



**GTECH GTSIMF01  
Desktop Wireless Phone**



**User Manual**

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## General Information

### IMPORTANT INFORMATION ON SAFE AND EFFICIENT OPERATION, READ THIS INFORMATION BEFORE USING YOUR PHONE.

#### Safety

##### Exposure to Radio Frequency (RF) Energy

Your phone contains a transmitter and a receiver. When it is ON, it receives and transmits RF energy. When you communicate with your phone, the system handling your call controls the power level at which your phone transmits.

##### RF Energy Interference/Compatibility

Nearly every electronic device is susceptible to RF energy interference from external sources if inadequately shielded, designed, or otherwise configured for RF energy compatibility. In some instances your phone may cause interference.

##### Medical Devices

- Radio signals transmitted from the unit may cause interference to hearing aids.
- It is recommended that if you have a pacemaker fitted you check with a medical expert before using this product.

##### Other

- Radio signals transmitted from the unit may cause interference to electrical equipment, such as TV's, Microwave, Computers etc. It is recommended that the unit be placed at least one meter away from such appliances.

##### Cleaning

- Make sure the unit is off and the charger is not plugged in before cleaning the unit.
- Use a damp cloth or anti-static wipe to clean. Never use household polish as this may damage the product and could void warranty.

## General Information

#### Environmental

- Only use the power supply suitable for the GTECH range. Using an unauthorized power supply will invalidate your warranty and may damage the telephone.
- Do not expose unit to direct sunlight.
- Do not expose the unit to fire, explosive or other hazardous conditions.

#### Declaration of Conformity

We declare under our sole responsibility that the product detailed in this manual, and in combination with our accessories, conform to the essential requirements of the European Union Directive 1999/5/EC Radio and Telecommunications Terminal Equipment Directive 3.1(a), 3.1(b) and 3.2, the Radio Communications Standard (Electro-magnetic Radiation Human Exposure) 2003, and the Australian Communications and Media Authority Section 376 of the Telecommunications Act 1997.

#### Technical Information

Dimensions (W x D x H)	240mm x 180mm x 75mm
Weight	Less than 1.4kg
Mounting Mode	Desktop or Wall Mounted
Input Voltage	AC: 100 – 240V 50-60Hz 0.25A Output: 5V AC, 1000mA Standby Time: 24Hrs Talk Time: 3Hrs
Battery	Type: Li-ion Voltage:5V Capacity :1000mAh
Ambient Temperature	- 10°C - 55°C
Storage Temperature	-20°C - 70°C
Relative Humidity	5% - 95%
Working Frequency	GSM 900/1800Mhz

## Getting Started

### IMPORTANT NOTICE

The GTECH Fixed/GSM small business system is not a mobile phone. As such please note the following in relation to the operation of the equipment.

1. This product has been designed to receive incoming calls on the fixed line network and make outgoing calls on a GSM network. Whilst the device can receive incoming calls on the mobile number certain functions such as SMS Alphanumeric address, Call Waiting / Hold, Call Barring, and Multi-party call is not available.
2. In accordance with Australian and International regulatory standards, the user should operate the device whilst remaining a distance of 25 cm from the main phone unit.

## Getting Started

### Introduction to your GTSIMF01 (Fixed and Mobile Small Business System)

#### Welcome

Congratulations on your new purchase. Before you start using your GTSIMF01, make sure the On/Off switch is in the Off position. Do not turn on the phone until the following has been completed.

#### Getting Started

Check the contents of the box, you should have the following.

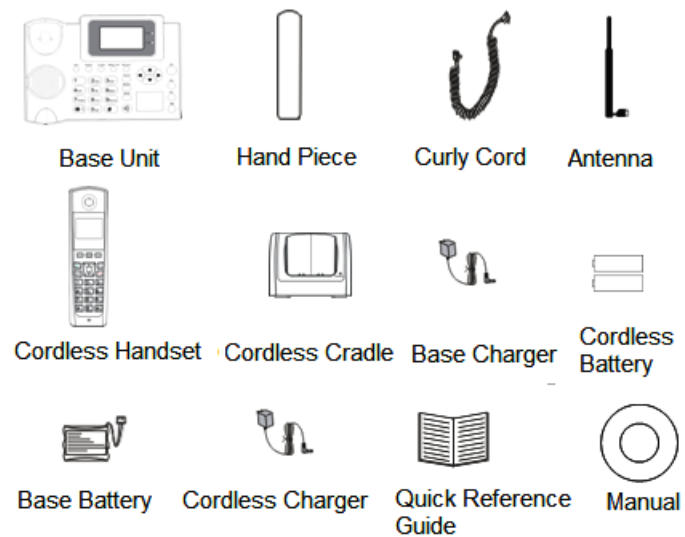


Fig. 1

## Getting Started (Base Unit)

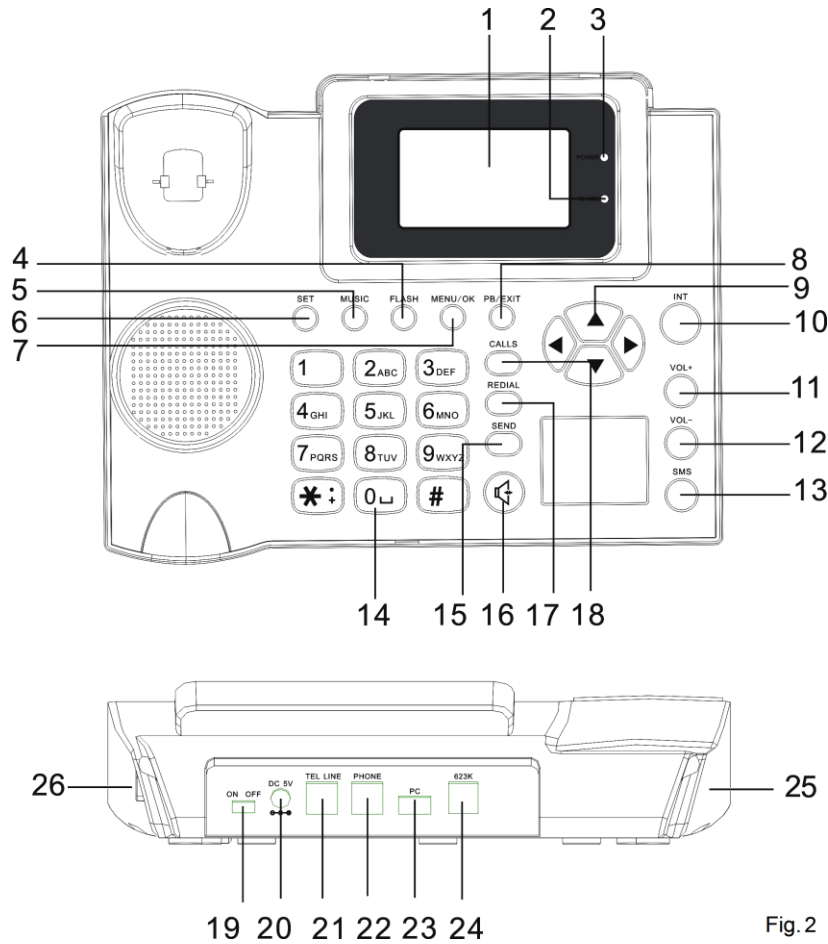


Fig. 2

1. **LCD DISPLAY**
2. **IN USE INDICATOR**
3. **POWER INDICATOR**
4. **HOLD**  
Press to put a call on hold.

## Getting Started (Base Unit)

5. **TRANSFER**  
Press to set Call diversions.
6. **SET**  
In standby mode, press to access Phone Settings.
7. **MENU/OK**  
In Standby Mode, press to access the Menu.
8. **PB/EXIT**  
In Standby Mode, press to access the Phone Book.
9. **NAVIGATION KEYS**  
Used to navigate through the menus.
10. **INT**  
In Standby Mode press to page cordless handsets.
11. **VOL +**  
Press to increase speaker volume.
12. **VOL -**  
Press to decrease speaker volume.
13. **SMS**  
Press to access messages and write messages.
14. **0**  
In SMS Mode, press to toggle between special characters.
15. **SEND**  
Press after dialing a number to initiate a call.
16. **SPEAKER**  
In Standby Mode, press to receive or make calls
17. **REDIAL**  
In Standby Mode press to redial last number.
18. **CALLS**  
In standby mode, press to access call history.
19. **On/Off Switch**
20. **Power Port**
21. **PSTN Line In**
22. **Phone Extension**
23. **USB Port**
24. **Upgrade Port**
25. **Handset Connection**
26. **Antenna Connection**

## Getting Started (Base Unit)

### Setting up the Base Unit

**WARNING!!!! IMPORTANT INFORMATION ON SAFE AND EFFICIENT OPERATION OF THE GTSIMF01, PLEASE READ AND COMPLY WITH THE FOLLOWING INFORMATION BEFORE USING YOUR PHONE.**

Please note, failure to follow the following steps can result in damage to the phone and therefore void any warranty on the product.

### Getting Started (Base Unit)

#### Handset Connection

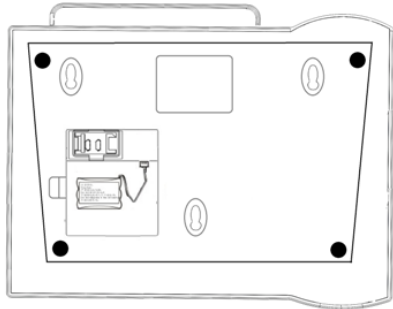
- Connect the hand piece to the handset connection on the left hand side of the phone. (Ref: Fig 2:25)

#### Antenna Installation

- Screw on the antenna into the antenna socket on the right hand side of the phone. (Ref: Fig 2:26) **Important!! Failure to do so will result in irreparable damage to the circuitry, and will void any warranty)**

#### SIM Card and Backup Battery Installation

**Make sure you turn off the phone before installing the SIM or Battery.**



- Turn the phone over and open the battery cover to locate the SIM card slot.

## Getting Started (Base Unit)

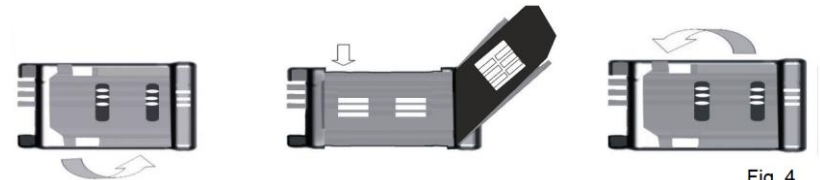


Fig. 4

- Insert the SIM into the SIM card slot.
- Connect the backup battery by clipping the connector into the pins provided.
- Replace the battery cover when done

**Warning: New batteries for the units are shipped partially charged. Before you start using the GTSIMF01, you will need to charge the batteries for at least 12 – 16 hrs.**

#### External Power Adapter

- Insert the power adapter into the power port labeled **DC 5V**, and plug it into a power source.

#### Turning the phone On

- Turn the switch to the **ON** position, the display lights up, and the phone begins to search for the appropriate network.

#### Turning the phone Off

- Turn the switch to the **OFF** position, the display goes off, and the phone is now off.

## Getting Started (Cordless Handset)

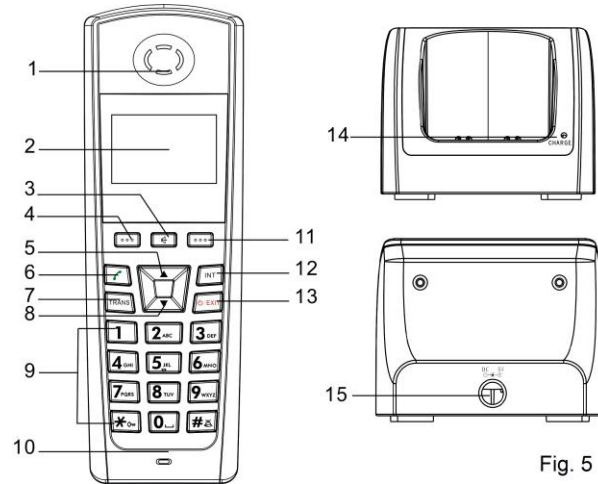


Fig. 5

1. **SPEAKER**
2. **LCD DISPLAY**
3. **HANDS FREE**  
In Standby Mode, press to receive or make hands free calls.
4. **MENU**  
In Standby Mode, press to access the Menu or move to the next screen.
5. **NAVIGATION KEYS (Up Arrow)**  
Used to navigate through the menus
6. **DIAL**  
To initiate a call.
7. **TRANS**  
In Standby Mode, press to page another handset. In Menu Mode press to transfer call to another handset.
8. **NAVIGATION KEYS (Down Arrow)**  
Used to navigate through the menus.
9. **KEYPAD**  
Used to dial numbers or send text messages.
10. **MICROPHONE**
11. **PBook**  
In Standby Mode, press to access the Phone Book.
12. **INT**  
In Standby Mode, press to use the intercom. In Menu Mode press to transfer call to another handset

## Getting Started (Cordless Handset)

### 13. DISCONNECT

Press to hang up or disconnect a call. Press and hold to Turn Off phone

### 14. ON CHARGE INDICATOR

### 15. POWER PORT (5V)

## Setting up the Cordless Handset

### Battery Installation

- Turn the cordless handset over and slide the battery cover to remove.
- Insert two AAA rechargeable batteries
- Replace the battery cover when done.

### External Power Adapter

- Insert the power adapter into the power port at the back of the cordless handset cradle, and plug it into a power source. (Ref: Fig 5:15)
- Place the cordless handset into the cradle to charge.

## Registering your Cordless Handsets to the Base Unit

A Base Unit can have up to 4 registered Cordless Handsets. To register a cordless handset to a base unit, you need to pair the devices.

### Base Unit

1. Press the **Menu/OK** button followed by the number **(4)** button to locate the **Settings** screen
2. Using the **▼▲** buttons locate **Handset Setting** and press **Menu/OK** to proceed
3. Using the **▼▲** button locate **Registration** and press **Menu/OK**. The screen will display **Registering** and the base unit is ready to pair.

### Handset

1. Press the **Menu** button followed by number **(6)** to locate **Log In**
2. Press **OK** and input **PIN CODE 0000** and press **OK**
3. Using the **▼▲** buttons locate **Add HS** and input **PINCODE 0000**
4. The screen will flash **REGISTERING**, and will attempt to pair with the Base Unit. If the Base Unit displays **DONE**, then the handset has been paired successfully.
5. Follow the same procedure if you have multiple Handsets.

**You are now ready to connect the telephone line and start using your new GTSIMF01 phone.**

## Using the Phone

### Basic Operations for Base Unit

#### Making Calls

##### ***Making an External Call via GSM (Mobile Network)***

Pick up the hand piece and dial the number. Press **SEND/RD**, or wait 3 seconds for the call to connect.

##### ***Making an External Call via PSTN (Land Line)***

Pick up the hand piece, press \* followed by the number. Press **SEND**, or wait 3 seconds for the call to connect.

##### ***Transferring an External Call to a Cordless Handset***

Press the **PB/EXIT** key followed by the Cordless Handset Number you wish to transfer it to. Press **↶** on the Cordless Handset to answer the call. Press **PB/EXIT** on the base to complete the transfer.

##### ***Making an Internal Call***

Press the **INT** Key followed by the cordless handset number.

##### ***Ending a Call***

Hang up the hand piece to end the call.

##### ***Answering a Call***

Pick up the hand piece to receive the call.

##### ***Redial***

Pick up the hand piece and press the **REDIAL** button.

##### **Handset Receiver Volume**

During a call, you can adjust the volume by pressing the **VOL -** to reduce the volume or **VOL +** to increase it.

##### **Speakerphone Calls**

###### ***Making a call using the Speakerphone***

Press the **◀** button and dial the number to hear your call over the loudspeaker.

###### ***Receiving a call using Speakerphone***

Press the **◀** button for the call to transferred to the loudspeaker.

## Using the Phone

To switch the Speakerphone off, and return to the hand piece at anytime, pick up the hand piece, press the **◀** button again.

### Basic Operations for the Cordless Handset

##### ***Making an External Call via GSM (Mobile Network)***

Enter the number you wish to dial, and press **↶** to initiate the call.

##### ***Making an External Call via PSTN (Land Line)***

Press **◀** button followed by the \* button, you will notice that the screen display changes from **TALK(CEL)** to **TALK(TEL)**. Enter the number you wish to dial, and press **↶** to initiate the call.

##### ***Transferring an external call from one handset to another handset or base***

Press the **INT** key followed by the Cordless Handset Number you wish to transfer to. Once the handset is answered, press **Exit** to complete the transfer.

##### ***Receiving a Call***

Pick up the cordless handset from the cradle and press **↶** to answer.

##### ***Ending a Call***

To end a call press the **EXIT** button

##### **Handset Receiver Volume**

To adjust the volume press **Menu** followed by number **(5)**

Using the **▼▲** button select **RINGER SETUP** and press **OK**.

Using the **▼▲** buttons select **Volume**, press **OK** and select from **Day Volume** or **Night Volume** to adjust the volume accordingly

##### **Speakerphone Calls**

###### ***Making a call using the Speakerphone***

To make a call using the Speakerphone, press the **◀** button.

###### ***Receiving a call using Speakerphone***

To receive a call using the Speakerphone, press the **◀** button, the call is then transferred to the loudspeaker.

###### ***Switching to the Speakerphone during a call***

During a call press the **◀** button to switch to the loudspeaker.



## Using the Phone

### Menu Operations (Base Unit)

#### **Name**

You can store up to 100 names and numbers in the Phone Book, names can be up to 16 characters long and numbers up to 30 digits. Press PB/EXIT to proceed to the search option in the **Name** screen, it's the same as the **Quick Search** option under the **Phone Book** menu.

#### Phone Book

1. Press the **Menu/OK** button to locate **Phone Book**
2. Press **Menu/OK** again and you will be presented with the following options.
  - **Quick Search**
  - **Search Entry**
  - **Add New Entry**
  - **Delete All**
  - **Copy All**
  - **Memory Status**

#### Quick Search

1. Press **Menu/OK** in **Quick Search**
2. You can either type in the first letter or use the ▼▲ buttons to locate your contact
3. Press **Menu/OK** in your selected contact to **View, Edit, Delete, Copy, Move** or **Send Message**

#### Search Entry

Using the ▼▲ buttons locate **Search Entry** and press **Menu/OK** to search for a contact

#### Add New Entry

1. Using the ▼▲ buttons locate **Add New Entry** and press the **Menu/OK** button. You will be presented with the following storage options; **To SIM, To Phone**
2. Once selected **Name** is displayed. Enter a name using the keypad and press **Menu/OK** to proceed
3. Use the ▼ button to locate the next entry, **Number** is now displayed. Enter the telephone number using the keypad and press **Menu/OK** to save

## Using the Phone

### Delete All

1. Using the ▼▲ buttons select **Delete All** and press the **Menu/OK** button
2. You will then be presented with the option of deleting all your contacts from either the **SIM** or the **Phone** press **Menu/OK** to proceed. The display will show either "**Delete Phone?**" or "**Delete SIM?**", press **Menu/OK** to delete or **PB/Exit** to cancel.

### Copy All

1. Using the ▼▲ buttons select **Copy All** and press the **Menu/OK** button
2. You will then be presented with the option of copying all of your contacts from either the **SIM** or the **Phone** press **Menu/OK** to proceed. The display will show either "**From Phone?**" or "**From SIM?**", press **Menu/OK** to copy or **PB/Exit** to cancel. The names will be copied from either the Phone to the SIM or SIM to the Phone depending on your selection.

### Memory Status

Using the ▼▲ buttons locate **Memory Status** and press the **Menu/OK** button to find out how many contacts are saved to the SIM and to the Phone

### Messages

#### Write Message

1. Press the **SMS** button and press the **Menu/OK** button to write a message.
2. Enter the message using the keypad and press **Menu/OK** when finished. You will be presented with the options **Done** or **Use Templates**
3. Select **Done** and press **Menu/OK**, you will then have the following options to choose from **Send Only, Save and Send, Save**, or **Send To Many**. Choose the appropriate option and press **Menu/OK** to proceed.
4. Enter the number or use Search to select a number from the Phone Book and press **Menu/OK** when finished. The display will show "**Sending Message**", and the message is sent.

#### Inbox

1. Locate **Inbox** using the ▼▲ buttons
2. Press the **Menu/OK** button to view your messages

#### Outbox

1. Using the ▼▲ buttons locate **Outbox**
2. Press the **Menu/OK** button to view the messages that have not been sent

## Using the Phone

### Template

1. Using the ▼▲ buttons locate **Template**
2. Press the **Menu/OK** button to select from a variety of templates available

### Message Settings

1. Using the ▼▲ buttons locate **Message Settings**
2. Press the **Menu/OK** button which will take you to **Settings**
3. Using the ▼▲ buttons select from **Profile Settings, Common Settings** or **Memory Status**

### **Call History**

Press the **Calls** button to view **Missed Calls, Dialed Calls, Received Calls, Delete Call Log and Call Counter**

### Missed Calls

1. Press the **Calls** button to view your **Call History**
2. Using the ▼▲ buttons locate **Missed Calls** and press **Menu/OK** to view missed calls

### Dialed Calls

1. Using the ▼▲ buttons locate **Dialed Calls** to view the numbers dialed.
2. Select from the dialed numbers to **Delete, Save** or **Edit**.

### Received Calls

1. Using the ▼▲ buttons scroll down to **Received Calls** to view the calls that you have answered
2. Select from the dialed numbers to **Delete, Save** or **Edit**.

### Delete Call Log

Using the ▼▲ buttons locate **Delete Call Log**. This will allow you to delete **Missed Calls, Dialed Calls, Received Calls** or **Delete All**

### Call Counter

1. Using the ▼▲ buttons locate **Call Counter**
2. Press **Menu/OK** to view **Call Time**. You will be presented with the following options: **Last Call Time, Total Sent, Total Received** and to **Reset All Time**. Press **MENU/OK** to either view or reset the Call Times.

## Using the Phone

### **Settings**

Press the **SET** button and use the ▼▲ buttons to select from **Handset Setting, Phone Setup, Call Setup, Network Setup, Security Setup, and Restore Factory Setup**.

### Handset Setting

Press the **Menu/OK** button and use the ▼▲ buttons to select from **Registration, Deregistration** or **Intercom**.

### **Registration**

Press the **Menu/OK** button to select **Registration** (refer to page 7 of the handbook to register your handsets)

### **Deregistration**

1. Press the **Menu/OK** button to select **Deregistration**.
2. Select the appropriate handset to deregister and press the **Menu/OK** button. The display will show **"Logout"**, select from the **Menu/OK** button for **Yes** to confirm the change or **PB/EXIT** for **No** to discard any changes.

### **Intercom**

Press the **Menu/OK** button and use the ▼▲ buttons to select **Intercom**. Press **MENU/OK** to page all handsets.

### Phone Setup

Press the **Menu/OK** button and use the ▼▲ buttons to select from **Tone Setup, Volume, Time and Date, Input Method, Contrast, Greeting Text, and Special Dial**.

### **Tone Setup**

1. Press the **Menu/OK** button and use the ▼▲ buttons to adjust the tones for the following: **Incoming Call, Alarm, Power On, Message Tone** and **Keypad Tone**.
2. Select the appropriate option, and press the **Menu/OK** to proceed.
3. Select from the available ring tones, and press **Menu/OK** to save the new setting.

## Using the Phone

### Volume

1. Press the **Menu/OK** button and use the ▼▲ buttons to adjust the volume for the following: **Ring Tone** and **Key Tone**.
2. Select the appropriate option, and press the **Menu/OK** to proceed.
3. Using the ◀▶ buttons reduce or increase the volume accordingly, and press **Menu/OK** to save the new setting.

### Time and Date

Press the **Menu/OK** button and use the ▼▲ buttons to change the following: **Set Time/Date** and **Set Format**.

#### Set Time/Date

1. To set the date and time, select **Set Time/Date** press the **Menu/OK** to proceed.
2. Using the keypad, enter the current time (hh:mm) and current date (yyyy/mm/dd), and press **Menu/OK** to proceed.
3. Once you are happy with the changes, press **PB/EXIT (Done)**, the display will show “**Save?**”, select from the **Menu/OK** button for **Yes** to confirm the change or **PB/EXIT** for **No** to discard any changes.

#### Set Format

1. To set the Format, select **Set Format** press the **Menu/OK** to proceed.
2. To choose from 12 or 24 hour clock, press **Menu/OK** to proceed.
3. Using the ▼▲ buttons select the appropriate option, and press **Menu/OK** to proceed.
4. To change the date format, select the date format option, and press **Menu/OK** to proceed.
5. Select from the appropriate option, and press **Menu/OK** to proceed.
6. Once you are happy with the changes, press **PB/EXIT (Done)**, the display will show “**Save?**”, select from the **Menu/OK** button for **Yes** to confirm the change or **PB/EXIT** for **No** to discard any changes.

## Using the Phone

### Input Method

1. Press the **Menu/OK** button and use the ▼▲ buttons to select from the following **SMS** input methods: **Multitap ABC**, **Multitap abc**, **Numeric**, **Smart ABC**, and **Smart abc**.
2. Using the ▼▲ buttons select the appropriate option, and press **Menu/OK** to proceed. The display will show “**Done**”, and the setting is now saved.

### Contrast

Press the **Menu/OK** button and use the ◀▶ buttons reduce or increase the contrast accordingly, and press **Menu/OK** to save the new setting.

### Greeting Text

Press the **Menu/OK** button and use the ▼▲ buttons to select from **Off** or **Welcome**, and press **Menu/OK** to save the new setting.

### Speed Dial

1. Using the ▼▲ buttons select **Speed Dial** and press **Menu/OK**
2. Locate **Set Number** and select number (1-9)
3. Press **Menu/OK** to select the contact in **Phone List**

### Call Setup

Press the **Menu/OK** button and use the ▼▲ buttons to select from **Call Divert**, **Call Barring**, and **Call Time Reminder**.

### Call Divert

1. Press the **Menu/OK** button and use the ▼▲ buttons to select from the following call divert options: **All Voice Calls**, **If Unreachable**, **If No Answer**, **If Busy**, **All Data Calls** and **Cancel All Diverts**
2. Select the appropriate option, and press the **Menu/OK** to proceed.
3. Press **Menu/OK** to choose from **Activate**, **Deactivate** or **Query Status**.
4. To **Activate** press **Menu/OK**, and enter or search the number you wish to divert to.
5. Press **Menu/OK** to confirm the diversion, the display will show “**Done**”, and the setting is now saved.
6. To **Deactivate**, select **Deactivate** and press **Menu/OK** to confirm the deactivation.

## Using the Phone

### Call Barring

1. Press the **Menu/OK** button and use the ▼▲ buttons to select from the following call barring options: **Outgoing Calls, Incoming Calls, Cancel All, and Change Barring PW**

#### Outgoing Calls

1. Press **Menu/OK** to choose from **All Calls, International Calls** or **International Except**.
2. Press **Menu/OK** to choose from **Activate, Deactivate** or **Query Status**.
3. To **Activate** press **Menu/OK**, and enter the **Bar Pwd (????)** to confirm the setting. The display will show **“Done”**, and the setting is now saved.
4. To **Deactivate**, select **Deactivate** and enter the **Bar Pwd (????)** to confirm the setting. The display will show **“Done”**, and the setting is now saved.

#### Incoming Calls

1. Press **Menu/OK** to choose from **All Calls, or When Roaming**.
2. Press **Menu/OK** to choose from **Activate, Deactivate** or **Query Status**.
3. To **Activate** press **Menu/OK**, and enter the **Bar Pwd (????)** to confirm the setting. The display will show **“Done”**, and the setting is now saved.
4. To **Deactivate**, select **Deactivate** and enter the **Bar Pwd (????)** to confirm the setting. The display will show **“Done”**, and the setting is now saved.

#### Cancel All

1. Press **Menu/OK** and enter the **Bar Pwd (????)** to confirm the setting. The display will show **“Done”**, and the setting is now saved.

#### Change Barring PW

1. Press **Menu/OK** and enter the **Old Pwd (????)** followed by **Menu/OK**. Enter the **New Pwd (????)** followed by **Menu/OK**.
2. Enter the **New Pwd** again and press **Menu/OK** to confirm the setting. The display will show **“Done”**, and the password is now changed.

## Using the Phone

### Call Time Reminder

1. Press the **Menu/OK** button and use the ▼▲ buttons to select from the following call time reminder options: **Off, Single** and **Periodic**
2. Select from the appropriate option, and press **Menu/OK** to proceed.

#### Off

Press **Menu/OK** to proceed. The display will show **“Done”**, and the setting is now saved.

#### Single

Enter the time in seconds (1 – 3000) and press **Menu/OK** to proceed. The display will show **“Done”**, and the setting is now saved.

#### Periodic

Enter the time in seconds (30-60) and press **Menu/OK** to proceed. The display will show **“Done”**, and the setting is now saved.

### Network Setup

1. Select **Network Setup** and press **Menu/OK** to proceed.
2. Select **Network Selection** and press **Menu/OK** to choose from **New Search, Select Network, and Selection Mode**.
3. **Select Networks** allows you to choose from available networks, it is recommended that you leave the **Selection Mode** on Automatic.

### Security Setup

1. Select **Security Setup** and press **Menu/OK** to choose from **SIM Lock, Phone Lock, and Change password**.
2. Select from the appropriate option, and press **Menu/OK** to proceed.

#### SIM Lock

Use the ▼▲ buttons to select from **On** or **Off** and press **Menu/Ok** to proceed, You will be requested to enter the **Password(????)** to confirm your selection.

#### Phone Lock

Use the ▼▲ buttons to select from **On** or **Off** and press **Menu/Ok** to proceed, You will be requested to enter the **PIN** to confirm your selection.

## Using the Phone

### Change password

1. Use the ▼▲ buttons to select from **PIN** or **PIN2** and press **Menu/Ok** to proceed, you will be requested to enter the **Old PIN** (????) followed by **Menu/OK**.
2. Enter the **New PIN** and press **Menu/OK** to confirm the setting, you will be requested to enter the **New PIN** (????) again The display will show "**PIN Changed**", and the new PIN is now saved.

### Restore Factory Settings

Select **Restore Factory Settings** and press **Menu/OK**, you will be requested to enter a Password (1122) to confirm the setting. The display will show "**Factory Reset**", and the phone defaults to the original settings.

### Tools

Press the **Menu/OK** button and use the ▼▲ buttons to select from the following tool options: **Alarm** and **Calculator**

#### Alarm

1. Use the ▼▲ buttons to select from **Alarm 1,2,or 3** and press **Menu/OK** to proceed.
2. Change the status by pressing **Menu/OK** and selecting from **Off**, **Once** or **Every Day**. Make your selection, and press **Menu/OK** to save the setting.
3. Select the **(HH:MM)** setting and press **Menu/OK** to proceed.
4. Use the keypad to enter the Hour (HH) Minutes (MM) and press **Menu/OK** the display will show "**Save?**", select from the **Menu/OK** button for **Yes** to confirm the change or **PB/EXIT** for **No** to discard any changes.
5. Repeat the procedure if you wish to set all 3 alarms.

#### Calculator

1. Select **Calculator** and press **Menu/OK** to proceed.
2. Enter the numbers using the keypad and using the ▼▲◀▶ buttons select the appropriate function

## Using the Phone

### Menu Operations (Cordless Handset)

1. Press **Menu** to proceed.
2. Using the ▲▼ buttons to traverse through the different menu options. You will be presented with the following options.

- **Phonebook**
- **Call Log**
- **Speed Dial**
- **BS Settings**
- **HS Settings**
- **Register**

### Phone Book

#### New Entry

1. Select **Menu** and using the ▲▼ buttons select **Phone Book** and press **OK** to proceed.
2. Using the ▲▼ buttons select **New Entry** and press **OK** to proceed.
3. Input name using the keypad and press the **Menu** button. Enter the telephone number using the keypad and press **OK** to save
4. Press **OK** to add another entry.

#### List

1. Using the ▲▼ buttons select **List** press **OK** to proceed.
2. Using the ▲▼ buttons scroll through the contacts to select the one you want.

#### Mem Status

1. Using the ▲▼ buttons select **Mem Status** and press **OK** to proceed.
2. The display shows you the index in the phone book of the name you selected. (i.e. 002/100 – the second entry in a list of 100).

### Call Log

1. Using the ▲▼ buttons select **Call Log** press **OK** to proceed.
2. Press **OK** to locate **Received, Missed and Dialed** calls.

## Using the Phone

### Speed Dial

1. Select **Menu** and using the ▲▼ buttons select **Speed Dial** and press **OK** to proceed.
2. Select the number you would like to assign as a speed dial number (0-9) and press **Options**
3. Using the ▲▼ buttons select **Phone Book** and press **OK** to proceed.
4. Using the ▲▼ buttons to select a name and press **OK**, the display shows “**Stored**”, and the number is now assigned.

### BS Settings

1. Select **Menu** and using the ▲▼ buttons select **BS Settings** and press **OK** to proceed.
2. Press **OK** to adjust the **Flash Time**, you have a choice of (**100ms, 300ms, 600ms or 1000ms**). Use the ▲▼ buttons to select the appropriate one, and press **OK** to save the setting.

### HS Settings

1. Select **Menu** and using the ▲▼ buttons select **HS Settings** and press **OK** to proceed.

### Language

1. Using the ▲▼ buttons to select, **Language** and press **OK** to proceed.
2. You have a choice of (**English, Simple Chinese, Complex Chinese**). Use the ▲▼ buttons to select the appropriate one, and press **OK** to save the setting.

### Date And Time

1. Using the ▲▼ buttons, select **Date And Time** and press **OK** to proceed.
2. Enter the time using the keypad and press **OK** to proceed.
3. Using the ▲▼ buttons to select the **Date Format “DD/MM” or “MM/DD”** and press **OK** to proceed.
4. Enter the date using the keypad and press **OK** to save the setting.

## Using the Phone

### Ringer Setup

1. Using the ▲▼ buttons, select **Intercom ring** and press **OK** to proceed.
2. Choose from any of the 10 available tones and press **OK** to proceed.
3. Do the same for **External Ring**.
4. To adjust the handset ringer volume, select **Volume** and press **OK** to proceed.
5. Select from **Day Volume** or **Night Volume** and press **OK** to proceed.
6. Choose from **Off, Low, Medium or High** and press **OK** to save the setting.

### Keypad Tones

1. Using the ▼▲ buttons to select **Keypad Tones** and press **OK** to proceed.
2. Using the ▼▲ buttons, select from **ON or OFF**, and press **OK** to save the setting.

### Alarm

1. Using the ▲▼ buttons to select, **Alarm** and press **OK** to proceed
2. Using the ▼▲ buttons, select from **ON or OFF**, and press **OK** to proceed.
3. Enter the alarm time using the keypad and press **OK** to save the setting.

### Lcd Contrast

1. Using the ▼▲ buttons to select **Lcd Contrast** and press **OK** to proceed.
2. Using the ▼▲ buttons, select from 1-7 to adjust the screen contrast and press **OK** to save the setting.

### Modify PIN

1. Using the ▼▲ buttons to select **Modify PIN** and press **OK** to proceed.
2. Enter a 4 digit number and press **OK**, you will then be prompted to enter a **New PIN**, enter a new pin, and press **OK** to save the setting.

### Default

1. Using the ▼▲ buttons to select **Default** and press **OK** to proceed.
2. Enter the 4 digit code and press **OK** to set the handset back to its default setting.

### Register

Refer to page 10 of the User Guide