

MAPPING - Account Mapping for the Distribution of Benefits and Leave

The MAPPING module of USPSDAT controls how accounts are charged in LEVPRO and BRDDIS.

Example, A teacher is paid through a grant. This grant allows pay for the teacher's salary. When a sick day is taken it will be charged to the sick leave account which corresponds to the salary account. This would not be correct as the grant should not have leave charged to it. Account mapping could be used in this case to charge all leave against the regular teacher's salary account.

A report showing the account mapping detail may be generated using the USPSDAT/MAPRPT program.

For a more in depth discussion of MAPPING refer to the "USAS Account Charging" Chapter of the USPS User Manual.

accessing the program

The program may be executed by typing:

```
$ RUN OECN$PAY:USPSDAT
```

at the \$ prompt or in the menu system type:

```
Menu>USPSDAT
```

main menu

USPSDAT - USPS District Data Maintenance	
1.	USPCON - Configuration Data Maintenance
2.	PGRPED - Pay Group Data Maintenance
3.	CALTYPED - Job Calendar Type Maintenance
4.	CALMNT - Job Calendar Maintenance
5.	CALRPT - Job Calendar Report Program
6.	DEDNAM - Deduction Name Maintenance
7.	DNAMRPT - Deduction Name Report
8.	MAPPING - Acct. Mapping for Distrib. of Benefits & Leave
9.	MAPRPT - Account Mapping Report
10.	BLDMNT - Building Code Maintenance
11.	DEPMNT - Department Code Maintenance
12.	BLDDEPRPT - Building And Department Report Program
13.	ROUTSCN - Routing Number Maintenance
14.	ROUTRPT - Routing Number Report


```
| XX Help           XX Scroll down
|
| XX Exit
|
| XX Add
|
```

Field Definitions

- In the **Order #** field enter the number in which the information should be entered and processed. When assigning order numbers, it is important to assign the more detailed accounts with lower order numbers (e.g. 1, 2, 3 ...) and the less detailed accounts a higher order number. Once an account matches a line of mapping, the account can not be charged again.
- On the left side, the **Original account** field, enter the original account number. The account code may be entered using wildcards. The % symbol represents a single digit while the * represents multiple digits. For example, to specify all SCC's beginning with 90 and ending with 0, the SCC would be entered as 90%0. To specify all Functions ending with 30, enter the Function code as *30. Any account code dimensions that are left blank on the "map into account" portion of the screen will be filled with the value of that same dimension from the original account.
- On the right side, or the **Map into account** field, enter the account number to be charged. The account code may be entered using wildcards. The % symbol represents a single digit while the * represents multiple digits. For example, to specify all SCC's beginning with 90 and ending with 0, the SCC would be entered as 90%0. To specify all Functions ending with 30, enter the Function code as *30. Any account code dimensions that are left blank on the "map into account" portion of the screen will be filled with the value of that same dimension from the original account.

miscellaneous notes

Adding a Mapping Line

An Add function is available to enter additional mapping lines. To add a new mapping line, press the [Add] key. A blank screen will be displayed. Enter the new mapping information and press the [Accept] key. The first screen of mapping will be displayed. Depending on the line number added, it may be necessary to use the [Scroll down] function to view the change. When adding a line, the line number should be one less than

the line number wanting to add. For example, if wanting to add an entry to line number 13, enter line number 12. The information will be entered after line 12, or in line 13.

Deleting a Mapping Line

A Modify function is available to remove mapping lines. To delete a mapping line, place the cursor on the line to be removed. Space through the line number and press the [Accept] key. The remaining mapping lines will automatically be renumbered.