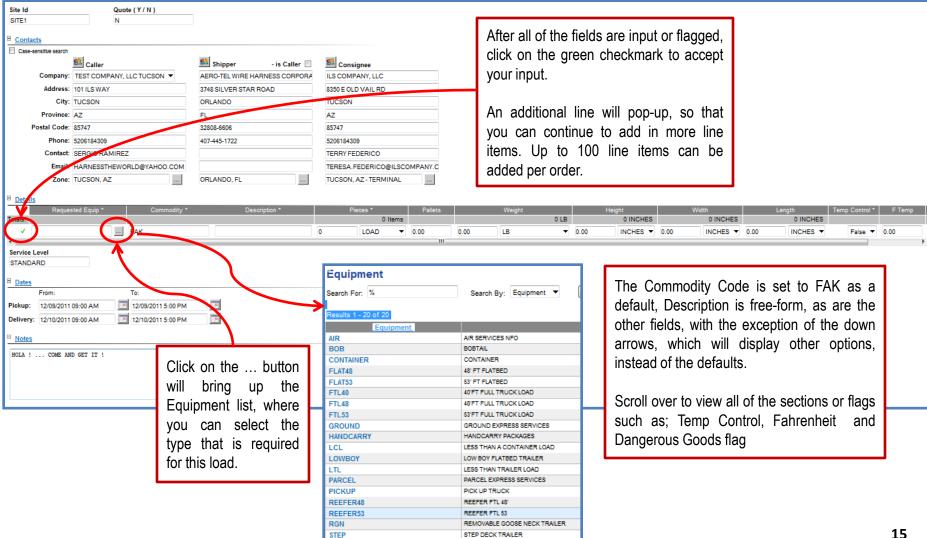












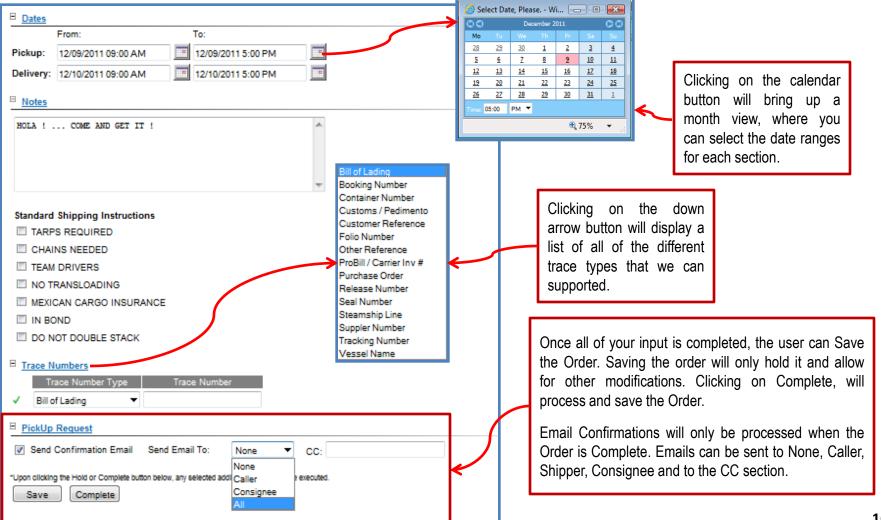
TON TRUCK

TON















Bill Number: 94 - Complete

Site Id

TUCSON TRANSP

Quote (Y/N)

Contacts

	Caller	Shipper	Consignee
Company:	TEST COMPANY, LLC TUCSON	ALL CRATE INC	ILS COMPANY, LLC
Address:	101 ILS WAY	200 LAMBERTON RD	8350 E OLD VAIL RD
City:	TUCSON	WINDSOR	TUCSON
Province:	AZ	CT	AZ
Postal Code:	85747	06095	85747
Phone:	5206184309		5206184309
Contact:	SERGIO RAMIREZ		TERRY FEDERICO
Email:	HARNESSTHEWORLD@YAHOO.COM		TERESA.FEDERICO@ILSCOMPANY.COM
Zone:	TUCSON, AZ	WINDSOR, CT	TUCSON, AZ - TERMINAL

Details

 Requested Equip \*
 Commodity \*
 Description \*
 Pieces \*
 Pallets
 Weight
 Height
 Width
 Length
 Temp Control \*
 F Temp
 Dangerous Gds \*

 FTL53
 FAK
 DRUMS
 1 LD
 20.00
 15000.00 LB
 0.00 IN
 0.00 IN
 0.00 IN
 True
 0.00
 False

 Totals:
 1 LD
 15000.00 W
 0.00 IN
 0.00 IN
 0.00 IN
 0.00 IN

Service Level

STANDARD SERVICE

Dates

To:

Pickup: 12/09/2011 09:00:00 AM 12/09/2011 5:00:00 PM Delivery: 12/11/2011 09:00:00 AM 12/13/2011 5:00:00 PM

Notes Driver

HOLA ROX

This is an example of the Order that will be sent in the Email Confirmation Notice.

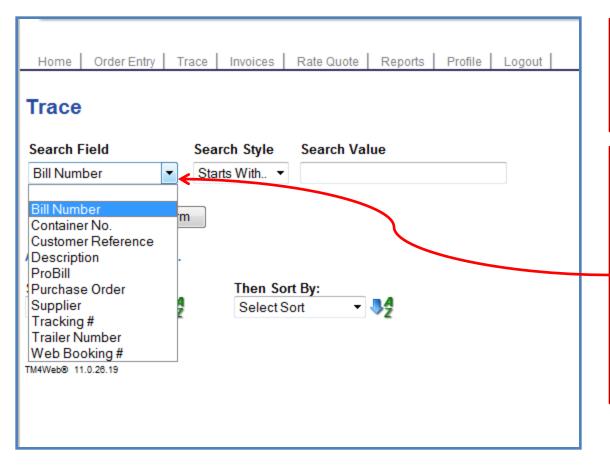
This Bill Number will now become the ILS Web Booking Number, once a Freight Bill has been assigned.







## **Trace Screen – Tracking Orders**



The Trace Screen is where the User can see Orders that have been accepted for processing. Quotes are not displayed, since these are converted into Freight Bills, once approved.

There are 8 different search options available to start off with. By default, always start with the Bill Number, which will open up a screen, displaying all of the information, entered in for each request.

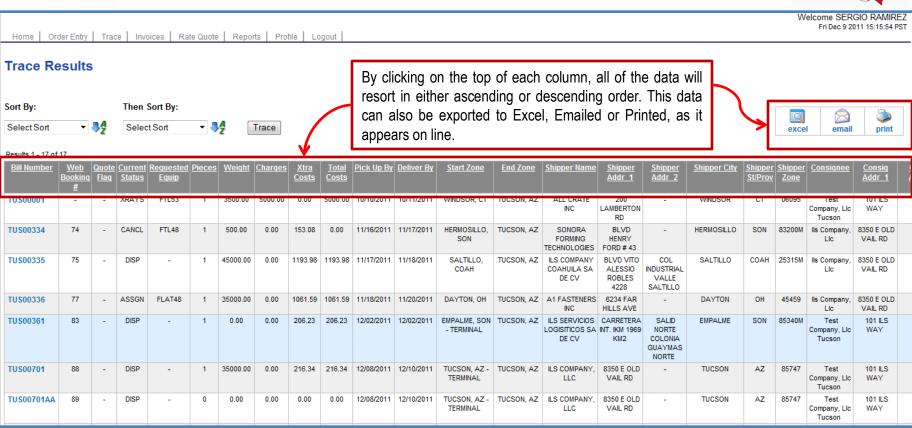
In addition, ILS Status Tracking information will begin to appear, as the Freight Bills are being processed.

The most recent Status will always appear for each order.





### **Trace Screen – Tracking Orders**

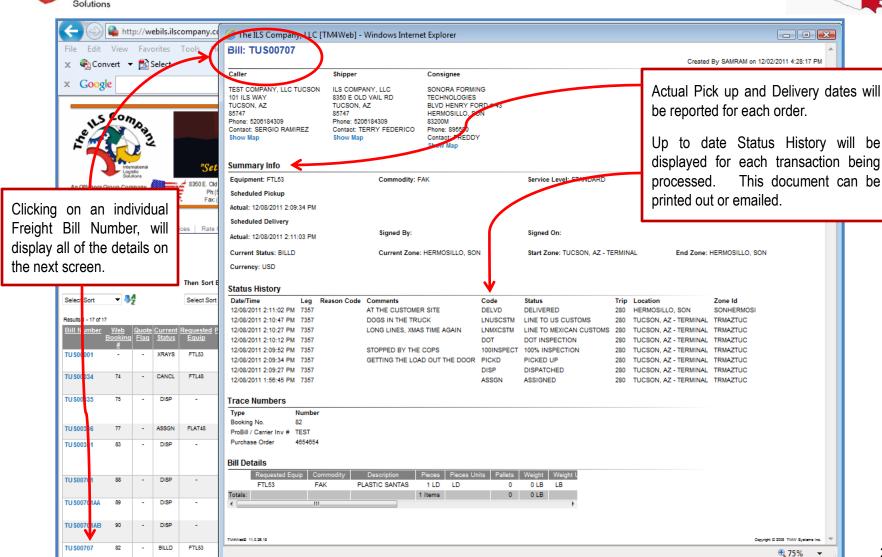


Take note of the fact that the Booking or previous Bill Number from the Order Entry Screen is associated with the ILS Freight Bill Number, if this was an original Web Request. In our new system, the Freight Bill Number and Individual Invoice Number will be one and the same.





## **Trace Screen – Tracking Orders**





Invoices

Customers

Order Entry | Trace | Invoices | Rate Quote | Reports | Profile | Logout

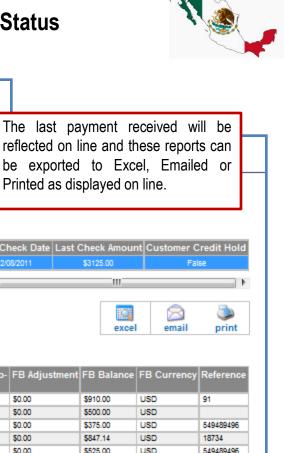
Customer Name

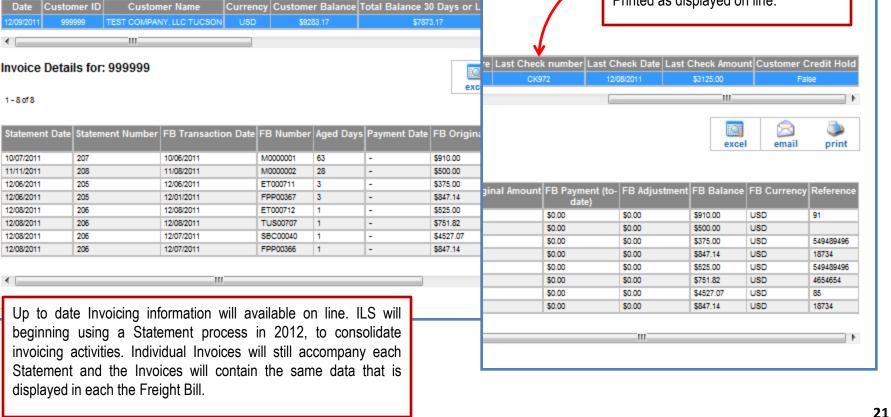


### Invoice Screen – Accounts Receivable Status

e Quote

Reports











### **Under Development and Future Updates**

Our new Transportation Management System will provide us with a number of new features, which will greatly aid us in providing our customers will increased efficiencies and enhanced options to better serve your needs. As with any new projects of this magnitude, opportunities are being presented and we are in a better position to address your needs with respect to our services and expanded access to data, at your request.

In our next phase, which will begin in early 2012, we will be rolling out a set of preconfigured **Report** formats and the ability to reprint **Freight Bills**, **Invoices** and **Statements**. which we trust will better facilitate your informational requirements. **Scanned Images** will also become available shortly, for processed **Freight Bills** and other related documents. These documents and reports will be made available in the **Reports Tab** of our new Web portal.

We will also expand your access with additional options, such as receiving on line **Rate Quotes.** As we enter this development phase, we welcome any specific requests that you may have. Please direct these to your appropriate ILS representative.





# Thank You!

