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22. Introduction – PartExpert Catalog

The PartExpert® Catalog provides the functions necessary for all countermen to look up part numbers for specific car applications. The lookup information will display part numbers, quantity on hand and prices for parts within the inventory file. Items can then be sold (or posted) from the catalog back into an open workspace. Optionally, the user can view Mitchell Labor Guide or VIN information for a specific car application. Optionally, interchange and cover to cover detailed information can also be looked up for a specific part number.

22.1 Setting Up Catalog Line Coverage

The PartExpert Catalog data includes application and vehicle information for hundreds of manufacturers' product lines. At the counter, you want to be sure the information is organized the best way for your business. This can be accomplished by setting up catalog line coverage's and entering your specific line codes for each setup.

This consists of defining the primary and secondary manufacturer groups to be displayed. The order in which manufacturer part information is displayed must also be set. This step is necessary if, for example, Wix Filter part numbers are to always come up first and Fram Filter part numbers to always come up next. Also if, for example, the default manufacturer code for Wix is <u>WIX</u> and manufacturer code within the inventory file for Wix is <u>WXF</u>, the user would then have to setup the manufacturer code within the inventory file within this table for each manufacturer group of parts.

Below are the steps to setting up the catalog coverage:

- From the *Autologue Main Menu*, enter **21** and press **<Return>**.

- From the *Utility Menu 8 – Part Expert Catalog Menu*, enter **4** (*Display/Update Manufacturer Information*).

The *Manufacturer Display Information* screen will appear as shown:

```
                     Manufacturer Display Information
                                 mcl.dat

    1.  CCI/TRIAD INFORMATION       16.  ACME PRODUCTS CO.
    2.  3-M COMPANY                 17.  ACME QUALITY PRODUCTS, INC.
    3.  A & B/WELLBUILT MANUFACTURING  18.  ADDCO INDUSTRIES
    4.  A & E GENERATOR, INC.       19.  ADVANCE AUTOMOTIVE TECHNOLOGY, I
    5.  A.L. DOERING SPARK PLUG CORPORAT  20.  AEC (ALLIED EASTERN CORPORATION)
    6.  A.L.O. SALES & MARKETING, INC.  21.  AGR, INC.
    7.  AAFES/CLOYES GEAR & PRODUCT, INC  22.  AGS (AMERICAN GREASE STICK)
    8.  AAR                         23.  AIMCO/ITT
    9.  AARON'S AUTOMOTIVE PRODUCTS  24.  AIR PRO
   10.  ABSCO                       25.  AIRTEX
   11.  ACADEMY                     26.  ALEMITE
   12.  ACAR INDUSTRIES, INC.       27.  ALLIED DISTRIBUTORS/FEL-PRO
   13.  ACCEL                       28.  ALLIED DISTRIBUTORS/PARTS MASTER
   14.  ACDELCO                     29.  ALLIED DISTRIBUTORS/QUALITY
   15.  ACI/AUTO COMPONENTS, INC.   30.  ALLIED DISTRIBUTORS/TRU-TEC

Manufacturer:                                                   more...
Primary/Secondary Count: 419  of 600
F11 Exit   |Enter Display|F1 Help     |F5 Print|F9 Price Matrix|F10 Item Detail
Enter manufacturer number & Enter Display
```

☞ **Note: The setup for the catalog is a single user program! There should never be more than one person setting up catalog coverage.**

The catalog can be setup with 600 or up to 1000 different primary/secondary manufacturer coverage's. The **Primary/Secondary Count:** prompt displays the total coverage's currently enabled.

Manufacturers listed are either highlighted or dimmed. Highlighted are those that have coverage setup. Dimmed are those that do not have coverage setup.

If the manufacturer being sought is not listed on the screen, use one of the following methods to locate the manufacturer:

♦ Use the **<PageDown>** or **<PageUp>** keys to scroll forward/backward through the available manufacturers.

♦ Enter the first few letters of the manufacturer and press the **<PageDown>** key to have the screen automatically list manufacturers beginning with the entered characters.

• With the cursor positioned at the **Manufacturer:** prompt, enter the number to the left of the *Manufacturer* to be setup and press **<Return>**.

The screen will display the catalog coverage's available for the selected manufacturer as shown:

```
Manufacturer: MONROE                              *----Line Codes----*
                                             JP    Your    Cat
        Catalog Coverage                     Sugg   Pref   Price

    1. Coil Springs (1980 to Present).................  --   MON    MCS LRL
    2. Lift Supports..................................  **   MON    MON MON
    3. Misc Intchg's (OE, Ag, Heavy Duty, Marine Etc.) -*   MON    MNC
    4. Shocks & Struts (Expert Series)...............  **   MON    MNQ MON
    5. Shocks & Struts (Retail Brand)................  **   MON    MRQ
    6. Shocks (Commercial)...........................  --   MON        MOB
    7. Shocks (Heavy Duty)...........................  **   MON    MHE
    8. Steering Stabilizers..........................  --   MON    MSQ MON




Coverage:    █    Jobber:     Your Line:        Preferred Line: Y/1
Primary/Secondary Count: 411  of 600
F11 Return |F1 Help    |F6 Add  |F7 Change  |F12 Delete
Enter coverage number (or 'ALL' for all items for this manufacturer)
```

Coverage's listed are either highlighted or dimmed. Highlighted are coverage's that are enabled. Dimmed are those that are disabled.

22.1.1 Adding Catalog Coverage

To add catalog coverage, complete the following steps.

- From the *Manufacturer Display Information* screen and with the cursor positioned at the **Manufacturer:** prompt, enter the number to the left of the *Manufacturer* to be setup and press **<Return>**.

The coverage's for the manufacturer will be displayed as shown:

```
Manufacturer: MONROE                              *----Line Codes----*
                                              JP    Your    Cat
          Catalog Coverage                         Sugg    Pref   Price

     1. Coil Springs (1980 to Present)................ --    MON         MCS LRL
     2. Lift Supports................................. **    MON         MON MON
     3. Misc Intchg's (OE, Ag, Heavy Duty, Marine Etc.) -*   MON         MNC
     4. Shocks & Struts (Expert Series).............. **    MON         MNQ MON
     5. Shocks & Struts (Retail Brand)............... **    MON         MRQ
     6. Shocks (Commercial).......................... --    MON             MOB
     7. Shocks (Heavy Duty).......................... **    MON         MHE
     8. Steering Stabilizers......................... --    MON         MSQ MON




Coverage:    █    Jobber:     Your Line:      Preferred Line: Y/1
Primary/Secondary Count: 411  of 600
F11 Return |F1 Help    |F6 Add  |F7 Change |F12 Delete
Enter coverage number (or 'ALL' for all items for this manufacturer)
```

- With the cursor positioned at the **Coverage:** prompt, enter the number to the left of the specific coverage to be added or enter **ALL** for all coverage's to be added and press the **<Right Arrow>** key.

- With the cursor positioned at the **Jobber:** prompt, press the **<Right Arrow>** key.

- With the cursor positioned at the **Your Line:** prompt, enter the three character line code used within the Autologue.

- With the cursor positioned on the first field of the **Preferred Line:** prompt, enter **Y** (*Preferred*) or **N** (*Secondary*) and press the **<Right Arrow>** key.

- With the cursor positioned on the second field of the **Preferred Line:** prompt, enter a priority code number (1-9) and press the **<Right Arrow>** key.

  The priority code numbers define the order that manufacturers are listed during the lookup of catalog information for a car application. Manufacturers with priority code 1 are listed before manufacturers with priority code 2.

- With the cursor again positioned at the **Coverage:** prompt, press the **<F6>** (*Add*) key to add the coverage.

The coverage lines will now be highlighted for those that were entered to show that coverage is now enabled as shown:

```
Manufacturer: MONROE                              *----Line Codes----*
                                              JP    Your    Cat
         Catalog Coverage                     Sugg    Pref   Price

     1. Coil Springs (1980 to Present)................. --    MON        MCS LRL
     2. Lift Supports................................. **    MON        MON MON
     3. Misc Intchg's (OE, Ag, Heavy Duty, Marine Etc.) -*   MON        MNC
     4. Shocks & Struts (Expert Series)............... **    MON        MNQ MON
     5. Shocks & Struts (Retail Brand)................ **    MON        MRQ
     6. Shocks (Commercial)........................... --    MON MON Y1       MOB
     7. Shocks (Heavy Duty)........................... **    MON        MHE
     8. Steering Stabilizers.......................... --    MON        MSQ MON




Coverage:  █    Jobber:     Your Line:        Preferred Line: Y/1
Primary/Secondary Count: 412  of 600
F11 Return |F1 Help     |F6 Add   |F7 Change  |F12 Delete
Enter coverage number (or 'ALL' for all items for this manufacturer)
```

Continue this procedure for all coverage's to be added.

22.2.1 Changing A Catalog Coverage

To change catalog coverage, complete the following steps.

- From the *Manufacturer Display Information* screen and with the cursor positioned at the **Manufacturer:** prompt, enter the number to the left of the *Manufacturer* to be setup and press **<Return>**.

  The coverage's for the manufacturer will be displayed.

- With the cursor positioned at the **Coverage:** prompt, enter the number to the left of the specific coverage to be added or enter **ALL** for all coverage's to be changed and press the **<Right Arrow>** key.

- With the cursor positioned at the **Jobber:** prompt, press the **<Right Arrow>** key.

- With the cursor positioned at the **Your Line:** prompt, enter the three character line code used within the Autologue.

- With the cursor positioned on the first field of the **Preferred Line:** prompt, enter **Y** (*Preferred*) or **N** (*Secondary*) and press the **<Right Arrow>** key.

- With the cursor positioned on the second field of the **Preferred Line:** prompt, enter a priority code number (1-9) and press the **<Right Arrow>** key.

- With the cursor again positioned at the **Coverage:** prompt, press the **<F7>** (*Change*) key to change the coverage.

  The coverage lines will be automatically updated with the entered changes and the screen will display an "*All coverages changed for this Manufacturer*" message at the bottom of the screen as shown:

```
Manufacturer: MONROE                          *----Line Codes----*
                                          JP    Your     Cat
       Catalog Coverage                  Sugg    Pref   Price

  1. Coil Springs (1980 to Present)................. --   MON        MCS LRL
  2. Lift Supports................................. **   MON        MON MON
  3. Misc Intchg's (OE, Ag, Heavy Duty, Marine Etc.) -*  MON        MNC
  4. Shocks & Struts (Expert Series)............... **   MON        MNQ MON
  5. Shocks & Struts (Retail Brand)................ **   MON        MRQ
  6. Shocks (Commercial)........................... --   MON MON Y2       MOB
  7. Shocks (Heavy Duty)........................... **   MON        MHE
  8. Steering Stabilizers.......................... --   MON        MSQ MON




Coverage:  █    Jobber:     Your Line:      Preferred Line: Y/1
Primary/Secondary Count: 412  of 600
F11 Return |F1 Help    |F6 Add  |F7 Change  |F12 Delete
               All coverages changed for this Manufacturer
```

22.3.1 Deleting Catalog Coverage

To delete catalog coverage, complete the following steps.

- From the *Manufacturer Display Information* screen and with the cursor positioned at the **Manufacturer:** prompt, enter the number to the left of the *Manufacturer* to be setup and press **<Return>**.

  The coverage's for the manufacturer will be displayed.

- With the cursor positioned at the **Coverage:** prompt, enter the number to the left of the specific coverage to be added or enter **ALL** for all coverage's to be deleted and press the **<Right Arrow>** key.

- With the cursor positioned at the **Jobber:** prompt, press the **<F12>** (*Delete*) key to delete the coverage.

- When screen displays a "*Delete all entries for coverage (Y or N)?*" message on the bottom of the screen, enter **Y** and the coverage line deleted will be dimmed as shown:

```
Manufacturer: MONROE                              *----Line Codes----*
                                            JP    Your     Cat
        Catalog Coverage                    Sugg    Pref   Price

    1. Coil Springs (1980 to Present)................. --   MON    MCS LRL
    2. Lift Supports.................................. **   MON    MON MON
    3. Misc Intchg's (OE, Ag, Heavy Duty, Marine Etc.) -*  MON    MNC
    4. Shocks & Struts (Expert Series)............... **   MON    MNQ MON
    5. Shocks & Struts (Retail Brand)................ **   MON    MRQ
    6. Shocks (Commercial)........................... --   MON        MOB
    7. Shocks (Heavy Duty)........................... **   MON    MHE
    8. Steering Stabilizers.......................... --   MON    MSQ MON




Coverage:   █    Jobber:     Your Line:        Preferred Line: Y/1
Primary/Secondary Count: 411  of 600
F11 Return |F1 Help    |F6 Add  |F7 Change  |F12 Delete
               Coverage 6 with YOUR LINE = MON is deleted
```

☞ **Note: By entering ALL as coverage and pressing the <F12> (*Delete*) key, you can delete all the coverage's for this manufacturer!**

22.2 Setting Up Catalog Prices To Display

The pricing that is displayed for catalog data is derived in the following order:

1. The prices stored within the part number's inventory record

2. The Electronic Price Sheet (EPS) database

3. The internal prices stored within the catalog

   To define the selling price displayed for the internal prices stored within the catalog during normal and manufacturer price lookups, this is accomplished through the *Price Display Options* setup screen.

- From the *Autologue Main Menu*, enter **21** and press **<Return>**.

- From the *Utility Menu 8 – Part Expert Catalog Menu*, enter **5** (*Display/Update Price Display Options*).

The *Price Display Options* screen will appear as shown:

```
                     Price Display Options

 Request one price to be selected during manufacturer's price sheet lookup: N
 Display  prices  automatically  when  not  connected  to a host  computer: N
 *----- Catalog Price Look Up -------* Order: *-- Full Screen Price Look Up --*
 3        PER CAR QUANTITY.........  Y * 1
 7        CORE PRICE...............  Y * 4              CORE PRICE...............  Y *
 7     X: STOCKING JOBBER..........  N                X: STOCKING JOBBER..........  N
 7     J: JOBBER PRICE.............  N                J: JOBBER PRICE.............  N
 7     M: MASTER INSTALLER.........  N                M: MASTER INSTALLER.........  N *
 7     S: STOCKING DEALER..........  N *              S: STOCKING DEALER..........  N *
 7     W: NON STOCKING DEALER......  N *              W: NON STOCKING DEALER......  N *
 7     U: USER PRICE...............  N                U: USER PRICE...............  Y *
 7     L: LIST PRICE...............  Y * 2            L: LIST PRICE...............  Y *
 7     O: OTHER PRICE..............  N                O: OTHER PRICE..............  N
 8     K: SKU NUMBER...............  N                K: SKU NUMBER...............  N
 7     P: CALCULATED SELL PRICE....  Y * 3            P: CALCULATED SELL PRICE....  Y *
 6        CATALOG YEARS............  Y * 5              QUANTITY PRICES..........  N *
 --
 31    TOTAL                   '*' = recommended choices
   Choose up to 41 characters to display.  No limit on the number selected.

 F11 Exit   |F1 Help   |F7 Change
 Answer 'Y' or 'N'
```

There are two different price display sections. The section on the left (*Catalog Price Look Up*) is used when pressing the **<F10>** (*Mfr. Prices*) key within the catalog for all the items listed on the screen. The section on the right (*Full Screen Price Look Up*) is used when pressing the **<F10>** (*Mfr. Prices*) key within the catalog for a particular item selected.

- With the cursor positioned at the **Request one price to be selected during manufacturer's price sheet lookup:** prompt, enter **Y** or **N** and press **<Return>**.

  This indicates whether to display only one price or all prices specified when displaying manufacturers' prices.

  If **Y** was entered, each time a manufacturers price lookup occurs, the catalog will prompt for which one of the selected prices is to be displayed.

  If **N** was entered, each time a manufacturers price lookup occurs, all prices selected will be displayed without prompting.

- With the cursor positioned at the **Display prices automatically when not connected to a host computer:** prompt, enter **Y** or **N** and press **<Return>**.

  If **Y** was entered, manufacturer prices are automatically displayed during catalog lookup. This takes effect only when there is no "local" price information.

- Indicate the specific catalog prices to be displayed by pressing the up or down arrow keys to highlight the selection and enter **Y** or **N**.

- With the cursor positioned under the **Order:** heading for the specific catalog price, enter an order number.

- When entering an order number for the **Calculated Sell Price:** heading, a *Sell Price Calculation* pop up window will be displayed as shown:

```
                        Price Display Options

Request one price to be selected during manufacturer's price sheet lookup: N
Display  prices  automatically  when  not  connected  to a host  computer: N
*----- Catalog Price Look Up -------* Order: *-- Full Screen Price Look Up --*
3       PER CAR QUANTITY......... Y * 1
7       CORE PRICE............... Y * 4          CORE PRICE............... Y *
7    X: STOCKING JOBBER..........  N              X: STOCKING JOBBER.......... N
7    J: JOBBER PRICE.............  N              J: JOBBER PRICE............. N
7    M: MASTER INSTALLER.........  N              M: MASTER INSTALLER......... N *
7    S: STOCKING DEALE┌────────Sell Price Calculation────────┐EALER.......... N *
7    W: NON STOCKING D│                                      │NG DEALER...... N *
7    U: USER PRICE....│    First Choice:  100%  of  L         │............... Y *
7    L: LIST PRICE....│                                      │............... Y *
7    O: OTHER PRICE...│    Second Choice:  100%  of  L        │E.............. N
8    K: SKU NUMBER....│                                      │............... N
7    P: CALCULATED SEL└──────────────────────────────────────┘  SELL PRICE.... Y *
6       CATALOG YEARS............ Y * 5          QUANTITY PRICES.......... N *
--
31   TOTAL                      '*' = recommended choices
  Choose up to 41 characters to display.  No limit on the number selected.

F11 Exit   |F1 Help   |F7 Change
Enter percentage to use when calculating sell price.
```

- With the cursor positioned at the **First Choice:** prompt, enter a percentage and press **<Return>**.

- With the cursor positioned after the **of** prompt, enter the price code to be used when calculating the sell price and press **<Return>**.

  The first choice means that the catalog will use its calculation when there is a price within the price code selected.

  Shown below are the available price codes:

Price Code	Price Description
X	Stocking Jobber
J	Jobber Price
M	Master Installer
S	Stocking Dealer
W	Non Stocking Dealer
U	User Price
L	List Price
O	Other Price
K	SKU Number
P	Calculated Sell Price

- With the cursor positioned at the **Second Choice:** prompt, enter a percentage and press **<Return>**.

- With the cursor positioned after the **of** prompt, enter the price code to be used when calculating the sell price and press **<Return>**.

The second choice means that the catalog will use its calculation when there is not a price stored within the price code selected of the first choice.

- After setting the price display selections, press the **<F7>** (*Change*) key to save the selections.

- Press the **<F11>** (*Exit*) key to return to the Utility Menu.

22.3 Allow Cataloging On A Specific Terminal Device

Each terminal device that will be accessing the catalog will need to be added into the device table. Once each terminal has been added, the specific terminals can be enabled for catalog access.

Complete the following steps to name the specific terminal device.

- From the *Autologue Main Menu*, enter **21** and press **<Return>**.

- From the *Utility Menu 8 – Part Expert Catalog Menu*, enter **9** (*Allow Cataloging On This Terminal*).

- The terminal device will be automatically added into the device table and the screen will return to the Utility Menu.

22.4 Allocating Licenses To Terminals

Once all terminals have been named, management must allocate catalog licenses to the specific terminals in order for cataloging to be accessible. This step must be performed within the host location. Complete the following steps to allocate licenses.

- From the *Autologue Main Menu*, enter **21** and press **<Return>**.

- From the *Utility Menu 8 – Part Expert Catalog Menu*, enter **8** (*Allocate Licenses*).

The *Information Products Device Setup* screen will appear as shown:

```
Information Products    Feature              Y/N  Allowed Assigned Avail
    Device Setup
                        PartExpert          : Y       8        2       6
 Node ID : 243906       PartExpert-All Lines : Y       *        2       *
                        InterChange         : Y       *        2       *
        Client          InterChange-All Lines : Y     *        2       *
   Type : Autologue     Manuf. Prices       : Y       *        2       *
     ID : 0             LaborExpert         : Y       *        2       *
                        Service Intervals   : Y       *        2       *
      Location          Cover to Cover      : Y       *        2       *
     ID : 0             Vin                 : Y       *        2       *
      Description                           :
 dat                                        :
                                            :
      Device                                :
    ID : royspc
      Description       Line And Price File            (MCL): PRIMARY
 Terminal               Manufacturers Price Constants (MPC): PRIMARY


 F12 Return|F1 Help|F4 Change Device|F7 Save
 Enter a 'Y' or 'N' to toggle this feature on or off.
```

- With the cursor positioned at the **Type :** prompt under the *Client* section of the screen, press **<Return>**.

- With the cursor positioned at the **ID :** prompt under the *Client* section of the screen, press **<Return>**.

- With the cursor positioned at the **ID :** prompt under the *Location* section of the screen, press **<Return>** if the system is setup for a single store. If setup with a multi-store, press the **<F2>** (*List*) key and highlight the specific store to setup licensing for and press **<Return>**.

- With the cursor positioned at the **ID :** prompt under the *Device* section of the screen, press the **<F2>** (*List*) key and highlight the specific terminal device to setup licensing for and press **<Return>**.

  The **<PageDown>** or **<PageUp>** keys can be used to scroll forward/backward through the list of terminals pop up selection window.

- With the cursor positioned next to the **PartExpert** prompt under the **Y/N** column heading, enter **Y** or **N** to toggle this feature on and off and press **<Return>**.

- With the cursor positioned next to the **PartExpert-All Lines** prompt under the **Y/N** column heading, enter **Y** or **N** to toggle this feature on and off and press **<Return>**.

- With the cursor positioned next to the **Interchange** prompt under the **Y/N** column heading, enter **Y** or **N** to toggle this feature on and off and press **<Return>**.

- With the cursor positioned next to the **Interchange-All Lines** prompt under the **Y/N** column heading, enter **Y** or **N** to toggle this feature on and off and press **<Return>**.

- With the cursor positioned next to the **Manuf. Prices** prompt under the **Y/N** column heading, enter **Y** or **N** to toggle this feature on and off and press **<Return>**.

- With the cursor positioned next to the **LaborExpert** prompt under the **Y/N** column heading, enter **Y** or **N** to toggle this feature on and off and press **<Return>**.

- With the cursor positioned next to the **Service Intervals** prompt under the **Y/N** column heading, enter **Y** or **N** to toggle this feature on and off and press **<Return>**.

- With the cursor positioned next to the **Vin** prompt under the **Y/N** column heading, enter **Y** or **N** to toggle this feature on and off and press **<Return>**.

- Press the **<F7>** (*Save*) key to save the allocation change for the selected terminal device.

  Once completed the *Information Products Device Setup* screen will appear as shown:

```
Information Products    Feature                    Y/N  Allowed Assigned Avail
    Device Setup
                        PartExpert              : Y        8        2       6
Node ID : 243906        PartExpert-All Lines    : Y        *        2       *
                        InterChange             : Y        *        2       *
        Client          InterChange-All Lines   : Y        *        2       *
   Type : Autologue     Manuf. Prices           : Y        *        2       *
     ID : 0             LaborExpert             : Y        *        2       *
                                                           *        2       *
      Location            Device Data saved to system.     *        2       *
      ID : 0                                                *        2       *
      Description         Press any key to continue.
dat
                                                         :
       Device
    ID : royspc
    Description           Line And Price File          (MCL): PRIMARY
Terminal                 Manufacturers Price Constants (MPC): PRIMARY


F12 Exit|F1 Help|F2 List|F4 Change Device|F7 Save
This is your MCL File for this device.
```

  Continue this process for all terminal devices that licenses are to be assigned.

  The number of total licenses allowed per store is displayed under the **Allowed** column heading. The number of licenses assigned will be displayed under the **Assigned** column heading. The number of licenses available per store will be displayed under the **Avail** column heading.

- Press the **<F11>** (*Exit*) key to return to the Utility Menu.

22.5 Accessing The PartExpert Catalog

• From the *Autologue Main Menu*, enter **1** (*Point of Sale*) and press **<Return>**.

• The point of sale program will be loaded and the **COUNTERMAN CODE** prompt will now appear.

• With the cursor positioned at the **COUNTERMAN CODE** prompt, enter a counterman code (A - 9) and press **<Return>**.

• With the cursor positioned at the **ENTER CUSTOMER NAME OR NUMBER** prompt, enter the customer's name or customer number and press **<Return>**.

• Within the open workspace, press the **<F16>** key.

A window will pop-up, select the **PartExpert Electronic Catalog** menu option using the arrow keys and pressing **<Return>** or enter the number corresponding to the selection desired and press **<Return>**.

The *Catalog Lookup / Parts Groups* screen will appear as follows:

```
CNTRM A AMERICAN ACRYLIC          (714)524-5888  CUST 250        -CHARGE-



        CATEGORY LOOKUP                        PARTS GROUPS

┌─────────────────────────────┐   ┌───────────────────────────────────┐
│█1. IGNITION & ENG. FILTERS  │   │ 1. ENG FILTERS & PCV            P │
│02. BELTS & COOLING          │   │ 2. SPARK PLUGS                  P │
│03. FUEL & EMISSION          │   │ 3. TUNE-UP IGNITION             P │
│04. ELECTRICAL               │   │ 4. COILS,MODULES & OTHER IGN.   P │
│05. HEATING & A/C            │   │ 5. IGNITION WIRES               P │
│06. BRAKE & WHEEL BRG.       │   │ 6. SPECIFICATIONS               P │
│07. CHASSIS & STEERING       │   │ 7. VIN INFORMATION              P │
│08. EXHAUST & CLUTCH         │   └───────────────────────────────────┘
│09. ENGINE                   │
│10. DRIVE TRAIN              │
│11. VISION,MANUALS,VIN,MISC  │
│12. TIRE                     │
│13. INTERCHANGE              │
└─────────────────────────────┘

F1 Help        F4 Sec. Groups          F10 Mfr. Prices
F2 New Lookup  ] Operations            F11 Exit
               [ Part Descr.   F9 Prev. Car
Select a category and press -> or press <- for part descriptions
```

22.1.5 Selecting A Category

• With the cursor positioned on the highlighted **01. IGNITION & ENG. FILTERS** category menu item, select a category using one of the following methods:

1. Enter the number to the left of the *Category* to lookup parts for and press the **<Right Arrow>** key.

2. Using the **<Up Arrow>** or **<Down Arrow>** keys, highlight the desired category to lookup parts for and press the **<Right Arrow>** key.

Use the **<Left Arrow>** key to return to the category menu option if the wrong category was selected by mistake.

Categories can also be selected by typing in the name of the category to lookup. A **Search for:** pop up window will be displayed at the top of the screen with the entered characters. The cursor will automatically be positioned on the first match within the category list. Press the **<F12>** (*Next Match*) key to advance to the next occurrence of the characters entered.

22.2.5 Selecting The Parts Groups To Display

After selecting a category, the right side of the screen will display the available parts groups.

- With the cursor positioned on the first highlighted parts group menu item, select one or more parts groups using one of the following methods:

1. Using the **<Up Arrow>** or **<Down Arrow>** keys, highlight the desired parts group to display parts for first and press the **<Right Arrow>** key.

2. To select only specific parts group to display, enter the number to the left of the *Parts Groups* to lookup parts for in the order they are to be displayed. A **+** (plus) character will be displayed to the left of each parts group entered and the entered number will be displayed at the **Groups:** prompt. Once all the desired parts groups have been entered, press the **<Return>** key.

Use the **<Left Arrow>** key to return to the parts groups menu option if the wrong parts groups were selected by mistake.

22.3.5 Selecting The Year

After selecting the parts groups to display, a *Year* selection window will now be displayed on the left side of the screen as shown:

```
CNTRM A AMERICAN ACRYLIC              (714)524-5888  CUST 250        -CHARGE-
BELTS & COOLING                       BELTS


YEAR

2007
2006
2005
2004
2003
2002
2001




F1 Help
F2 New Lookup   F5 Vin LkUp                        F11 Exit
F3 Chg Lookup                     F9 Prev. Car
Select a Year and press ->
```

- With the cursor positioned on the first highlighted year menu item, select a year using one of the following methods:

1. Enter the last 2 digits of the year.

2. Use the **<Up Arrow>** and **<Down Arrow>** keys to highlight the desired year and press the **<Right Arrow>** key.

   If the year selected was incorrect, press the **<Left Arrow>** key to return to the *Year* selection window.

   All domestic and import coverage is from 1968 to the present. Volkswagen only starts in 1962.

22.4.5 Selecting A Car, Truck Or Van

After selecting the year, a *Truck Or Van* selection window will now be displayed in the lower left side of the screen as shown:

```
CNTRM A AMERICAN ACRYLIC              (714)524-5888  CUST 250        -CHARGE-
IGNITION & ENG. FILTERS         SPARK PLUGS
76

YEAR

┌──────┐
│1976  │
│1975  │
│1974  │
│1973  │
│1972  │
│1971  │
│1970  │
└──────┘

TRUCK
OR VAN

┌──────┐
│█.NO  │
│2.YES │
└──────┘

F1 Help
F2 New Lookup                                   F11 Exit
F3 Chg Lookup                      F9 Prev. Car
Select 'Yes' for Vans or Trucks or 'No' for Cars, then press ->
```

The cursor will be positioned on the highlighted **1. NO** menu item.

- If the lookup is not for a truck or van, press the **<Right Arrow>** key.

- If the lookup is for a truck or van, enter **2** or press the **<Down Arrow>** key to highlight the **2. YES** menu item and then press the **<Right Arrow>** key.

  If the car or truck selection was incorrect, press the **<Left Arrow>** key to return to the *Truck Or Van* selection window.

  The Truck/Van selection should be used for all trucks up to 1 ton, mini & full size vans, APV's, Blazers, Broncos, 4 x 4's, El Camino's, Rancheros and Jeeps.

  Press the **<F1>** (*Help*) key to view the help screen that defines truck/van versus car applications.

22.5.5 Selecting The Make

After selecting whether to lookup cars or trucks/vans, a *Make - Car* or *Make - Truck* selection window will now be displayed on the screen as shown:

```
CNTRM A AMERICAN ACRYLIC          (714)524-5888  CUST 250        -CHARGE-
IGNITION & ENG. FILTERS        SPARK PLUGS
76

YEAR        MAKE - TRUCKS

1976      01. AMC-JEEP
1975      05. CHEVY
1974      07. DODGE
1973      08. FORD
1972      09. GMC
1971      10. IHC
1970      34. MAZDA
          38. NISSAN-DATSUN
TRUCK     14. PLYMOUTH
OR VAN    49. TOYOTA
          51. VOLKSWAGEN
1.NO
2.YES

F1 Help
F2 New Lookup                              F11 Exit
F3 Chg Lookup              F9 Prev. Car
Select Make and press ->
```

The *Make - Car* or *Make - Truck* selection window will alphabetically list all makes that were manufactured for the selected year.

If truck or van was selected, the *Make - Truck* selection window will only show truck and van manufacturers available for the selected year.

- With the cursor positioned on the first highlighted menu item, select a vehicle make using one of the following methods:

1. Enter the number to the left of the *Make* of the car to lookup parts for.

2. Using the **<Up Arrow>** and **<Down Arrow>** keys, highlight the desired vehicle make and press the **<Right Arrow>** key.

3. Enter the first letter of the *Make* of the car. The highlight will advance to first make that matches the entered letter. Use the **<Up Arrow>** and **<Down Arrow>** keys to highlight the *Make* and press the **<Right Arrow>** key.

If the car or truck *Make* selection was incorrect, press the **<Left Arrow>** key to return to the *Make - Car* or *Make - Truck* selection window.

22.6.5 Selecting The Model

After selecting the *Make* of the car, truck or van, a *Model* selection window will now be displayed on the screen as shown:

```
CNTRM A AMERICAN ACRYLIC            (714)524-5888  CUST 250         -CHARGE-
IGNITION & ENG. FILTERS         SPARK PLUGS
76 CHEVY TRUCK

YEAR       MAKE - TRUCKS                 MODEL

1976     01. AMC-JEEP          █1. C+K 10,20,30 P/U
1975     05. CHEVY             2. BLAZER FULL SIZE
1974     07. DODGE             3. G 10,20,30 VANS
1973     08. FORD              4. EL CAMINO
1972     09. GMC               5. LUV PICKUP
1971     10. IHC               6. P 10,20,30 VANS
1970     34. MAZDA
         38. NISSAN-DATSUN
TRUCK    14. PLYMOUTH
OR VAN   49. TOYOTA
         51. VOLKSWAGEN
1.NO
2.YES

F1 Help
F2 New Lookup                              F11 Exit
F3 Chg Lookup                  F9 Prev. Car
Select Model and press ->
```

The *Model* selection window will alphabetically list only the models that are available by the manufacturer for the selected year.

If truck or van was selected, the *Make - Truck* selection window will only show truck and van manufacturers that was available for the selected year.

• With the cursor positioned on the first highlighted menu item, select a vehicle model using one of the following methods:

1. Enter the number to the left of the *Model* to lookup parts for.

2. Using the **<Up Arrow>** and **<Down Arrow>** keys, highlight the desired vehicle model and press the **<Right Arrow>** key.

3. Enter the first letter of the *Model* of the car. The highlight will advance to first model that matches the entered letter. Use the **<Up Arrow>** and **<Down Arrow>** keys to highlight the *Model* and press the **<Right Arrow>** key.

If the car or truck *Model* selection was incorrect, press the **<Left Arrow>** key to return to the *Model* selection window.

Press the **<F1>** (*Help*) key to view the help screen that defines in more detail what the available models are.

22.7.5 Selecting The Engine

After selecting the *Model* of the car, truck or van, an *Engine* selection window will now be displayed on the screen if required for this lookup as shown:

```
CNTRM A AMERICAN ACRYLIC           (714)524-5888  CUST 250        -CHARGE-
IGNITION & ENG. FILTERS        SPARK PLUGS
76 CHEVY TRUCK                 EL CAMINO

YEAR      MAKE - TRUCKS              MODEL                    ENGINE

1976    01. AMC-JEEP          1. C+K 10,20,30 P/U      ■1.  6-250   4.1L
1975    05. CHEVY             2. BLAZER FULL SIZE       2.  V8-305   5.0L
1974    07. DODGE             3. G 10,20,30 VANS        3.  V8-350   5.7L
1973    08. FORD              4. EL CAMINO              4.  V8-400 Sm Blk
1972    09. GMC               5. LUV PICKUP
1971    10. IHC               6. P 10,20,30 VANS
1970    34. MAZDA
        38. NISSAN-DATSUN
TRUCK   14. PLYMOUTH
OR VAN  49. TOYOTA
        51. VOLKSWAGEN
1.NO
2.YES

F1 Help
F2 New Lookup                              F11 Exit
F3 Chg Lookup               F9 Prev. Car
Select Engine and press ->
```

The *Engine* selection window will list only the engine sizes that are available by the manufacturer for the selected year and model.

- With the cursor positioned on the first highlighted menu item, select an engine size using one of the following methods:

1. Enter the number to the left of the *Engine*.

2. Using the **<Up Arrow>** and **<Down Arrow>** keys, highlight the engine size and press the **<Right Arrow>** key.

   If the *Engine* selection was incorrect, press the **<Left Arrow>** key to return to the *Engine* selection window.

   Press the **<F1>** (*Help*) key to view the help screen that defines in more detail what the available engine sizes and VIN codes are.

22.8.5 Selecting The Vehicle Conditions

Some lookups will prompt for addition vehicle conditions that apply to the vehicle being looked up, such as *Air Conditioned?*, *w/Power Steering?*, *4 Wheel Drive?* or *w/Auto Trans*?

- With the cursor positioned on the first highlighted menu item, select a menu item using one of the following methods:

1. Enter the number to the left of the menu item.

2. Using the **<Up Arrow>** and **<Down Arrow>** keys, highlight the menu item and press the **<Right Arrow>** key.

   If the menu item selected was incorrect, press the **<Left Arrow>** key to return to the condition selection window.

   Most lookups will require a **YES** or **NO** answer for all the parts being looked up. With the engine code question, the user may find that it is better to select the **DON'T KNOW** answer when getting to the final screen and look for the question mark (**?**) following the part number displayed. If there is not a "**?**" following the part number being looked up, then there was no need to answer the question. If there is a "**?**" following the part number being looked up, press the **<F5>** (*Conditions*) key and to return to the specific vehicle condition prompt and select the proper answer in order to lookup the correct part number.

22.9.5 The Catalog Information Display Screen

The catalog information display screen consists of a variety of information. Shown below is an example of the catalog information displayed:

```
CNTRM A AMERICAN ACRYLIC            (714)524-5888  CUST 250          -CHARGE-
IGNITION & ENG. FILTERS         SPARK PLUGS
76 CHEVY TRUCK                  EL CAMINO                   V8-350  5.7L
    Part Description    Part Number     MFR PC Avl    List    Sell    Core   Yrs
ACDELCO
RESISTOR SPARK PLUG 1. R44T.......... ACD  8  24$   2.83    1.48    ...... 76-76
                       HEAVY DUTY
             "    2. R45TS......... ACD  8   9$   2.83    1.48    ...... 76-79
                       LIGHT DUTY
             "    3> RV17YC........ CSP  8  32$   2.97    1.43    ...... 76-79
                       LIGHT DUTY
      PLATINUM PLUG 4. 41-905........ ACD  8  ...   12.83    6.67    ...... 76-79
                       LIGHT DUTY
DORMAN
SPRK PLUG NON-FOULER 5. 705-132....... DOR  1 EP$   8.22    2.74    ...... 71-95
SPRK PLUG NON-FOULER 6. 118-362....... DOR  1 EP$   2.76    0.92    ...... 71-95
             "    7. 118-372....... DOR  1 EP$   3.48    1.16    ...... 71-95
BOSCH
RESISTOR COPPER PLUG 8. HR10BCX....... BO$  8  ...   1.99    1.92    ...... 76-76
Item:    █ Quantity:     Codes:      .
 F1 Help        F4 Sec. Groups  F7 Chg Car    F10 Mfr. Prices  PgUp
 F2 New Lookup  F5 VIN info     F8 All Lines  F11 Exit         - Previous Group
 F3 Chg Lookup  F6 Sec. Lines   F9 Prev. Car  Enter Post       + Next Group
PgDn for more, -> to change Qty                  '+' shows TUNE-UP IGNITION parts
```

♦ The manufacturer of the part number being displayed

♦ The description of the part number under the **Part Description** column heading

♦ The part number under the **Part Number** column heading

♦ Linked alternate part number under the **Part Number** column heading (denoted by the greater than (**>**) symbol next to the item number)

♦ The manufacturer code the part number was setup with under the **MFR** column heading

♦ The per car quantity needed under the **PC** column heading

♦ The quantity on hand available, stocking/non-stocking code (if qty), EPS code (if not in inventory and pricing is found in EPS) under the **Avl** column heading

♦ The list price for the part number under the **List** column heading

♦ The sell price for the part number under the **Sell** column heading

♦ The core price for the part number under the **Core** column heading

♦ The year range that the part number fits under the **Yrs** column heading

♦ Related items to suggest

♦ The fluid capacity required (oil, coolant, etc.)

22.10.5 Selling A Part From The Catalog

• To sell a part listed and with the cursor positioned at the **Item:** prompt, enter the item number next to the part number and press the **<Right Arrow>** key.

• With the cursor positioned at the **Quantity:** prompt, enter the quantity to sell and press the **<Right Arrow>** key.

  The **Quantity:** field will default to a value assigned through the catalog. Simply press the **<Right Arrow>** key to use the default quantity value.

• With the cursor positioned at the **Codes:** prompt, press the **<Enter>** (*Post*) key to post (or sell) the part selected.

  The screen will display an *Item Posted* message on the bottom of the screen and the cursor will again be positioned at the **Item:** prompt.

  The selected part will be brought back into the open workspace upon exiting out of the catalog.

  Continue this process until all the desired parts have been posted.

• After selecting all the desired parts, press the **<F11>** (*Exit*) key to return to the open workspace and the first part that was selected will be displayed and the cursor will be in the **QTY** field. Enter the quantity to sell and then extend the part number.

This process will be continued until all parts, that were selected, are extended. A text write in line will then be appended to the workspace showing the year, make, model, and engine size as shown:

```
CNTRM A AMERICAN ACRYLIC           (714)524-5888  CUST 250        -CHARGE-
    DESCRIPTION   MFR-PART NO           LIST     CORE     UNIT COD QTY  EXTENDED
1   DRAIN PLUG    DOR-090-052           2.82     0.00     1.03 N   1       1.03
2   AC SPARK PLUG ACD-R44T              2.83     0.00     1.44 N   8      11.52
3   1976 CHEVY TRUCK EL CAMINO V8-350  5.7L
                      _____



Creation: 10/19/01 Doc #                   GPM%  25.57 SUB-TOTAL      12.55
                                                         TAX           0.00
     OPEN BALANCE    3997.15   CREDIT LIMIT  10000.00    TOTAL        12.55
```

22.11.5 Viewing The Next/Previous Page Of Parts Lookup Information

When a *PgDn for more, -> to change Qty* message is displayed at the bottom of the screen, this means that the parts information looked up will not fit on one screen.

- The user will need to press the **<Page Down>** key to see more parts listed on the next screen.

  The **<Page Up>** key can be used to display the parts listed from the previous screen.

22.12.5 Viewing The Next/Previous Parts Group Lookup Information

- To view the next Part Group lookup information that is displayed on the bottom of the screen, press the **<+>** (*plus*) key. Press the **<->** (*dash*) key to view the previous Part Group lookup information.

22.13.5 Changing The Vehicle Conditions

When *F5 Conditions* is displayed at the bottom of the screen, a specific condition applies to the lookup information displayed.

- Press the **<F5>** (*Conditions*) key to return to the specific vehicle condition prompt.
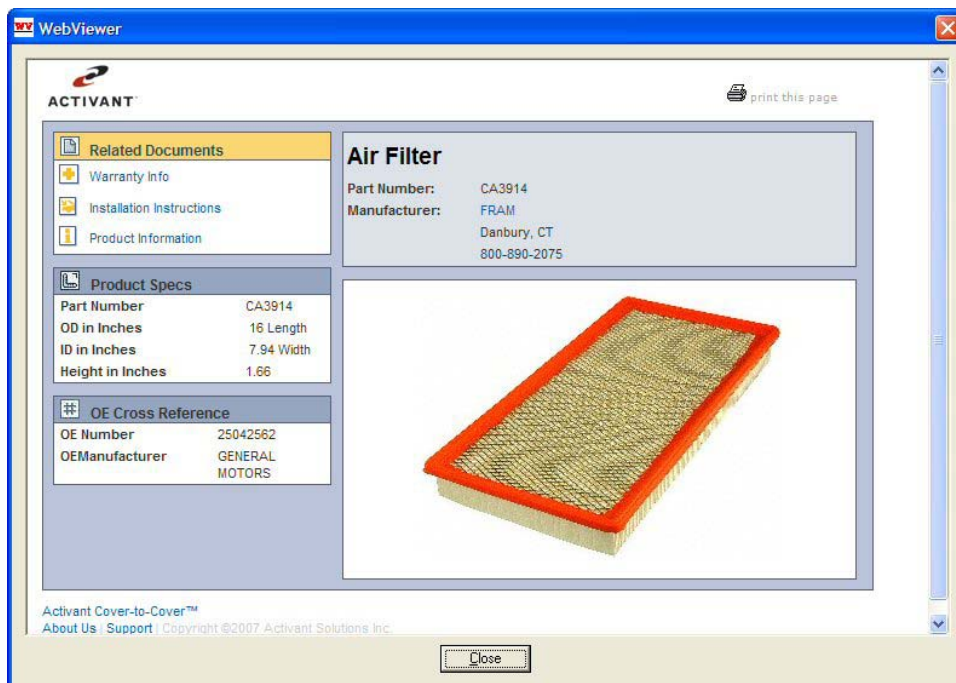
22.14.5 Viewing The VIN Information

- When *F5 VIN info* is displayed at the bottom of the screen, press the **<F5>** (*VIN info*) key to display the appropriate VIN information for the vehicle being looked up.

22.15.5 Viewing The Cover To Cover Information

To view cover to cover information for a part listed on the screen, perform the following:

- With the cursor positioned at the **Item:** prompt, enter the item number next to the part number to view the cover to cover information for and then hold down the **<Ctrl>** button and press the letter **E** key.

A *Web View* window will now pop up displaying a picture of the product (if available), product specifications, OE cross reference and links to warranty information, installation instructions and product information:

- The user can print this information by left clicking on the print this page link displayed just below the top of the window.

- To close this window and return to the catalog, left click on the *Close* button or press the **<Space Bar>** key.

☞ **Note: The cover to cover information can only be viewed on a PC using the TTWin emulation software.**

22.16.5 Viewing The Secondary Parts Groups Line Information

When *F6 Sec. Lines* is displayed at the bottom of the screen, this means that there are more brands of parts available for this lookup.

- Press the **<F6>** (*Sec. Lines*) key to display the secondary part groups' lines information for the vehicle being looked up. Press the **<F6>** (*Pri. Lines*) key to again display the primary part groups' line information for the vehicle being looked up.

22.17.5 Viewing The Labor Parts Groups Information

- To lookup the labor guide information, press the **<F4>** (*Sec. Groups*) key.

    A *Labor Groups* selection window will be displayed as shown:

```
CNTRM A AMERICAN ACRYLIC            (714)524-5888  CUST 250        -CHARGE-
IGNITION & ENG. FILTERS
76 CHEVY TRUCK                  EL CAMINO                  V8-350  5.7L

                                           LABOR GROUPS

                              1. TUNE-UP                           L
                              2. IGNITION                          L
                              3. MAJOR SERVICE INTERVALS           L

                              Groups:




   F1 Help         F4 Pri. Groups
   F2 New Lookup                              F11 Exit
                             F9 Prev. Car
   Type item number to select/unselect Group, then press ->
```

- With the cursor positioned on the first highlighted labor group menu item, select one or more labor groups using one of the following methods:

1. Using the **<Up Arrow>** or **<Down Arrow>** keys, highlight the desired labor group to display information for first and press the **<Right Arrow>** key.

2. To select only specific labor groups to display, enter the number to the left of the *Labor Groups* to lookup labor information for in the order they are to be displayed. A **+** (plus) character will be displayed to the left of each labor group entered and the entered number will be displayed at the **Groups:** prompt. Once all the desired labor groups have been entered, press the **<Return>** key.

    Use the **<Left Arrow>** key to return to the labor groups menu option if the wrong labor groups were selected by mistake.

The screen would then display the labor information as shown:

```
CNTRM A AMERICAN ACRYLIC           (714)524-5888  CUST 250         -CHARGE-
IGNITION & ENG. FILTERS        TUNE-UP                            MITCHELL
76 CHEVY TRUCK                 EL CAMINO                V8-350  5.7L
     Labor Operations                      Skill Fac. Est.    Sell Years
1. ADJUST TIMING,IGNITION                      C  0.3  0.5   25.00 74-87
       Includes:Check & adjust duell angle.
2. ANALYZE ENGINE                              B     0.7     35.00 74-87
       Includes:Check ignition & enission control system using analyzer.
3. TEST COMPRESSION                            C     1.2     60.00 74-87
4.?      + AIR COND INTERFERENCE                     0.3     15.00 74-87
5.       + CRUISE CONTROL INTERFERENCE               0.3     15.00 74-87
     + TEST CYLINDER LEAKAGE
6.          ONE                                      0.2     10.00 74-87
7.          EACH ADDITIONAL                          0.1      5.00 74-87
8. TUNE-UP MINOR                               B     1.8     90.00 75-77
       Includes:Check conpression.Clean or replace spark plugs & air cleaner.
       Inspect &/or replace distributor cap & rotor.Inspect ignition cables.
       Adjust ignition tining & idle speed.
9.?      + AIR COND INTERFERENCE                     0.3    15.00 75-87
Item:    █   Labor Rate: 50.00  EstinateTime:    .
F1 Help        F4 Pri. Groups  F7 Chg Car              PgUp
F2 Neu Lookup  F5 Conditions                         - Previous Group
F3 Chg Lookup  } Operations    F9 Prev. Car  Enter Post    + Next Group
PgDn for more in this group                   ´+´ shous IGNITION labor
```

At the time of this writing, labor information cannot be posted back into the open workspace. This is information is used strictly for viewing purposes.

22.18.5 Changing The Parts Being Looked Up For The Same Car Application

- To change the parts being lookup for the same car information, press the **<F3>** (*Chg. Lookup*) key.

  The user will be taken back to the *Catalog Lookup / Parts Groups* screen. Notice that all the car information is still shown at the top of the screen!

- With the cursor positioned on the first highlighted category menu item, select a category as previously described.

- With the cursor positioned on the first highlighted parts group menu item, select a parts group as previously described.

  The new parts information will now be displayed for the same car application.

22.19.5 Changing The Year Being Looked Up For The Same Car Application

To quickly change the year for the car application that was looked up, perform the following steps within the catalog data screen.

- With the cursor positioned at the **Item:** prompt, enter the new car year to lookup and press the **<Page Down>** key.

  The screen information will be changed to correspond with the new car year entered as long as that *Make*, *Model* and *Engine* size was available in the newly entered year.

If it was not available, the bottom of the screen will display an *Invalid Year/Make/Model/Engine* message and a valid year need to be entered.

22.20.5 Description Searching When Unable To Find A Part

When the user is unsure what *Category* to select for a particular type of part, perform the following steps to search by part description within the catalog data screen.

- With the cursor positioned at the **Item:** prompt, press the **<Left Arrow>** key to display an alphabetical listing of the part descriptions and part types.

  A *Part Description & Part Types* selection window will now be displayed as shown:

```
CNTRM A AMERICAN ACRYLIC           (714)524-5888  CUST 250        -CHARGE-



                      PART DESCRIPTION & PART TYPES

                 ┌─────────────────────────────────────┐
                 │ 001. A Frame & Trunnion Kit          │
                 │ 002. A/T Fluid Capacity              │
                 │ 003. ABS Anti-Skid Relay             │
                 │ 004. ABS Control Module              │
                 │ 005. ABS Driveline Sensor            │
                 │ 006. ABS Fuse                        │
                 │ 007. ABS Hydraulic Unit              │
                 │ 008. ABS Modulator                   │
                 │ 009. ABS Module                      │
                 │ 010. ABS Pressure Hose               │
                 │ 011. ABS Pump Assembly               │
                 │ 012. ABS Pump/Motor Assembly         │
                 │ 013. ABS Relay                       │
                 └─────────────────────────────────────┘
     F1 Help
     F2 New Lookup   ] Operations
                     [ Part Descr.
   Select a part description and press -> or type A-Z for alpha search
```

- With the cursor position on the first highlighted part description/type, enter the first few letters of the part description to search for.

  A **Search for:** pop up window will be displayed at the top of the screen and will display the characters entered. The cursor will automatically position itself on the first matching entry within the part description/type list. Press the **<F12>** (*Next Match*) key to advance the cursor to the next matching entry of the characters entered.

- Using the **<Up Arrow>** and **<Down Arrow>** keys, highlight the desired part description/type and press the **<Right Arrow>** key.

  The top of the screen will now display the *Category* and *Parts Group* associated with the selected parts description/type.

22.21.5 Accessing Previous Car Lookups

The catalog retains information from previous vehicle lookups by terminal. To look up a previously vehicle, complete the following steps.

- Within any portion of the catalog, press the **<F9>** (*Prev. Car*) key.

  A *Previous Car Lookup* selection window will now be displayed as shown:

```
CNTRM A AMERICAN ACRYLIC          (714)524-5888  CUST 250       -CHARGE-
DRIVE TRAIN                       U & CV JOINTS, & DRIVESHAFT
89 ACURA                          LEGEND
                          Previous Car Lookup

   1. 89 ACURA     LEGEND
      DRIVE TRAIN     U & CV JOINTS, & DRIVESHAFT

   2. 89 ACURA     LEGEND
      DRIVE TRAIN     A/T,FLTRS & PARTS

   3. 76 CHEVY TRUCK    EL CAMINO    V8-350  5.7L
      IGNITION & ENG. FILTERS     SPARK PLUGS

   4. 72 CHEVROLET    FULL SIZE CHEVROLET
      DRIVE TRAIN     A/T,FLTRS & PARTS


                        Previous car:


 F1 Help  F11 Return          F7 Hold / Release         PgUp
                                       F11 Exit
                                                        PgDn
 Type Previous Car number and press <Enter> to select
```

- With the cursor positioned at the **Previous car:** prompt, enter the item number next to the previous car application to select and press **<Return>**.

  The screen will now display the parts information for the previous car looked up.

22.22.5 Looking Up Parts Information For Other Manufacturers

When the user wants to lookup parts information from other manufacturers that were not setup as a primary or secondary parts line, perform the following steps within the catalog data screen.

- With the cursor positioned at the **Item:** prompt, press the **<F8>** (*All Lines*) key to display an alphabetical listing of the available catalog manufacturers.

An *All Lines Catalog Manufacturers* selection window will now be displayed as shown:

```
CNTRM A AMERICAN ACRYLIC            (714)524-5888  CUST 250        -CHARGE-
IGNITION & ENG. FILTERS       ENG FILTERS & PCV
76 CHEVY TRUCK                EL CAMINO                    V8-350  5.7L

                  ALL LINES CATALOG MANUFACTURERS (77)

            ┌─────────────────────────────────────────────┐
            │ 01.  CCI/TRIAD INFORMATION                   │
            │ 02.  ACDELCO                                 │
            │ 03.  ATLANTIC PACIFIC/PRO-GAUGE              │
            │ 04.  AUTOPRO                                 │
            │ 05.  AUTOPRO/STANDARD MOTOR PRODUCTS         │
            │ 06.  AUTOPRO/WIX                             │
            │ 07.  BALDWIN                                 │
            │ 08.  BORG-WARNER                             │
            │ 09.  CARQUEST/G.K. INDUSTRIES               │
            │ 10.  CARQUEST/STANDARD MOTOR PRODUCTS        │
            │ 11.  CARQUEST/VICTOR                         │
            └─────────────────────────────────────────────┘

                  Manufacturers:

  F1 Help  F11 Return
                                        F11 Exit

 Type item number to select/unselect Manufacturer, then press ->
```

- With the first menu item highlighted, enter in the numbers of up to five different manufacturers to be looked up.

  A **+** (plus) character will be displayed to the left of each manufacturer entered and the entered number will be displayed at the **Manufacturers:** prompt.

- Once all the desired manufacturers have been entered, press the **<Right Arrow>** key and the part numbers for the selected manufacturers will now be displayed on the screen.

22.6 Accessing The PartExpert InterChange

- Within the open workspace, press the **<F16>** key.

  A window will pop-up, select the **PartExpert Electronic Catalog** menu option using the arrow keys and pressing **<Return>** or enter the number corresponding to the selection desired and press **<Return>**.

The *Catalog Lookup / Parts Groups* screen will appear.

- With the cursor positioned on the highlighted **01. IGNITION & ENG. FILTERS** category menu item, enter **13**.

- With the cursor positioned on the highlighted **1. INTERCHANGE** parts groups menu item, press **<Return>**.

The *Interchange* screen will appear as follows:

```
 CNTRM A AMERICAN ACRYLIC              (714)524-5888  CUST 250        -CHARGE-
 INTERCHANGE



            Search for Part Number:



                   ┌──────────────────────────────────────────────┐
                   │                                              │
                   │    INTERCHANGE IS TO BE USED AS A GUIDE ONLY. │
                   │        APPLICATION MUST BE VERIFIED.          │
                   │                                              │
                   └──────────────────────────────────────────────┘




 F1 Help
 F3 Select Data Type                         F11 Return Back

 Enter part number that you wish to interchange 'from'
```

- With the cursor positioned at the **Search for Part Number:** prompt, enter the part number to lookup interchange information for and press **<Return>**.

If the part number entered has no interchange data, the bottom of the screen will display a *Part: XXX not found in interchange data* message (with XXX being the part number entered).

If interchange data exists for the entered part number, the screen will display the interchange information as shown:

```
 CNTRM A AMERICAN ACRYLIC              (714)524-5888  CUST 250          -CHARGE-
 INTERCHANGE                    R44TS
           ALL TYPES                            ALL MFRS.
      Part Description    Part Number    MFR PC Avl   List   Sell   Core  Yrs
 ACDELCO
 PLATINUM PLUG        1. 41-803........ ACD  1 ...   12.83  6.67  ...... 00-00
 NGK
 V-POWER SPARK PLUG   2. 6630.......... NGK  1 EPS    5.10  3.40  ...... 00-00
 ACDELCO
 RESISTOR SPARK PLUG  3. R44TS......... ACD  1 32S    2.83  1.48  ...... 00-00
 NGK
 V-POWER SPARK PLUG   4. UR4........... NGK  1 EPS    5.10  3.40  ...... 00-00




 Item:    █ Quantity:     Codes:     .
  F1 Help                                  F10 Mfr. Prices  PgUp
  F2 New Lookup                F8 All Lines F11 Exit
            F6 Sec. Lines                   Enter Post
 -> to change Qty
```

- To sell an interchange part listed and with the cursor positioned at the **Item:** prompt, enter the item number next to the part number and press the **<Right Arrow>** key.

- With the cursor positioned at the **Quantity:** prompt, enter the quantity to sell and press the **<Right Arrow>** key.

  The **Quantity:** field will default to a value assigned through the catalog. Simply press the **<Right Arrow>** key to use the default quantity value.

- With the cursor positioned at the **Codes:** prompt, press the **<Enter>** (*Post*) key to post (or sell) the part selected.

  The screen will display an *Item Posted* message on the bottom of the screen and the cursor will again be positioned at the **Item:** prompt.

  The selected part will be brought back into the open workspace upon exiting out of the catalog.

- Press the **<F2>** (*New Lookup*) key to initiate another interchange lookup.

22.7 Viewing Catalog Update Information

Users have the ability to view the change information from the monthly catalog update. The information will show manufacturer lines that were added, updated or deleted from the previous month.

Complete the following steps to view the update information.

- From the *Autologue Main Menu*, enter **21** and press **<Return>**.

- From the *Utility Menu 8 – Part Expert Catalog Menu*, enter **3** (*View Updates*).

  The *Bulletin Board* screen will appear as shown:

```
                        Bulletin Board
                          PartExpert
            Copyright: (c) 2004, Activant Solutions Inc.
                        September 2004
////////////////////////////////////////////////////////////////////////
            NEW CATALOG CODES AVAILABLE AS OF SEPTEMBER 2004
------------------------------------------------------------------------
Manufacturer Name          Cat    |Manufacturer Name          Cat
 - Product Type             Code   | - Product Type            Code
-----------------------------------|------------------------------------
ACELCO                             |NAPA/AMERICAN REMANUFACTURERS INC.
 Batteries (60 Series)     ABB     | Bellow Boot Kits (New #s)   AVQ
AUTOSTAR                           | PwrStr Gear,Vlv&Cyl (New #s) AVS
 Batteries                 ATE     | Pwr Steer Pump (New #s)     AVT
CARDONE SELECT                     | Rack & Pinion (New #s)      AVP
 Alternators (New)         CSA     | CV Boot Kits               CDN
 Starters (New)            CSE     | CV Clips                   ARS
DAIKEN CLUTCH                      | CV Drvshft Assy (Rmn)      CDL
 Clu Cables                DKB     | Spindle Nut Kits           ARK
 Flywheel Assemblies       DKY     | Flywheel Assy              AZF
 Clu Forks                 DKF     | Computers (Reman)          NCM
DORMAN                             |NAPA/AUTO IMPROT MFG., INC.
Use <Page Up> and <Page Down> to move through the Bulletin Board.
Press <Esc> or <F12> key to exit Bulletin Board.
```

  The **<PageDown>** or **<PageUp>** keys can be used to scroll forward/backward through the catalog update information.

- Press the **<F11>** (*Exit*) key to return to the Utility Menu.

22.8 Setting Up Labor Guide Constants

The *Labor Guide Constants Setup* screen is used to determine the information that is displayed during Labor Guide lookups.

- From the *Autologue Main Menu*, enter **21** and press **<Return>**.

- From the *Utility Menu 8 – Part Expert Catalog Menu*, enter **6** (*Display/Update Labor Guide Constants*).

The *Labor Guide Constants Setup* screen will appear as shown:

```
                    Labor Guide Constants Setup

      Select Items to Display          Select Ability to Overwrite
        (on final screen)                (on final screen)
      Skill Level............: Y        Estimate Time..........: Y
      Factory Time...........: Y        Labor Rate.............: Y
      Estimate Time..........: Y
      Sell Extension.........: Y
      Vehicle Coverage Years.: Y

      Miscellaneous Settings

      Host Down or Standalone Default Labor Rate.:  65.00

       Select Primary Publisher       Modify Estimate Time
      Subscribed to: (select one)     (percent (U)p/(D)own)
      MITCHELL.........: Y .............by: 0.00 %  Up


      Note: an '*' next to the Estimate Time on the Labor Guide Screen
            indicates that you have modified the Estimated Time.

   F11 Exit   |F1 Help   |F7 Change
   Answer 'Y' or 'N'
```

- With the cursor positioned at the **Skill Level:** prompt, enter **Y** or **N** and press **<Return>**.

- With the cursor positioned at the **Factory Time:** prompt, enter **Y** or **N** and press **<Return>**.

- With the cursor positioned at the **Estimate Time:** prompt, enter **Y** or **N** and press **<Return>**.

- With the cursor positioned at the **Sell Extension:** prompt, enter **Y** or **N** and press **<Return>**.

- With the cursor positioned at the **Vehicle Coverage Years:** prompt, enter **Y** or **N** and press **<Return>**.

- With the cursor positioned at the **Estimate Time:** prompt, enter **Y** or **N** and press **<Return>**.

- With the cursor positioned at the **Labor Rate:** prompt, enter **Y** or **N** and press **<Return>**.

- With the cursor positioned at the **Host Down or Standalone Default Labor Rate:** prompt, enter an hourly labor rate to use for calculations when displaying labor information and press **<Return>**.

- With the cursor positioned at the **Mitchell:** prompt, enter **Y**.

- With the cursor positioned under the **Modify Estimate Time** heading, enter the percentage to adjust the estimate time by and press **<Return>**.

- With the cursor positioned on the **Up** prompt under the **Modify Estimate Time** heading, enter **U** (*Up*) or **D** (*Down*) to set the direction to adjust the estimate times by.

- Press the **<F7>** (*Change*) key to save the labor guide constants.

- Press the **<F11>** (*Exit*) key to return to the Utility Menu.

22.9 Setting Up Group Information

A parts group message can be setup that will automatically display on the Catalog Data screen whenever parts are looked up for that parts group. The message can be used to give counterpeople additional information or suggest additional sales.

Example: Management can set up the message: "Don't forget to ask about emission parts" to automatically display when the counterperson looks up a carburetor rebuild.

Complete the following steps to set up messages to display on the catalog data screen.

- From the *Autologue Main Menu*, enter **21** and press **<Return>**.

- From the *Utility Menu 1*, enter **8** (*Shell Out*).

- With the cursor positioned at the # prompt, enter **uri** and press **<Return>**.

The *Electronic Catalog Group Information Maintenance* screen will appear as shown:

```
              Electronic Catalog Group Information Maintenance


          PARTS GROUP SELECTION

    ┌─────────────────────────────────────────┐
    │ 01. A/T,FLTRS & PARTS                    │
    │ 02. AC CLTCH/IDLR PTS                    │
    │ 03. AC COMPR. PARTS                      │
    │ 04. AC COMPR.,CLUTCH & IDLER ASSY        │
    │ 05. AC HOSE,COND,VALVE,EVAP&FTNGS        │
    │ 06. AC/HTR SWTCH/RELY                    │
    │ 07. ALTERNATORS & GENERATORS             │
    │ 08. BATTERIES & CABLES                   │
    │ 09. BELTS                                │
    │ 10. BODY SWITCHES & RELAYS               │
    │ 11. BRAKE SPECIFICATIONS                 │
    │ 12. BRK MSTR CYL,LT SW,P/BSTR,ABS        │
    │ 13. CARB CHOKE PARTS                     │
    └─────────────────────────────────────────┘


    F1 Help                              │ <Enter> Select
                                         │ PgUp Scroll up
    F11 Exit                             │ PgDn Scroll down
    Type item number or press Enter to select Part Description
```

- With the cursor positioned on the highlighted **01. A/T,FLTRS & PARTS** parts group menu item, select a parts group using one of the following methods:

1. Enter the number to the left of the *Parts Group Selection* to setup a message for and press **<Return>**.

2. Using the **<Up Arrow>** or **<Down Arrow>** keys, highlight the desired parts group to setup a message for and press **<Return>**.

The **<PageDown>** or **<PageUp>** keys can be used to scroll forward/backward through the available parts groups.

Note: When a listed parts group has an ***** (asterisk) character its far right, this denotes that a message is setup for that parts group.

A *Group Information* pop up window will now be displayed for the selected parts group as shown:

```
                Electronic Catalog Group Information Maintenance


          PARTS GROU┌──────────────────────────────────────────────────┐
        ┌───────────│  #   Group Information                            │
        │01. A/T,FLTRS & PAR│  9   █                                    │
        │02. AC CLTCH/IDLR P │                                          │
        │03. AC COMPR. PARTS │                                          │
        │04. AC COMPR.,CLUTC │                                          │
        │05. AC HOSE,COND,VA │                                          │
        │06. AC/HTR SWTCH/RE │                                          │
        │07. ALTERNATORS & G │                                          │
        │08. BATTERIES & CAB │                                          │
        │09. BELTS           │                                          │
        │10. BODY SWITCHES & │                                          │
        │11. BRAKE SPECIFICA └──────────────────────────────────────────┘
        │12. BRK MSTR CYL,LT SW,P/BSTR,ABS                              │
        │13. CARB CHOKE PARTS                                          │
        └───────────────────────────────────────┘

        F1 Help                                 │

        F11 Return                              │  F8 Delete
        Enter or change group information line
```

- With the cursor positioned under the **Group Information** heading, enter or change the message in the group information line.

- To delete the previously stored information, press the **<F8>** (*Delete*) key twice.

- Press the **<F11>** (*Return*) key.

  Repeat this process for all the desired parts groups to setup message for.

- When completed entering all the parts group information, press the **<F11>** (*Exit*) key.

- If a **Do you want to display group info on the Catalog Screen (Y/N)?** message is displayed, enter **Y**.

- If a **Do you want to save your changes?:** message is displayed, enter **Y**.

- Press the **<F11>** (*Exit*) key to return to the *Utility Menu*.

22.10 Keyboard Functions

Key	Function
<Left Arrow>	Previous Menu
<Right Arrow>	Select Menu
<Up Arrow>	Move highlight up
<Down Arrow>	Move highlight down
<Return>	Accept current selection
<Page Up>	Scrolls information up the screen or to the previous Group
<Page Down>	Scrolls information down the screen or to the next Group
<+>	Skips to the Next Group
<->	Skips to the Previous Group

22.11 Function Keys

The available function keys are displayed at the bottom of each screen. These will change depending on the screen being displayed. In the lookup screen, the following keys could be displayed:

<Enter>   POST
                 Posts or import the selected item number's part number into the workspace.
<F1>   HELP
                 This displays help associated with the screen currently being viewed.
<F2>   NEW LOOKUP
                 This starts a completely new lookup.
<F3>   CHANGE LOOKUP
                 Allows the user to change the Category being looked up for the same vehicle.
<Left Arrow>   PART DESCRIPTIONS/TYPES (first screen only)
                 Displays a list of all parts description/types in the catalog for lookup.
<F4>   LABOR/PRIMARY GROUPS
                 Displays the Labor Groups selected and then returns to the Parts Group selection.
<F5>   VIN INFORMATION
                 Displays the appropriate VIN information for the vehicle looked up. Will also prompt for
                 the VIN number.
<F5>   CONDITIONS (when applicable)
                 Displays the Condition prompts again to allow modification of answers.
<F6>   SECONDARY LINES / PRIMARY LINES
                 Displays the secondary manufacturer lines selected and then returns to the primary lines.
<F7>   CHANGE CAR
                 Allows the user to change the car application for the selected parts group.
<F8>   ALL LINES
                 Displays an All Lines window that is available for a specific manufacturer lookup.
<F9>   PREVIOUS CAR
                 Displays the previous car applications looked up from the specific terminal the user is
                 connected to.
<F10>   MANUFACTURERS PRICES
                 Displays manufacturers prices for parts selected or listed on the screen as determined in
                 the Price Display Options setup.
<F11>   EXIT
                 Exits out of the catalog and return the user back into the workspace. It will also exit out of
                 pop up help screen windows.
<F12>   Advances the cursor or highlighted menu item to the next matching occurrence for the
                 letters entered.

<Ctrl> E   COVER TO COVER INFORMATION
Will pop up a window displaying a picture of the product (if available), product specifications, OE cross reference and links to warranty information, installation instructions and product information for the selected part.