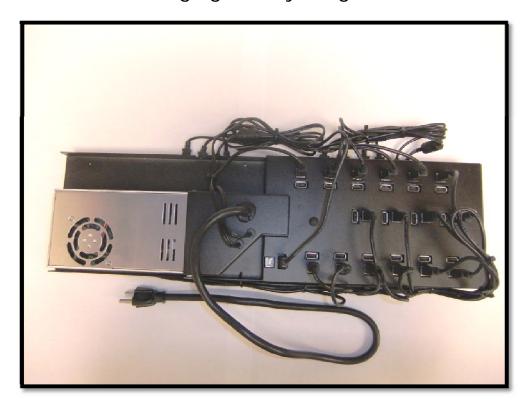
# **QwikLink Tablet Charging and Syncing Device User's Manual**



Charge and Sync



Charge Only

#### Before Using

Please read these operating instructions carefully. They contain important advice concerning the use and safety of your QwikLink Tablet Charging and Syncing Device. The QwikLink must only be used for its intended purpose in accordance with these operating instructions. Any misuse of the product will void the warranty.

### READ ALL INSTRUCTIONS prior to using the QwikLink

- The QwikLink must ONLY be connected to a 120 volt a.c. 15 or 20 amp power outlet.
- The outlet should be a dedicated outlet to the device and should never be plugged into an extension cord.
- The device must always be used by adults or with close adult supervision.
- Do not plug in the QwikLink if the receptacle(s) or power cord has been damaged. All electrical components on this product must be repaired by a qualified electrician.
- Inadequate repair can create significant hazards to users and is not covered by warranty.
- NO LIQUIDS in or around the QwikLink environment.
- For your safety, it is recommended that a qualified electrician test the circuit you will be plugging the QwikLink into. The circuit should be checked for ground integrity and appropriate branch circuit protection.
- The QwikLink ground prong must be present for safe operation. If the plug is damaged or if the ground prong has been removed, it should be replaced by a qualified electrician.
- The use of the QwikLink including: plugging or unplugging iPads or any other tablets and plugging or unplugging the QwikLink must be done with close adult supervision.
- The QwikLink should only be used for charging and/or syncing (Charging and Syncing model only) iPads or tablets.
- Misuse, incorrect operation, or inadequate repair of the QwikLink will void the warranty.
- The Qwiklink must be used in a well ventilated location, and the fan port must be free of obstructions.

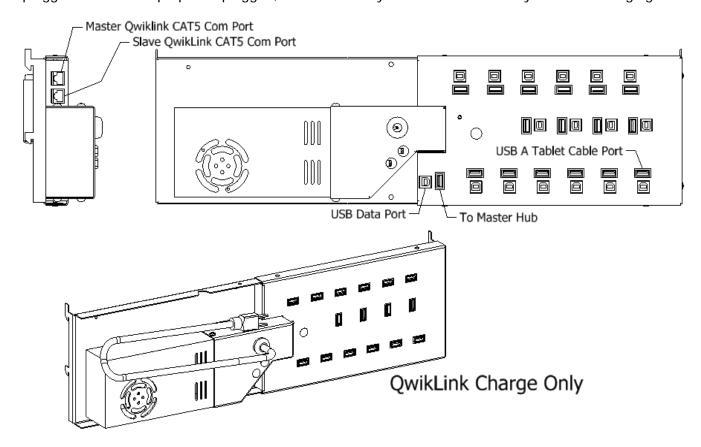
## Tech Coordinator QwikLink Configuration and Setup

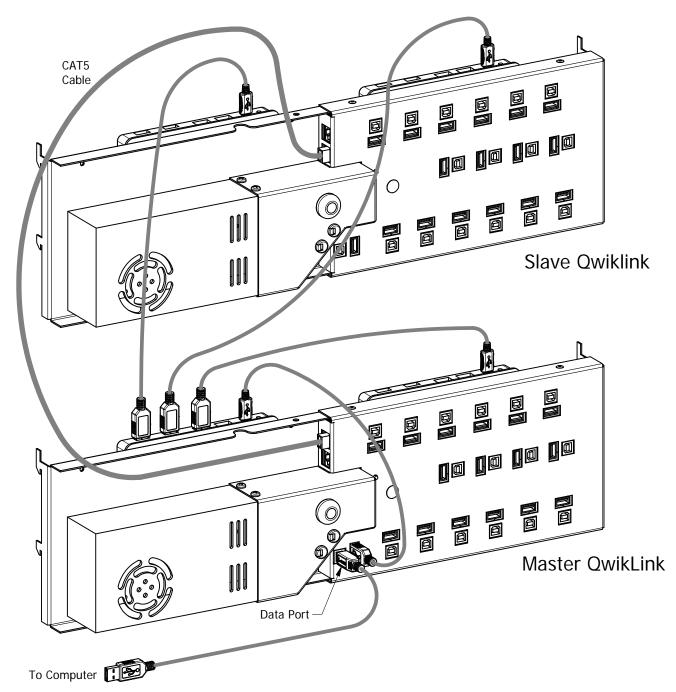
- Unpack the device and set aside packaging material until the unit has been completely set up and is fully functional.
- Do not plug the device into wall outlet until all configurations and setup are complete.
- Plug the USB cable for each tablet into the QwikLink board's open USB A ports.
- Configure iTunes on the laptop that will be used in conjunction with the QwikLink. The laptop is not included with the device.
- iTunes is designed to automatically scan for new software updates for iTunes and any iPads plugged in to the laptop equipped with iTunes. This feature may cause issues with syncing multiple iPads at once.
- To eliminate the opportunity of scanning, choose "Preferences" from your iTunes menu. On the "General" tab, uncheck "Check for new software updates automatically"
- At this time, begin configuring each iPad to work in conjunction with your laptop.
  - Individually connect the iPads to the laptop you will use in conjunction with the device.
  - Manually open iTunes and select your iPad if the program does not open on its own.
  - You may be requested to complete the naming and registration process for your iPads. Please do so at this time.
  - Choose the Summary tab for your iPad unit.
  - Under the Options window complete the following:
    - To activate iTunes and start the syncing process, enable "Open iTunes when this iPad is attached"
    - To allow for optimal control of synced media, choose "Sync only checked songs & videos"
    - Disable the "Manually manage music and videos" function so that you will need to manually drag music and videos to the individual iPad.
  - The remaining tabs will allow you to choose your desired programs to sync to your iPad.
  - Choose the Sync or Apply icon. The Sync icon will avert to Apply and Cancel icons when sync settings are adjusted.

- Each of these steps must be completed for each individual iPad being used with the device.
- Now that each iPad is configured, begin plugging the syncing cables that are attached to the device into your iPads.
- The device will automatically begin charging the tablets.
- To sync the iPads, plug your laptop into the USB port at the bottom center of the device with the supplied USB cable.
- Once your laptop is plugged into the USB port and iTunes is opened, it will begin to list the iPads (within a few moments) that are connected within the device and sync them.
- The spinning icon next to the iPads listed on your laptop means those are the iPads in the syncing process. Once the spinning icon is no longer present, syncing is complete.
- After syncing is completed, close iTunes to eject all iPads.
- Remove the USB cable from the laptop.
- iPad devices will not sync and charge simultaneously. Once the laptop is disconnected from the device, the QwikLink system will automatically begin charging the devices.

#### Teacher / Student / Tech Coordinator Instructions

- Unplug the iPads from their sync cables and distribute to your students.
- When iPads are no longer needed, plug them into the sync cables. Be sure to have the device unplugged from the wall at this time.
- Once all of the iPads are plugged in, plug the device into a wall outlet designated by your IT professional. iPads will automatically being charging.
- To sync your iPads, plug your laptop into the USB port at the bottom center of the device with the supplied USB cable.
- Open iTunes and a list of your iPads will begin to appear on the screen. The iPads must be plugged in to the syncing cables within the device for this process to occur.
- After the spinning icons have disappeared from the iPad list, syncing is complete and the laptop can be unplugged. Once the laptop is unplugged, the QwikLink system will automatically return to charging.





Identifying Qwiklink Boards

The "Master Qwiklink" is the device that has the right hub USB cable plugged into the left hub, and the left hub USB cable plugged into the board.

The "Slave Qwiklink" is the device the has the hub USB cables unplugged.

Joining 2 QwikLink Charging and Syncing Devices and gaining the ability to sync 32 tablets:

Plug the hub USB cables from the slave QwikLink into the open ports of the left USB hub on the Master Qwiklink.

Plug the included USB A-B cable into the Data Port of the Master QwikLink.

Plug the CAT5 cable into the Top CAT5 Com Port of the Master Qwiklink, and into the Bottom CAT5 Com Port of the Slave QwikLink.