

Online Property Tax Payment- User Manual

Step1: Go to the online property tax payment portal of GMC <http://gmcportal.in:8080/GMCPortal/index.jsp> and enter the “User ID” and “Password” fields if you are a registered user of the portal. Then click on the “Sign In” button. If you are not a registered user of the portal, then follow Step 2 and Step 3 in order to get these credentials.

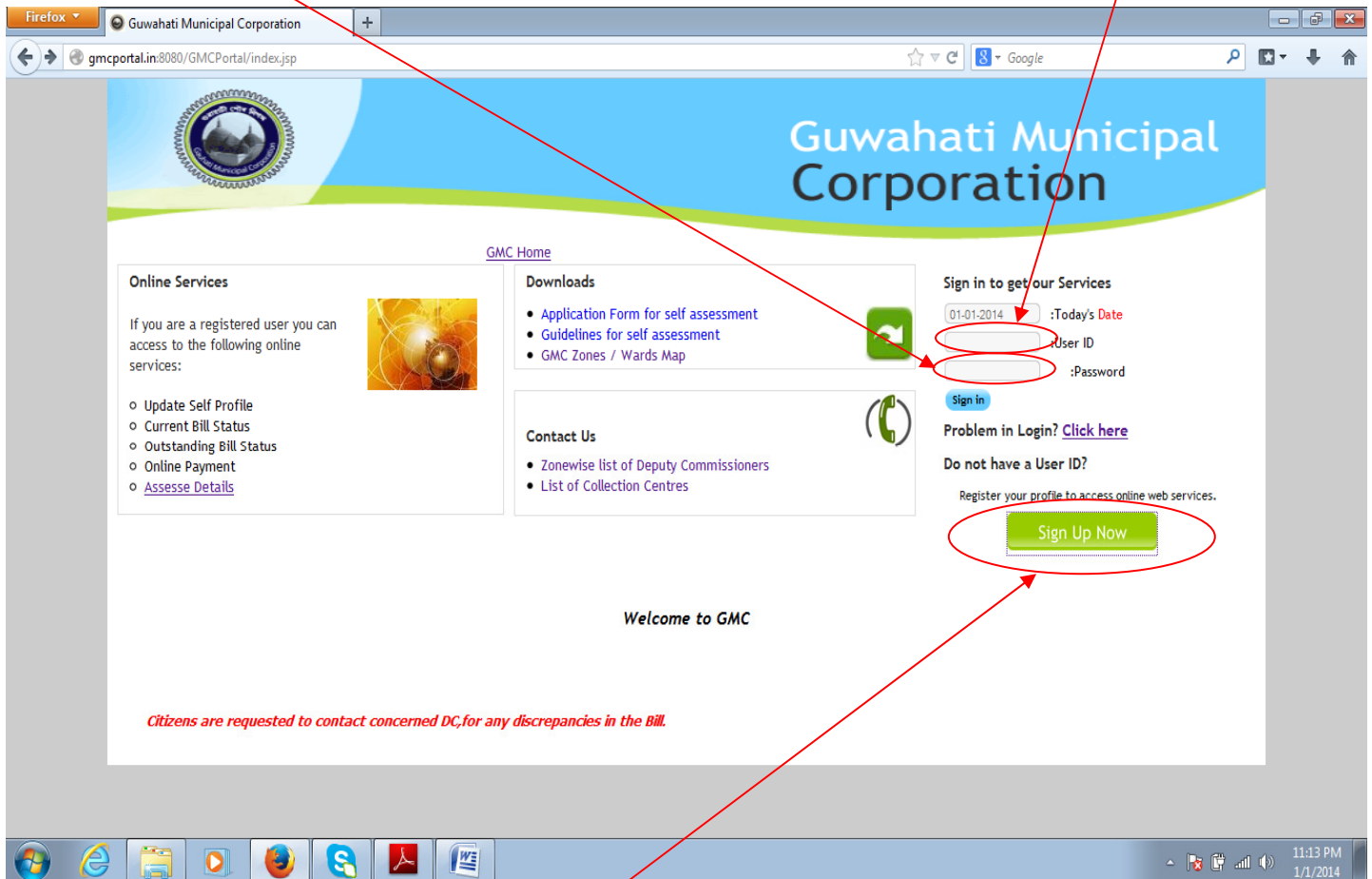


Figure1

Step 2: Click on the “Sign Up Now” button to enter the registration page as in Figure 2.

Firefox requesting for resume - nabajyoti.bh... GMC:Registration GMC: Assesses Page

gmcportal.in:8080/GMCPortal/jsp/user/UserRegistration.jsp

Corporation

Registration Form

(Either Bill No or Holding No and Ward No is mandatory for the Registration)

Bill No:

(OR)

Holding Details

Holding No :

Zone :

Ward No:

Road No :

Owner Name:

Contact Details

Phone No:

Mobile NO:

Email ID:

Confirm Email ID:

(Please Enter Your Email ID to get Your Login Details for Online Access Else Contact GMC for Login Details)

Register Reset Cancel

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Citizens are requ

Figure 2

Step 3: In the registration page, enter either “Bill No” or “Holding Details” (Comprising of Holding No., Zone, Ward No., Road No., and Owner Name). Also enter the “Contact Details” comprising of Phone No., Mobile No. and Email ID. Click on “Register” button to register. You will be responded with a page as shown in figure 3 below and your “User ID” and “Password” will be sent to your email id.

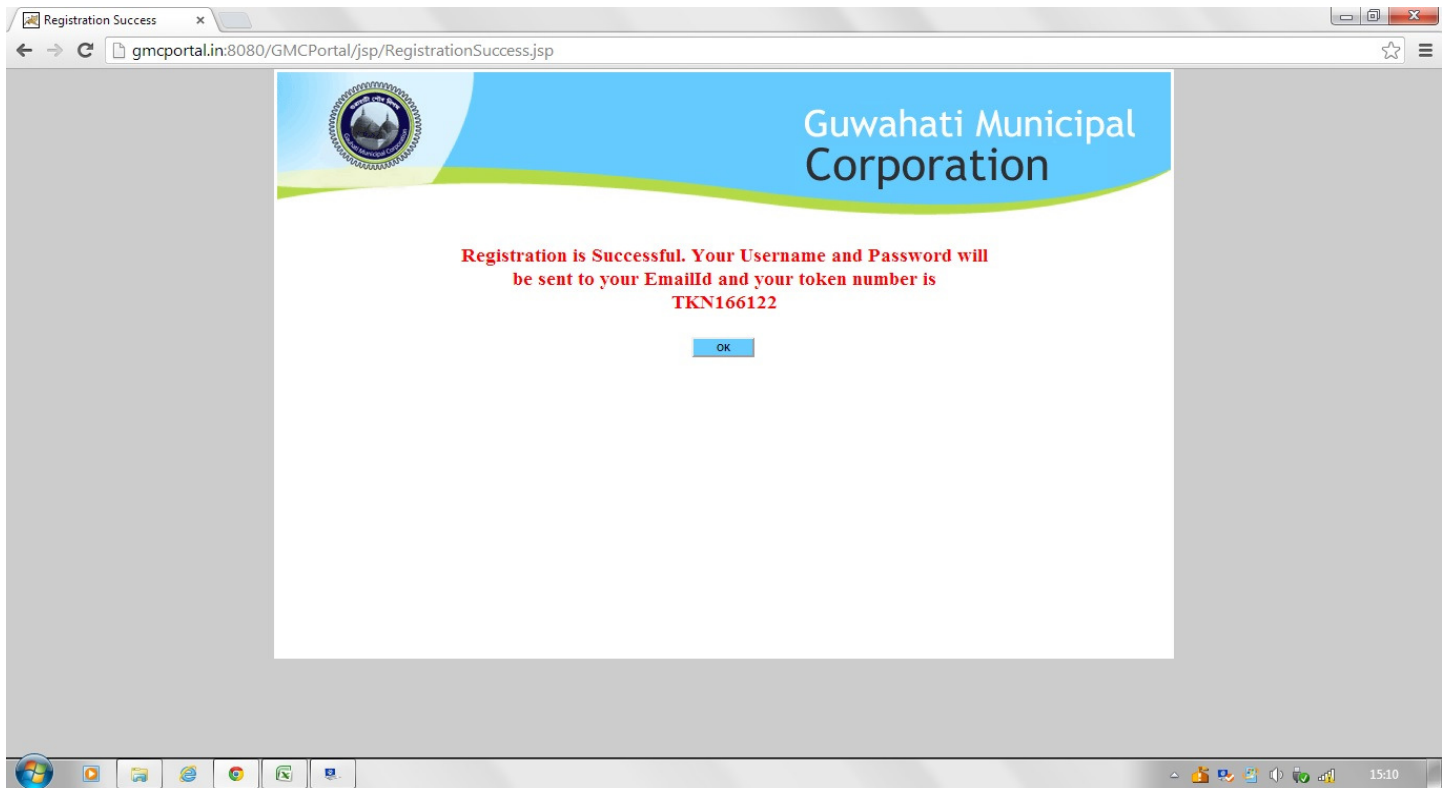


Figure 3

Step 4: After clicking on “Sign In” button as mentioned in Step 1, you would be able to access your account as shown below in Figure 4.



Figure 4

Step 5: Click on “Bill Box” button to view your bills as shown below in Figure 5.



Figure 5

Step 6: Click on the “Online Payments” option to get the following page in Figure 6.

Guwahati Municipal Corporation

Welcome To GMC, DEEPANKAR KAKATI

Pay Bills : Enter Bill No.

Enter Bill No.

Payment Details

Arrear Amount : 0.0

selected Quarter(s) Amount :

Amount :

[Pay Now](#) [Cancel](#)

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Figure 6

Step 7: Fill up the “Enter Bill No” field as you get from the page at Figure 5. Now you will be automatically redirected to the following page at Figure 7.

Guwahati Municipal Corporation

Welcome To GMC, SRI HEM CH. SARMA

Pay Bills : Enter Bill No.

Enter Bill No: 201314FD1227225

Assessment key: 53-67-00928

Quarter	Quarter Bill Amount	Pay By Date	Status
Arrear	10423.0 (Previous Arrear)		Not Paid
1	745.00 (inc. Prev. Arrear)	30-06-2013	Not Paid
2	394.00	30-09-2013	Not Paid
3	394.00	31-12-2013	Not Paid
4	394.00	31-03-2014	Not Paid

Total Bill Amount :1927.00 (inc. Previous Arrear Amount)

Previous Paid Bill Amount :0.0

Payment Details

Arrear Amount : 0.0

selected Quarter(s) Amount :

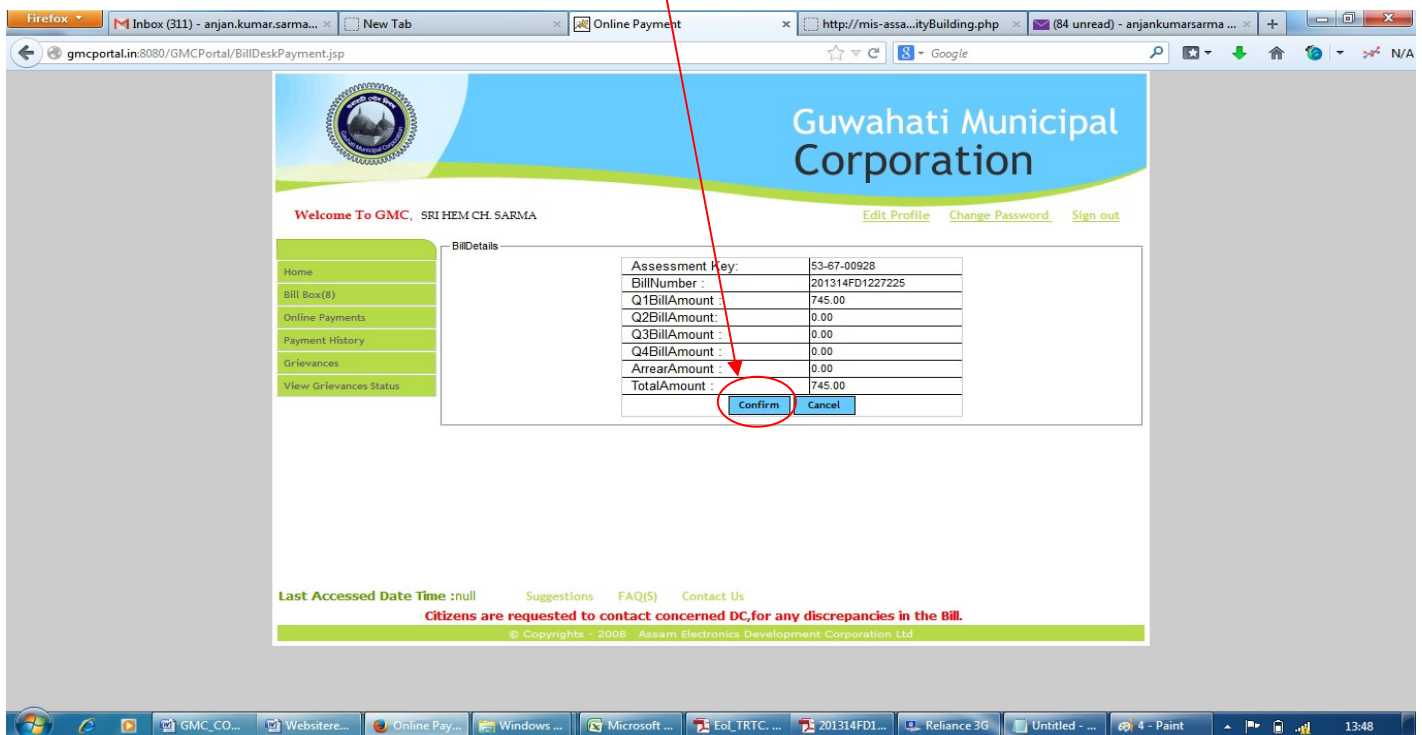
Amount :

[Pay Now](#) [Cancel](#)

Figure 7

Step 8: Check the checkbox against the arrear bill or quarter bill for which you want to make the payment and click the “Pay Now” button of the page at Figure 7.

Step 9: Now you will get the Bill Details as shown in Figure 8 below. If you are sure of making the payment then click on “Confirm” button.



The screenshot shows the Guwahati Municipal Corporation Bill Details page. The page has a blue header with the GMC logo and the text "Guwahati Municipal Corporation". Below the header, there is a welcome message "Welcome To GMC, SRI HEM CH. SARMA" and links for "Edit Profile", "Change Password", and "Sign out". On the left, there is a green sidebar with links: "Home", "Bill Box(8)", "Online Payments", "Payment History", "Grievances", and "View Grievances Status". The main content area displays a table with bill details:

BillDetails	
Assessment Key:	53-67-00928
BillNumber :	201314FD1227225
Q1BillAmount :	745.00
Q2BillAmount :	0.00
Q3BillAmount :	0.00
Q4BillAmount :	0.00
ArrearAmount :	0.00
TotalAmount :	745.00

Below the table, there are two buttons: "Confirm" and "Cancel". The "Confirm" button is highlighted with a red circle. At the bottom of the page, there is a footer with the text "Last Accessed Date Time :null", "Suggestions", "FAQ(S)", "Contact Us", and a red warning message: "Citizens are requested to contact concerned DC,for any discrepancies in the Bill." The footer also includes the copyright notice "© Copyrights - 2008 Assam Electronics Development Corporation Ltd".

Figure 8

Step 10: Now you will be redirected to the payment gateway. Do not go “back” or “refresh” the page at this moment. After few seconds you will get the page at Figure 9.

Select your mode of transaction “Credit Cards”, “Internet Banking” or “Debit Cards”

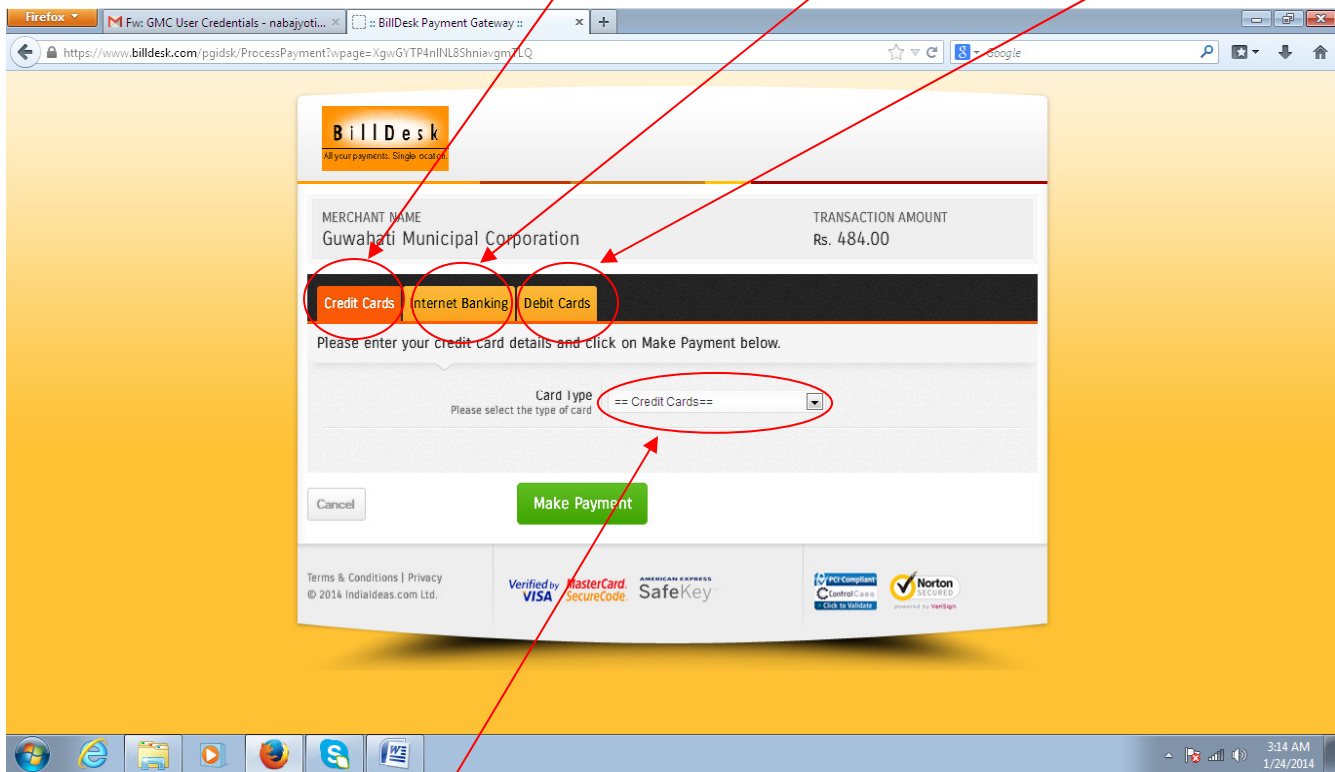


Figure 9

For credit card: Select “Card Type” and you will be redirected to the following page at Figure 10. Fill up all the details of the fields of the page and click on “Make payment” button to lead you for payment.

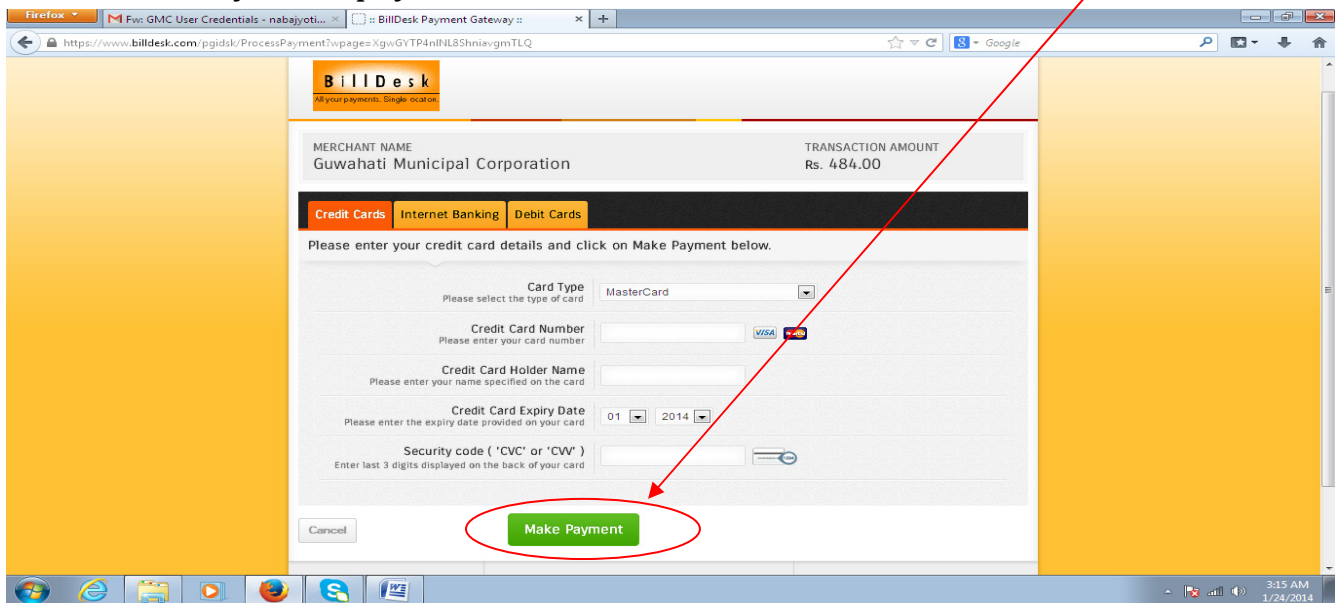


Figure 10

For Internet Banking: Select your bank “here” and click on “Make Payment” to go to your internet banking portal.

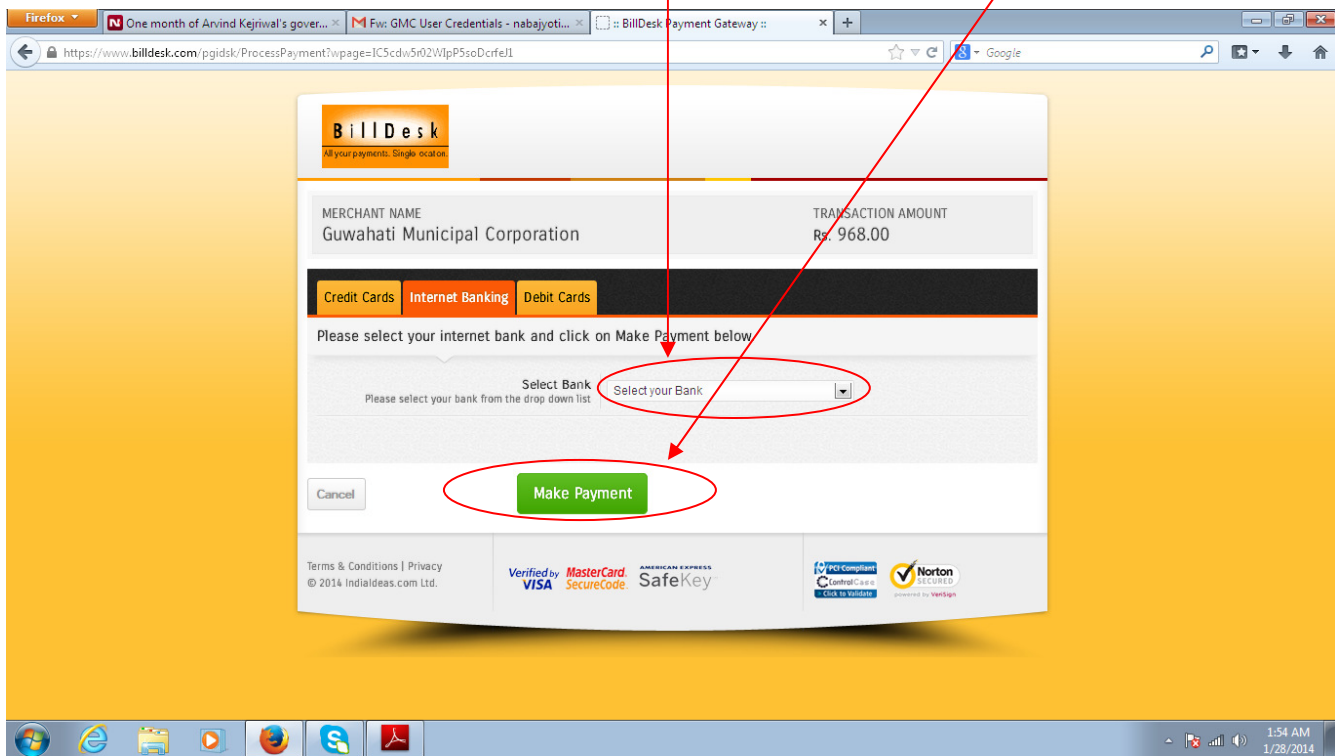


Figure 11

For Debit Card: Select the “Card Type” of the page at Figure 12.

The screenshot shows the BillDesk payment gateway interface in a Firefox browser. The URL is <https://www.billdesk.com/pgidisk/ProcessPayment?wpag=ICScdw5n2WlpP5soDorfeI1>. The page displays the BillDesk logo and the merchant name "Guwahati Municipal Corporation" with a transaction amount of "Rs. 968.00". Below this, there are three tabs: "Credit Cards", "Internet Banking", and "Debit Cards". The "Debit Cards" tab is selected. A message says "Please enter your debit card details and click on Make Payment below." Below this message, there is a dropdown menu labeled "Select Debit Card" with the text "Please select the your debit card issuing bank". The dropdown menu is open, showing "== Visa Debit Cards ==". A red circle highlights the dropdown menu, and a red arrow points from the text "For Debit Card: Select the “Card Type” of the page at Figure 12." to the dropdown menu. At the bottom of the form, there are "Cancel" and "Make Payment" buttons. The footer contains links for "Terms & Conditions | Privacy" and "© 2014 IndiaIdeas.com Ltd.", along with logos for "Verified by VISA", "MasterCard SecureCode", "AMERICAN EXPRESS SafeKey", "PCI Compliant", "ControlPoint", and "Norton SECURED".

BillDesk
All your payments. Single location.

MERCHANT NAME
Guwahati Municipal Corporation

TRANSACTION AMOUNT
Rs. 968.00

Credit Cards Internet Banking Debit Cards

Please enter your debit card details and click on Make Payment below.

Select Debit Card
Please select the your debit card issuing bank

== Visa Debit Cards ==

Cancel Make Payment

Terms & Conditions | Privacy
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Verified by VISA MasterCard SecureCode AMERICAN EXPRESS SafeKey

PCI Compliant ControlPoint Norton SECURED

Figure 12

Now you will be redirected to the following page at Figure 13. Fill up all the details of the fields of the page and click on “Make payment” button to lead you for payment.

The screenshot displays the BillDesk Payment Gateway interface for Guwahati Municipal Corporation. The transaction amount is Rs. 968.00. The page features a form for credit card payment with the following fields:

- Card Type:** A dropdown menu showing "VISA".
- Credit Card Number:** A text input field.
- Credit Card Holder Name:** A text input field.
- Credit Card Expiry Date:** Two dropdown menus for "MM" and "YYYY".
- Security code ('CVC' or 'CVV'):** A text input field.

Below the form, there are "Cancel" and "Make Payment" buttons. The "Make Payment" button is highlighted with a red circle, and a red arrow points to it from the text above. The footer includes logos for Visa, MasterCard, American Express, SafeKey, and Norton.

Figure 13

Step 11: After completion of payment your payment receipt will be generated for your reference.