

REQUEST FOR QUOTATION

****THIS IS NOT AN ORDER****

Return Quotes To:

The University of Tennessee
Purchasing Department
615 McCallie Ave.
Chattanooga, TN 37403

Vendor Address

Place the peel-off label from your bid request
postcard or your company name and address here.

Information

Date: 05/23/2014
RFQ No:
Collective No: 10046674
Return Quote By: 06/17/2014 1:00 pm EDT
Promised Ship Date: (Furnish) _____
Payment Terms: (Furnish) _____
FOB UT Dest Unless Otherwise Specified Below _____
Buyer: Charles Scott
Phone: 423-425-4712
Fax: 423-425-5332

Item	Quantity	UM	Material/Description	Price Per Unit	Net Amount
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UTC WILL RECEIVE QUOTES:

The University of Tennessee at Chattanooga will receive bids at the Purchasing Department until the time stated above. Immediately after the bid closing time, formal bids (i.e. bids scheduled for opening prior to 4:30 p.m.) will be opened publicly, read, and recorded in the presence of directly interested parties.

HAND DELIVER/ COURIER DELIVER (Fedx, UPS, etc.) BIDS TO:

The University of Tennessee at Chattanooga
Business Services (Purchasing) Department
103 Administrative Services Building
400 Palmetto St.
Chattanooga, TN 37403

MAIL BIDS TO:

The University of Tennessee at Chattanooga
Purchasing Department
Dept 4104
615 McCallie Avenue
Chattanooga, TN 37403

NOTE: Any potential bidder not otherwise notified by the University of this RFQ/RFP must submit an online INTENT TO BID FORM then enter the company name and address in the Vendor Address space above. The Intent to Bid Form link is found at <http://www.utc.edu/Purchasing> in the Active Requests for Quotation/ Recent Awards section.

NOTICE TO BIDDERS: As an agency of the State of Tennessee there are certain terms and conditions that The University of Tennessee cannot legally accept. BIDS INCLUDING OR REFERENCING TERMS AND CONDITIONS OTHER THAN THOSE REFERENCED BY THE UNIVERSITY IN THIS BID DOCUMENT MAY BE REJECTED.

Include with your bid any documents, contracts, agreements required by the bidder to complete the transaction. Documents submitted after the award may not be accepted and may be cause for disqualification. Faxed bids will not be accepted in response to sealed bid RFQ's

SUBMITTING RFP/RFQ:

1. On the exterior of the envelope containing your bid or proposal include the following information:

- Collective number
- Date of opening
- Time of opening

(Note: all info above found in upper right corner of this document)

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- Company name and address
 - Brief Description/Title of the bid or proposal.
 - If required by the RFQ/RFP, supply your TN Contractor License No. and Expiration Date and those of electrical, mechanical, plumbing, geothermal heating and cooling, and masonry subcontractors.

NOTE: STANDARDIZED PAYMENT TERMS

The University of Tennessee has standardized the following methods and associated payment terms. Please indicate E, A, or C in the "Payment Terms" space above your company's selection from the information below.

Payment Method	Code	Default Payment Terms
ePayable	E	Net (payable immediately)
ACH	A	Net 30 (within 30 days due net)
AP General Checks	C	Net 40 (within 40 days due net)

Please quote the following items or FOB UTC:

00001	3	EA	Prism Mold	_____	_____
			Prism Mold 1" X 1" X 16" (76mm X 102mm X 406mm)		

MANUFACTURER _____ # _____

WARRANTY _____

00002	1	EA	Rapid Freeze Thaw Cabinet	_____	_____
			Logan Mfg, dimensions are 84" x 34" x 11" model number is H-3185-B		

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MANUFACTURER _____ # _____

WARRANTY _____

00003

1

EA

Laboratory Oven

Laboratory Oven, Fan Forced Air, Dial Control, 437°F/225°C, 10.6 Cu ft
(300L), 115V 60Hz 2110W

MANUFACTURER _____ # _____

WARRANTY _____

00004

1

EA

Perma Rapid Chloride Permeability Test

Unit capable of at least 4 cells, Complete set of test cells (4), Temperature
sensors, Test cables, Power cord, USB cable, User manual, Communication
software, Gauged vacuum pump assembly, Desiccator assembly.

MANUFACTURER _____ # _____

WARRANTY _____

UTC'S TECHNICAL CONTACT:
BRENT ROLLINS 423 425-5756
alex-rollins@utc.edu

AVAILABILITY/DELIVERY:

Delivery offered by bidder: _____ days required for completion from notice by UTC to proceed.

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CATALOGS/LITERATURE:

Please supply catalogs/literature with your bid of the product you intend to quote for this requirement.

QUESTIONS/ADDENDUM:

All questions concerning the technical aspect of the project must be submitted in writing to Purchasing@utc.edu. Verbal questions and answers are non-binding.
The deadline for submittal of technical questions is:

4:30 PM EDT June 11, 2014. (no deadline for Purchasing questions).

If an ADDENDUM is necessary it will be posted on or before:
June 13, 2014

NOTE: It is the bidder's responsibility to check the website for any addendum.

TENNESSEE DEPT. OF REVENUE REQUIREMENT:

In compliance with the requirements of Tenn. Code Ann. § 12-4-120, the bidder hereby attests that the bidder has registered with the State of Tennessee's Department of Revenue for the collection of Tennessee sales and use tax. This registration requirement is a material requirement of this Contract.

Is your company registered? ____Yes ____No

If NO and should not be required to register to collect sales tax, the winning vendor should contact the Tennessee Department of Revenue and obtain an email from the Department stating that it is not necessary to register. The winning vendor can send an email to tn.revenue@tn.gov. The winning vendor should forward the response email to the University, and the University can then agree to make the award.

ACKNOWLEDGEMENT OF ADDENDUM

In the event that an addendum or bulletin or a supplemental drawing(s) is issued, the proposer must acknowledge receipt of same in his/her proposal.

DECLARATION STATEMENT:

The respondent hereby states that he, his employees, agents, independent contractors and proposed contractors have_____, or have not_____ (please indicate appropriate answer and be specific) been convicted, or either pled guilty or "nolo contendere" to any contract crime. If your response is affirmative, please explain circumstances and the occasion.

Failure to complete this statement shall be cause for your proposal being considered non-responsive to this

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Request for Proposal and subject to rejection.

TENNESSEE LAW:

All vendors must comply with the laws of Tennessee which require such person or entity to be authorized and/or licensed to do business in this state. Applicable statutes may exempt or exclude the successful vendor from requirements that it may be authorized and/or licensed to do business in this state.

Notwithstanding this fact, all matters and disputes arising or to arise under the contract and performance thereof shall be subject to the jurisdiction and process of the courts of the state of Tennessee, including any questions as to liability for taxes, licenses or fees levied by the state or its political subdivisions.

ATTACHMENTS:

Bidder shall be responsible to comply with the referenced or attached documents that are made a part hereof.

1. General Bid Conditions*
2. Special Bid Conditions*
3. University's Standard Terms and Conditions*

*These documents are found online at <http://www.utc.edu/Administration/Purchasing/>. If you are unable to access these documents, contact UTC Purchasing Department at (423) 425-4461 and hard copies will be provided.

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IF THE BIDDER TAKES EXCEPTION TO ANYTHING IN THE SPECIFICATIONS OR TERMS AND CONDITIONS, THE EXCEPTION MUST BE LISTED BELOW. IF NECESSARY, YOU MAY SUPPLEMENT WITH AN ATTACHEMENT. IF NO EXCEPTIONS ARE TAKEN, WRITE "NONE" IN THE AREA FURNISHED BELOW. IF NO COMMENTS ARE FURNISHED, IT WILL BE ASSUMED THAT NO EXCEPTIONS ARE BEING TAKEN.

CERTIFICATION: MY COMPANY IS CLASSIFIED AS A:

NOTE: It will be assumed that business category is large if no response is furnished.

LARGE BUSINESS _____ SMALL BUSINESS _____ WOMAN OWNED _____ DISABLED VETERAN _____

PLEASE INDICATE BELOW ONLY IF YOUR FIRM IS AT LEAST 51 PERCENT OWNED BY A MEMBER(S) OF THE FOLLOWING GROUPS

AFRICAN AMERICAN _____ HISPANIC AMERICAN _____ ASIAN AMERICAN _____ NATIVE AMERICAN _____

IT IS UNDERSTOOD AND AGREED THAT THIS BID, WHEN CERTIFIED BY AN AUTHORIZED SIGNATURE, SHALL CONSTITUTE AN OFFER WHICH WHEN ACCEPTED IN WRITING BY THE UNIVERSITY'S PURCHASING DEPARTMENT AND SUBJECT TO THE TERMS AND CONDITIONS OF SUCH ACCEPTANCE, WILL CONSTITUTE A VALID AND BINDING CONTRACT BETWEEN THE UNIVERSITY OF TENNESSEE AND THE BIDDER/CONTRACTOR SUBMITTING SUCH OFFERING.

WE OFFER TO SELL TO YOU THE ABOVE MATERIAL(S) OR SERVICES AT THE PRICE AND TERMS SPECIFIED HEREON AND IN ACCORDANCE WITH THE UNIVERSITY'S GENERAL AND ANY SPECIAL BID CONDITIONS FURNISHED AND INCORPORATED INTO THIS DOCUMENT. ALL EXCEPTIONS, ALTERNATIVE MATERIALS, OR SPECIFICATIONS IF ANY HAVE BEEN CLEARLY INDICATED. IF YOU HAVE ANY QUESTIONS ABOUT THIS REQUEST FOR QUOTATION, CONTACT THE BUYER AT THE ADDRESS OR TELEPHONE NUMBER SHOWN ABOVE.

WHEN OFFERING A "NO BID", PLEASE INDICATE YOUR REASON(S) BELOW AND RETURN THIS INFORMATION WITH YOUR RESPONSE.

_____ DO NOT HANDLE THIS TYPE EQUIPMENT _____ CANNOT MEET SPECIFICATIONS
_____ CANNOT MEET REQUIRED DELIVERY _____ MATERIALS NOT AVAILABLE
_____ OTHER (SPECIFY) _____

IN COMPLIANCE WITH THE REQUIREMENTS OF CHAPTER 878, PUBLIC ACTS OF 2006, THE CONTRACTOR HEREBY ATTESTS THAT THE CONTRACTOR SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT AND SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF ANY SUBCONTRACTOR WHO WILL UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT.

ALL FIRMS WISHING TO DO BUSINESS WITH THE UNIVERSITY MUST LIST THEIR FEDERAL TAX ID NO. OR SOCIAL SECURITY NO. (IF INDIVIDUAL) IN THE SPACE PROVIDED:

TAX ID OR SSN: _____

(Signature)

(Printed Name and Company Name)

(Telephone #, Toll free if available)

(E-Mail Address)

(Date)

(Title)

(FAX #)

(WEB Site Address)