#### Disassemble/Assemble instructions

#### FOR YOUR PERSONAL WINECELLAR

### BEFORE PROCEEDING, PLEASE READ ALL INSTRUCTIONS FIRST!

The tools required for disassembly and reassembly of your custom Winecellar are as follows:

- A) 7/16 Wrench
- B) Phillips Head Screwdriver
- C) Metric 4mm Hex Wrench
- D) 1/4" Nut Driver

You will need a clean level area. It will be necessary for 2 or 3 people to help in disassembly to complete the following instructions:

- 1. Remove shipping carton and packing material with exception to pallet. Open door and remove the plastic bag containing four or six casters depending on the size of unit.
- 2. Place the cardboard on ground behind winecellar.
- 3. With the 7/16" wrench, remove the two baits at the top of cooling unit. Carefully slide the unit out and place it on the ground out of the way in an upright position, being careful not to damage the insulated bottom.
- 4. If you have a model 700, remove the middle bar by removing center screw in back brace, then remove screws on top and bottom of middle bar.
- 5. Carefully remove the screws that are on the cabinet side of the hinge making sure someone is holding the door while screws are being removed. Place the door on cardboard to the side of winecellar.
- 6. With the Phillips Head Screwdriver or 1/4" Nut Driver carefully remove the screws holding the bottle racks, be sure to save the screws which are located in the top back of rack. Remove entire rack. (Standard cellar trellis racks)

**Note:** Models with horizontal support bar (single door 440 and single door 400), the bar must be removed prior to removing rack.

Removal of E-Line (Black Metal) Racks:

-Remove the cellar trellis row sticks from the top of rack.

- -Remove the rack spacers on each side, one by one, starting from the bottom and proceeding to the top.
- -Remove the four black metal grids one by one.
- -Remove spacers from bottom of unit.

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# DISASSEMBLY/ASSEMBLY INSTRUCTIONS FOR YOUR PERSONAL WINECELLAR

- 7. Carefully tilt the unit back and place'on cardboard packing or padding so as to not damage the cabinet.
- 8. With the 4mm Hex Wrench, careftilly remove bolts on side of cabinet and place side on cardboard.
- 9. Having someone holding the top and bottom ends, remove bolts on other side. Place the side on cardboard.
- 10. Remove the bolts at top of unit. Place top on cardboard.

Now your winecellar is ready to be carefully moved into its final destination.

#### **ASSEMBLY INSTRUCTIONS**

- 1. Install the casters all the way in on the bottom piece first.
- 2. To assemble our unit follow the disassembly instructions in reverse.
- 3. If doors appear not to be aligned, level the cellar as best possible by screwing the casters back out slowly checking alignment with each adjustment.
- 4. The unit can be moved to your desired location, being sure to allow 5 to 6 inches of clearance from the back of winecellar to the wall.
- 5. Your unit is now ready. to plug into a *dedicated* 110/115 volt outlet for your winecellar. We recommend that you do not plug your winecellar into an outlet used for other electronic items in addition to the winecellar.

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