

**TELEX<sup>®</sup>**

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## User Manual

### Nexus Platinum Conference Phone System



# Table of Contents

Introduction .....	1
Checklist of Parts .....	1
Installation .....	2
To place and answer a call .....	4
To ensure better performance .....	4
Buttons .....	5

## Features

Display window .....	5
Volume Control .....	6
Mute .....	6
Memory Dialer .....	7

## Accessories/Additional Features

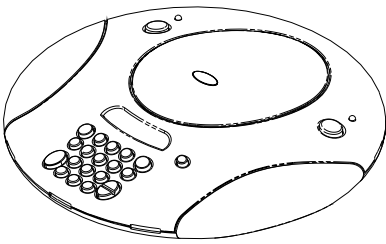
Satellite Microphones .....	8
Auxiliary Jack .....	8
Additional Telephone Connection .....	8

## Introduction

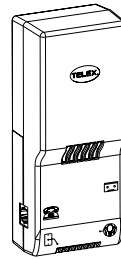
Thank you for choosing the Nexus Platinum, the new conference phone from Telex. The next few pages will help you learn about all of the functions and features this phone has to offer. If you have any questions this manual does not answer, contact technical support at [nexusupport@telex.com](mailto:nexusupport@telex.com) or by calling toll free 1-877-863-4166.

## Checklist of Parts

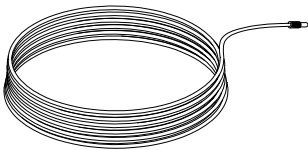
The Nexus Platinum includes the following items:



*Nexus Platinum  
Conference Phone*



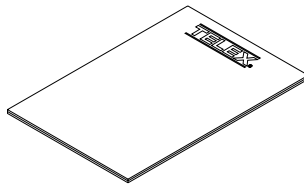
*Wall Module*



*Interface Cable*



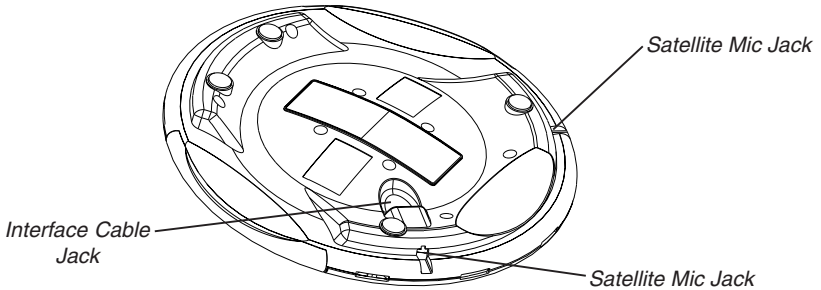
*Phone Cable*




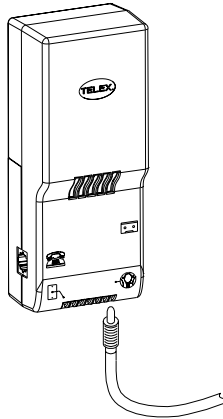
*User Manual*

## Installation of the Nexus Platinum Conference Phone

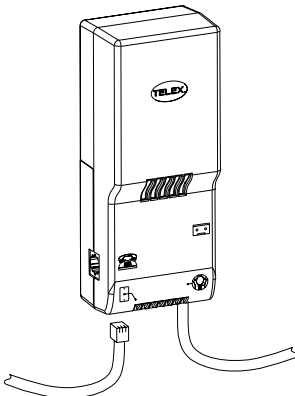
1. Insert the 28 foot wall interface cable into the bottom of the circular phone unit.



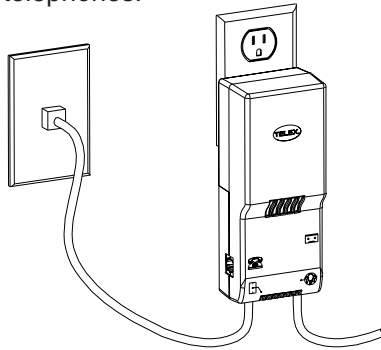
2. Insert the other end of the 28 foot wall module interface cable into the jack of the wall module labeled  .



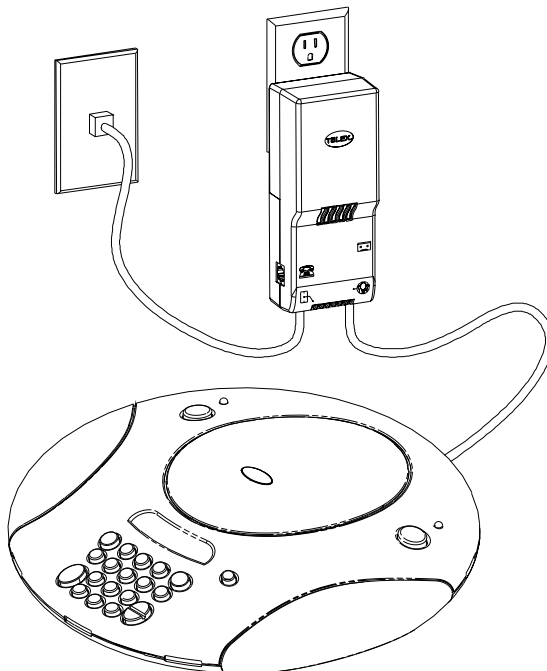
3. Insert telephone cable into the jack of the wall module labeled  .



4. Insert other end of telephone cable into a standard analog phone jack. Your telephone system administrator or service technician can help you identify a standard analog phone line. A standard analog phone supports fax machines, answering machines, modems and most single-line telephones.



5. Place the unit on a flat surface such as a tabletop and plug the wall module into a 110 VAC power supply. The Display window will illuminate and the phone will ring once.



6. Press the On Hook\Off Hook button and you should hear a dial tone. If you do not hear a dial tone, you may not be connected to an analog telephone line.

***If you hear a dial tone, dial the number you wish to call, the Nexus Platinum Phone is installed!***

### **To Place a Call**

1. Press the **On Hook\Off Hook** button, listen for the dial tone, and then dial the number you wish to call!

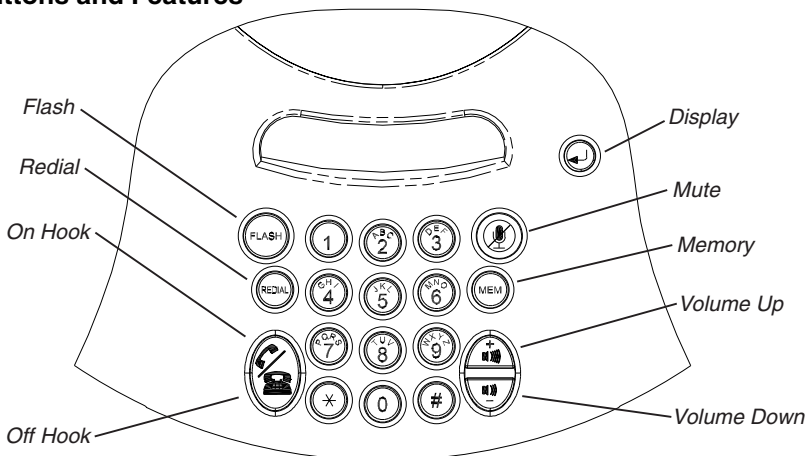
### **To Answer a Call**

1. When the phone rings, press the **On Hook\Off Hook** button to receive the incoming call.

### **To ensure better performance**

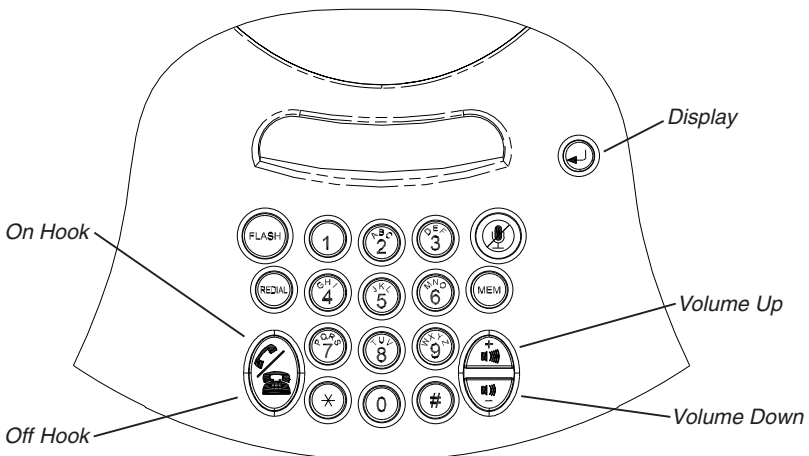
1. Set the unit in a clear area at the center of a table or desk, free from obstructions.
2. Seat all participants the same distance from the Nexus Platinum console.
3. Speak at normal conversation levels.
4. Direct your voice toward the Nexus Platinum console.
5. Do not move the unit during a phone call.

### **Buttons and Features**

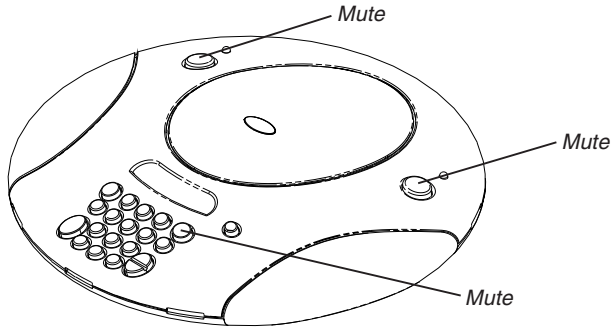


## Buttons and Features (cont')

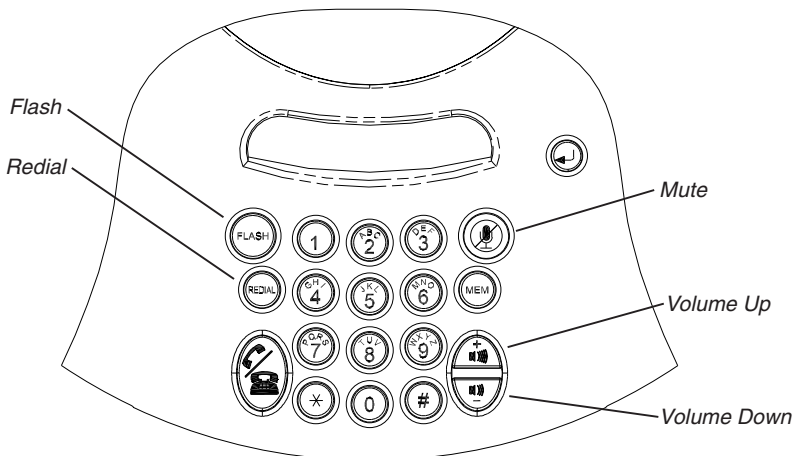
1. The **On Hook\Off Hook** button is on the lower left side with the picture of a handset and telephone. Pressing the On Hook\Off Hook button will start or end a call
2. The **Display** button on the upper right side has an arrow pointing to the display on the console. Pressing the display button will cycle through time of day, number being called, number call is coming from, length of call, or the phone extension number in the display window.
3. To set the Time of Day, press the Display button to get the clock feature to display. Hold the Display button down for 3 seconds. This will bring up a digital clock face with the hour blinking. Using the keypad, press the number that corresponds to the hour of time you wish. Press the Pound (#) key to set the minutes. When the minutes are blinking, using the keypad, set the correct minutes. Press the Pound key to move to AM/PM. You can select AM or PM by pressing the **Vol+** or **Vol-** key. Press the Pound key when the time is set.
4. To set the Phone Extension ID, press the Display key so that Product Name is showing in the display window. Press and hold the display key for 3 seconds and the first character of the display will start to blink, using the keypad, enter the phone number of the extension you are connecting the Nexus Platinum to. Use the Star key to put dashes between digits.



5. There are three **MUTE** buttons on the phone. The mute button will disable outgoing signals. There is a mute button on the dialing pad and on each side of the speaker. Pressing just one mute button will mute the outgoing signal. When a mute button is pressed, the indicator lights go from green to red. Pressing any mute button will un-mute the outgoing signal, and returns the indicator lights to green.



6. The **Volume Up** and **Volume Down** buttons are for the ringer and speaker volume of the phone. When used in On Hook (idle) mode, they control the Ringer Volume. When used in Off Hook (during or placing a call) mode, they control the speaker audio output.
7. The **Redial** button will call the last number you dialed. Press Off Hook, then redial to call the last number dialed.
8. The **Flash** button may be used to facilitate 3-way calling and call waiting. Contact your local phone company or telephone system administrator on what features are available and on how to use the Flash feature with your telephone network.

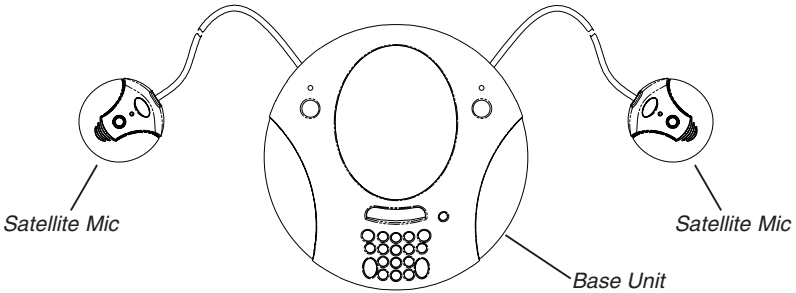





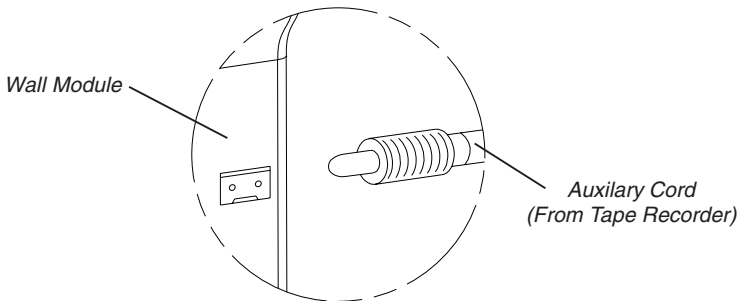



## Accessories/Additional Features

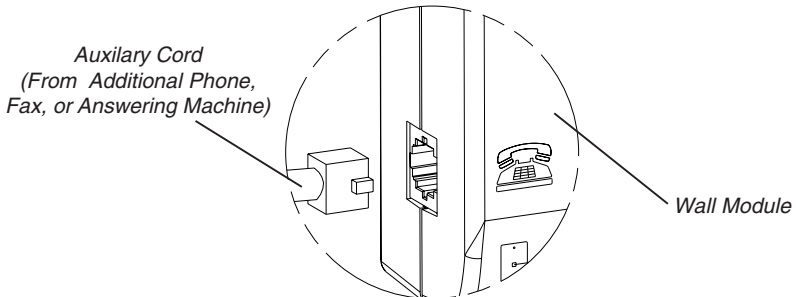
1. If you have a large group for a conference call, you may wish to expand the microphone coverage of the phone to allow for users far away to be heard more clearly. Satellite microphones are available that can plug into the base unit and expand the input coverage of the phone.



2. There is an Auxiliary jack on the lower right side of the wall module that will allow you to connect to a tape recorder to record phone calls. Insert the cord into the jack labeled  .



3. On the lower left side of the wall module there is another "phone connection" that allows you connect another telephone, fax or answering machine. Insert the cord into the jack labeled  .



## Notes

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