

# TSO User's Manual

**Signing on:** Type your ACF2 User-ID (Usually the 2-letter district code and your initials).  
Type your password (up to 6 letters). Press <ENTER>.

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NWSPLNIP                Northwest Regional Data Center        Terminal:TW1J1081
08/15/2003 16:29        2048 East Paul Dirac Drive
Eastern Time.           Tallahassee, FL 32310
                        Customer Support - Ph: 850-487-2048 SC: 277-2048
                        http://www.nwrdc.fsu.edu/

Connect to this host using either of these names or address numbers:
                        NWRDC.FSU.EDU           NWALT.FSU.EDU
                        199.44.72.2           128.186.217.2

Press PF1 for help.   Press PF3 to exit this screen.
Please enter your Userid and Password.

Userid ==> ??????      Password ==> ??????      New Password ==>

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```

**Selecting TSO:** Type 6 on Command line and press <ENTER>.

Enter number of application to select, or enter H for help.  
PF1 = Help PF3 = Logoff PF7 = PageUp PF11 = Bottom  
PF2 = Description-toggle PF8 = PageDown PF12 = Top

Num	Appl	Status	Num	Appl	Status
1	NWRCPCO	ACTIVE	11	SAMPBSP	ACTIVE
2	NWRCTCO	ACTIVE	12	SAMV22	ACTIVE
3	NWRCICC	ACTIVE	13	SAMNACA	ACTIVE
4	FILLER	INACTIVE	14	ACLMNU02	INACTIVE
5	NWRIACT	ACTIVE	15	DGSMENU	ACTIVE
6	NWRTSO	ACTIVE	16	FPCPINFO	ACTIVE
7	NWRMUSS	ACTIVE	17	FPCTINFO	UNKNOWN
8	NWRNCCF	ACTIVE	18	FILLER	INACTIVE
9	FILLER	INACTIVE	19	TMCCICS	ACTIVE
10	SAMNASOS	ACTIVE	20	DOTSUP	ACTIVE

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Command => 6 new-logmode = dlogmod = SNX32702

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**Selecting PDF:** Type 1 on Option line and press <ENTER>. If you always want to start you TSO session on a particular screen, you can set a passport command to go there immediately upon starting your session.

----- Northwest Regional Data Center/INFORMATION CENTER -----

OPTION ==> 1

- 0 IC/set - Set your NWRDC session options and defaults
- 1 PDF - ISPF/Program Development Facility
- 2 DB2 - DB2/QMF & Related functions
- 4 SYSTEMS - Support tools - (VSAM, VPS, ACF2, TMS, PGP, ISMF)
- 5 APPLICATION - Report tools - (FOCUS, GDDM, SAS)
- 6 REFERENCES - Help Desk Info / Book Manager (User Manuals)
- 7 CONTROL - M - Auto Job Submission

\*\*\*\*NWRDC CUSTOMER CONFERENCE - DATE:OCTOBER 7-9,2003\*\*\*\*

Please go to NWRDC Website for the registration form for the NWRDC Customer Conference 2003. This is a great opportunity to network with NWRDC staff and your fellow customers. Please visit [http://www.nwrdc.fsu.edu/index\\_datacenter\\_conference.html](http://www.nwrdc.fsu.edu/index_datacenter_conference.html) Please call Customer Support at 850-487-2048 if you have questions.

Enter END command to terminate ISPF.  
Enter BYE command to exit ISPF and LOGOFF.

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**Selecting Edit Entry:** Type 2 on Option line and press <ENTER>. This will take you to the screen where you will begin half of your work.

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ISPF Primary Option Menu

Option ==> 2

0	Settings	Terminal and user parameters	User ID . : GEJLG
1	View	Display source data or listings	Time. . . : 16:31
2	Edit	Create or change source data	Terminal. : 3278
3	Utilities	Perform utility functions	Screen. . : 1
4	Foreground	Interactive language processing	Language. : ENGLISH
6	Command	Enter TSO or Workstation commands	Appl ID . : ISR
7	Dialog Test	Perform dialog testing	TSO logon : NWRISPF
11	Workplace	ISPF Object/Action Workplace	TSO prefix: GE.JLG
A	AID-2.3	local support tool	System ID : NWR1
I	IOF	Interactive Output Facility	MVS acct. : GEJLG
			Release . : ISPF 5.0

Enter X to Terminate using log/list defaults







**Setting Your Job Class:** There are five classes to select your job for processing. You should try to use only three of them. The two you should try to avoid is "CLASS=E" and "CLASS=V". If you select one of these classes, your jobs will run faster, but you can relate some of the job to the class letter as Expensive and Very Expensive. Generally, all print jobs are submitted with no class statement. Updates can be submitted with no class if you run the CLOSE job first. Otherwise, updates should be submitted as "CLASS=C" or "CLASS=G". Class C jobs run each night after 8:00 (Eastern). Class G jobs run only over the weekends. If you select one of these classes, the job runs at the times based on class and the cost of the jobs can be rated as Cheap and almost Give Away.

**Be Careful with the commas and spacing:** As you work with your jobs for processing you must be careful with the rules of JCL. The most common areas of mistakes are listed here.

**TSO Function Keys to know:** There are several standard keys you will need to learn in order to move around inside TSO. Although there are more options available, the basics need are:

- F3 - Returns to the previous screen.
- F7 - Goes UP in a listing.
- F8 - Goes DOWN in a listing.
- F10 - Goes LEFT in a listing.
- F11 - Goes RIGHT in a listing.

**Standard Command Line Entries:** There are several standard commands you will need to learn in order to perform functions inside TSO. Although there are more options available, the basics need are:

- =2 - Takes you back to your edit entry panel.
- =I. - Takes you to your IOF Job Listing.
- sub - Submits a job for processing.
- can - Backs out of a member without saving changes.
- =bye - Logs you out of TSO and ends your session.
- f 'something' - Does a search for whatever is inside the ''.





