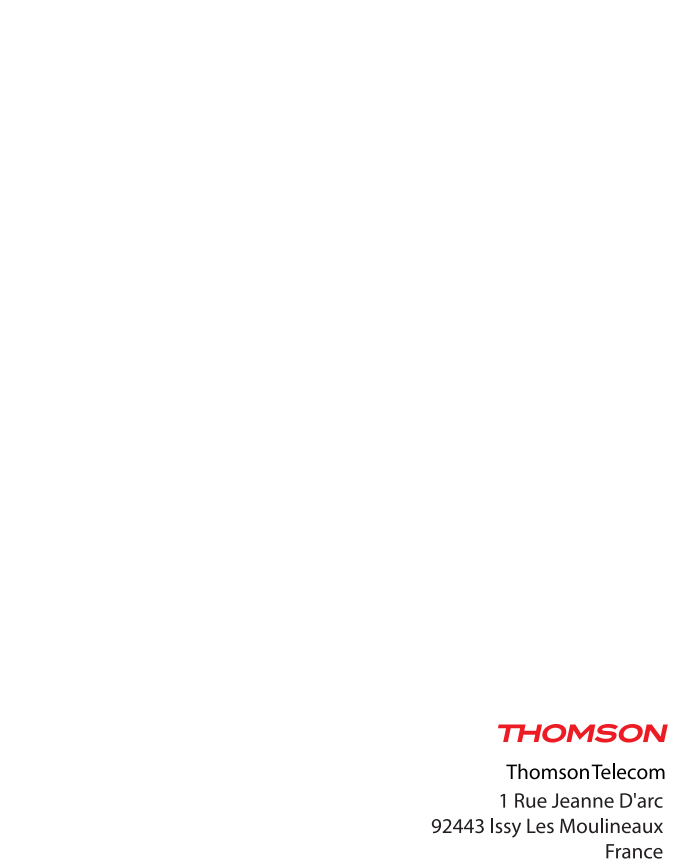




# USER MANUAL



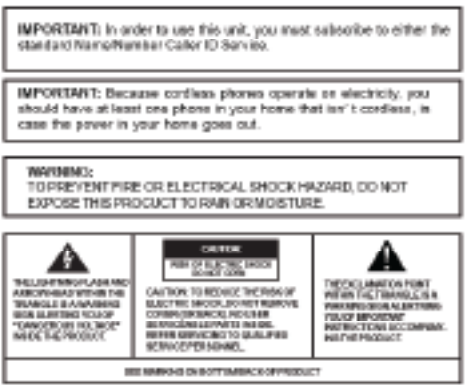
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## INTRODUCTION

Thank you for choosing Versatis M250. Before using this phone, please read the SAFETY INSTRUCTIONS first. Your phone comes with various features. Please thoroughly read this user manual for all the feature operation and troubleshooting information you need to install and operate your new phone.

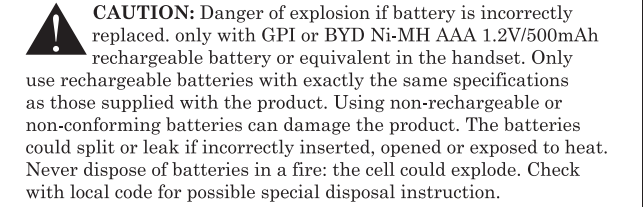
## SAFETY INSTRUCTIONS

- When using your telephone equipment, basic safety precautions should always be followed to reduce the risk of fire, electric shock and injury, including the following:
- Read and understand all the instructions.
  - Follow all warnings and instructions marked on the product.
  - Unplug this product from the wall outlet before cleaning. Do not use liquid cleaners or aerosol cleaners. Use a damp cloth for cleaning.
  - Do not use this product near water (for example, near a bath tub, kitchen sink, swimming pool).
  - Do not overload wall outlets and extension cords as this can result in the risk of fire or electric shock,hock.
  - Unplug this product from the wall outlet under the following conditions:
    - When the power supply cord or plug is damaged or frayed.
    - If the product does not operate normally by following the operating instructions.
    - If the product has been dropped and the cabinet has been damaged.
    - If the product exhibits a distinct change in performance.
  - Avoid using a telephone (other than a cordless type) during an electrical storm. There may be a remote risk of electric shock from lightning.
  - Do not use the telephone to report a gas leak in the vicinity of the leak.
  - Use only the supplied NiMH (Nickel Metal Hydride) batteries! The operation periods for the handsets are only applicable with the default battery capacities
  - The use of other battery types or non-rechargeable batteries/primary cells can be dangerous. These may cause interference and/or unit damages. The manufacturer will not be held liable for damage arising from such non-compliance.
  - Do not use third party charging bays. The batteries may be damaged.
  - Please note the correct polarity while inserting the batteries.
  - Do not immerse batteries in water, do not place in fire.



## Battery Safety Precautions

- Do not burn, disassemble, mutilate, or puncture. Like other batteries of this type, toxic materials could be released which can cause injury.
- To reduce the risk of fire or personal injury, use only the battery listed in User's Guide.
- Keep batteries out of children.
- Remove batteries if storing over 30 days.



## MAIN FEATURES

- FSK/DTMF Caller ID auto detect
- Handsfree Speakerphone
- Up to 10 records of received Call Log
- Up to 10 records of Phonebook
- Up to 5 records of Redial List
- Personalized settings for Handset and Base (Ringer, Ringer Volume, Handset Name, etc.)
- Visual Message Waiting Indicator (Network independent)
- Alarm

## Before you begin

### Electrical safety

- Don't let the base unit or charger gets wet. Electrical equipment can cause serious injury if used while you are wet or standing in water.
- If the base unit or charger ever falls into water, don't retrieve it until you have unplugged the power lead from the mains and the telephone line plug from the telephone socket (base unit only); then pull it out by the unplugged cables.
- Never use your cordless handset outdoors during a thunderstorm unplug the base unit from the telephone line and the mains socket when there are storms in your area. Damage caused by lightning is not covered by the guarantee.

### Interference

If the sound quality gets worse as you move around while on a call, this is probably caused by interference between the handset and the base unit, perhaps because you are too near to another phone or other electrical equipment. Move to a different position to clear the interference. If you do not move, your call may be cut off.  
**NOTE:** Radio interference in the environment may occasionally cause a short break in the link between the handset and the base unit while you are on a call. The handset's display will flash briefly, while the unit automatically restores the link.

### Out of range warning

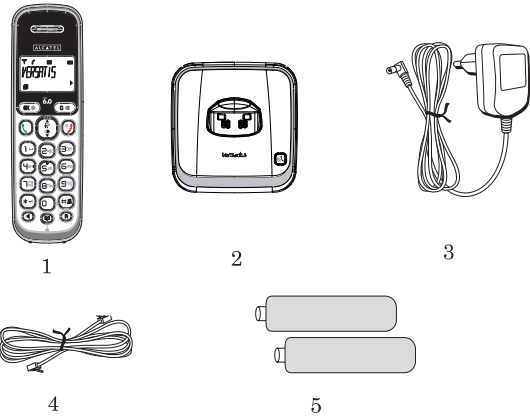
If you hear a warning tone during a call, and the sound in the earpiece becomes faint or distorted, you may be going out of range of the base unit. Move nearer to the base unit within 20 seconds, until the warning tone stops. Otherwise, your call may be cut off.

## PARTS CHECKLIST

Make sure your package includes the items:

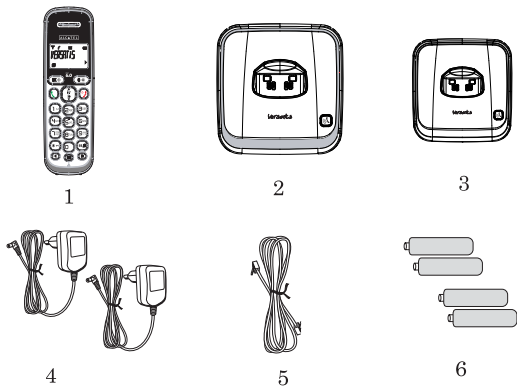
### Versatis M250

- 1 Handset
- 1 Base station
- 1 AC power adaptor
- 1 Telephone line cord
- 2 Rechargeable batteries



### Versatis M250 Duo/Trio

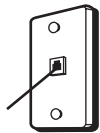
- 2 Handsets (Duo), 3 Handsets (Trio)
- 1 Base station
- 1 Charger (Duo), 2 Chargers (Trio)
- 2 AC power adaptors (Duo), 3 AC power adaptors (Trio)
- 1 Telephone line cord
- 4 Rechargeable batteries (Duo), 6 Rechargeable batteries (Trio)



**NOTE:** If you find any of the parts missing, please contact your local shop where you buy the product. In multi-handset packs, you will find one or more additional handsets, chargers with power supply units and additional rechargeable batteries.

### Telephone Jack Requirements

To use this phone, you need a RJ11C type modular telephone jack which might look like the one pictured here. If you don't have a jack, call your local telephone company to find out how to get one installed.

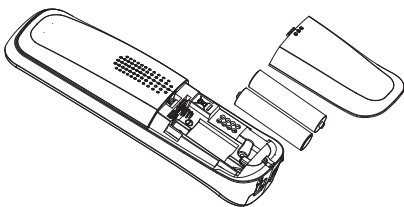


## INSTALLATION AND SETUP

**CAUTION:** Disconnect the phone cord from the wall outlet before installing or replacing the batteries.

- Never install telephone wiring during lightning storm.
- Never touch un-insulated telephone wires or terminals, unless the telephone line has been disconnected at the network interface.
- Never install telephone to operate in wet or damp locations.
- Use only the power pack provided for the base station.
- Use only the supplied NiMH rechargeable batteries.

## Installing and Replacing the Batteries



**IMPORTANT:** If you are not going to use the telephone for more than 30 days, remove the batteries because they may leak and damage the unit.

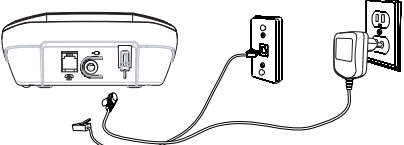
- Slide open the battery compartment cover.
- Place the 2 batteries as indicated. Respect polarity.
- Slide the battery compartment cover back.
- Put the handset on the base and charge for 15 hours first time. A beep indicates that the handset is properly placed on the base or charger.

**NOTE:** Don't use non-rechargeable batteries in the handset. They may burst, causing damage.

## Installing the base station

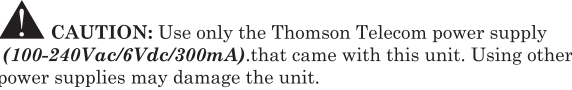
Your phone should be placed on a level surface, such as a desk or table top.

- Plug the power supply & line cord into the base station.
- Plug the power supply & line cord into the wall socket.
- Always use the cables provided in the box.



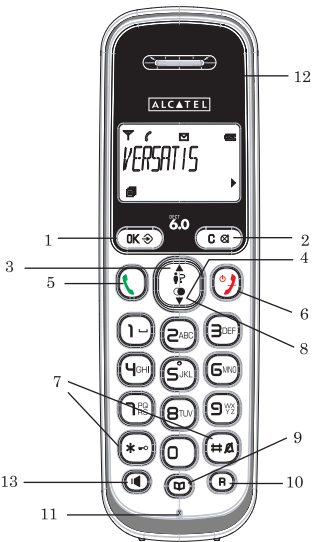
## Installing the charger (Versatis M250 Duo/Trio)

- Plug the power supply into the charger(s).
- Plug the power supply into the wall socket.
- Always use the cables provided in the box.



## KEYS AND DISPLAY

### Handset Overview



### 1. LEFT SOFT KEY (MENU/OK)

- In idle mode: Press to access the main menu
- In sub-menu mode: Press to confirm the selection
- During a call: Press to access Intercom/ Phonebook/ Redial List/ Call List

### 2. RIGHT SOFT KEY (CLEAR/BACK/MUTE/INTERCOM)

- In main menu mode: Press to go back to idle screen
- In sub-menu mode: Press to go back to previous level
- In sub-menu mode: Press and hold to go back to idle screen
- In editing / predialing mode: Press to clear a character / digit
- In editing / predialing mode: Press and hold to delete all the characters / digits
- During a call: Press to mute / unmute the microphone
- In idle mode: Press to intercom another handset

### 3. UP

- In idle mode: Press to access the call list
- In menu mode: Press to scroll up the menu items
- In Phonebook list / Redial list / Call List: Press to scroll up the list
- During a call: Press to increase the volume
- In ringing: Press to increase the ringer volume

### 4. DOWN

- In idle mode: Press to access the redial list
- In menu mode: Press to scroll down the menu items
- In Phonebook list / Redial list / Call List: Press to scroll down the list
- During a call: Press to decrease the volume
- In ringing: Press to decrease the ringer volume

### 5. TALK ON

- In idle / predialing mode : Press to make a call
- In Redial list / Call List / Phonebook entry: Press to make a call to the selected entry in the list
- During ringing: Press to answer a call

### 6. TALK OFF

- During a call: Press to end a call and go back to idle screen
- In menu / editing mode: Press to go back to previous menu
- In menu / editing mode: Press and hold to go back to idle screen
- In idle mode: Press and hold to power off the handset
- In idle mode (when the handset is powered off): Press and hold to power on the handset

### 7. ALPHANUMERIC KEYPAD, \* (STAR), # (HASH)

- Press to insert a digit / character / \* / #
- \* key in idle mode: Press and hold to enable or disable the keypad lock
- \* key during a call (in Pulse mode): Press to switch to tone mode
- # key in Idle mode: Press and hold to turn on / off the ringer
- 0 key in predialing / number editing mode: Press and hold to insert a pause
- # key in Call List mode: Press to review caller's number if applicable
- 4 key in call list view mode: Press and hold to delete all VMWI entries and remove the VMWI icon displayed on screen.

### 8. REDIAL LIST

- In idle mode: Press to access the redial list

### 9. PHONEBOOK

- In idle mode: Press to access the phonebook list

### 10.FLASH

- In idle / predialing mode: Press to insert a flash
- During a call: Press to dial a flash

### 11.MICROPHONE

- In idle mode: Press to access the redial list

### 12.EARPIECE

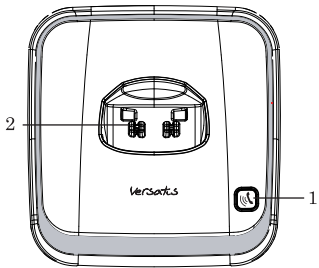
### 13.SPEAKERPHONE

## Base Station Overview

### 1. PAGE

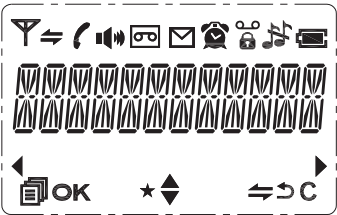
- Press the Page on the base station to page your handset. It will ring for approximately 60 seconds.

### 2. CHARGING CRADLE



## LCD Layout

The screen display gives you information on the current status of the telephone.



Scroll up / down the menu items / Phonebook list / Redial list / Call List



Steady when the handset is in range of the base. Flash when out of range of the base or not registered to the base.



Steady when an intercom is in progress. Flash when there is an incoming internal call.



Indicate a call is in progress.



Indicate that the ringer is switched off.



Steady when an alarm is set. Flash when the alarm time set before reaches.



Indicate that the keypad is locked.



Indicate when there are received new Visual Message Waiting (VMWI) not yet read. Will disappear when all the visual messages have been read.



Indicate when the battery is fully charged. Whole icon flashes when the battery performs initial charging. Internal block icon flashes when the battery is in final charging stage.



Indicate when the battery needs charging. Flash when low battery power level is detected.



Indicate when more characters are existed before the text currently displayed.



Indicate when more characters are existed after the text currently displayed.



Press to select more menu options if applicable



Press to confirm the current selection if applicable.



Indicate new call in the call list.



Press <C/MUTE> to conduct Intercom call when idle



Press <C/MUTE> to go back to previous menu level or cancel the current action if applicable



Press <C/MUTE> to clear a character or stop the alarm if applicable, press to mute / unmute during a call.

## Menu Structure (Handset)

In idle mode, press <MENU/OK> will firstly access the Phonebook menu. Refer to the following for the menu structure.

### 1. PHONEBOOK

View Records			
ADD	Enter the Name	Enter the Number	Select a Ringer Melody
VIEW			
EDIT			
DELETE			
DELETE ALL	CONFIRM?		
PB STATUS			

### 2. CALL LIST

View Records			
ADD TO PB	Enter the Name	Edit the Number	Select a Ringer Melody
DELETE			
DELETE ALL	CONFIRM?		
DETAILS			

### 3. BS SETTINGS

DELETE HS	Enter the PIN	Select a Handset to Delete	
DIAL MODE	TONE		
	PULSE		
FLASH TIME	SHORT		
	MEDIUM		
	LONG		
CHANGE PIN	Enter the Old PIN	Enter the New PIN	Enter the New PIN Again
ECO MODE	ON		
	OFF		

### 4. HS SETTINGS

RING SETUP	INT RING	Select a Ringer Melody
	EXT RING	Select a Ringer Melody
	RING VOLUME	Select a Ringer Volume
TONE SETUP	KEY TONE	ON
		OFF
	BATTERY TONE	ON
		OFF
	OUT OF RANGE	ON
		OFF
	LANGUAGE	English/Dutch/French/Italian/German/Spanish/Portuguese/Polish/Greek/Russian/Turkish
	RENAME HS	Enter the Handset Name
	HS DISPLAY	HANDSET NAME
		TIME
	AUTO ANSWER	ON
		OFF
	DIRECT MEM	KEY 1
		KEY 2
		KEY 3

### 5. DATE & TIME

DATE FORMAT	DD -MM -YY
	MM -DD -YY
TIME FORMAT	12 HR
	24 HR
SET TIME	ENTER TIME
SET DATE	ENTER DATE

### 6. ALARM

OFF			ON
ON	Set Alarm Time	SNOOZE	OFF

### 7. REGISTRATION

PIN?

### 8. DEFAULT

PIN?

### Text and Digit Entry Table

The following tables show you where each letter and punctuation character can be found. Respective character table will be used when corresponding menu language is available to select. This will be helpful when storing a name in the phonebook and renaming your handset.

In editing mode, a cursor is displayed to indicate the current text entry position. It is positioned at the right of the last character entered.

### WRITING TIPS:

Once a character is selected, the cursor will move to the next position after a short pause.

You can move the cursor within the text by <UP/DOWN> to amend the text entry.

Press <C> to delete the last character. Press and hold <C> to delete the entire text string.

### Key Assignment Overview

Key	Alphanumeric Editing (For phonebook name editing and renaming handset)						Number Editing (For phone number editing, date/time editing)
Key press	1st	2nd	3rd	4th	5th	6th	
1	space	-	1				1
2	A	B	C	2			2
3	D	E	F	3			3
4	G	H	I	4			4
5	J	K	L	5			5
6	M	N	O	6			6
7	P	Q	R	S	7		7
8	T	U	V	8			8
9	W	X	Y	Z	9		9
0	0						0, P (Pause)
*	*	?	/	\	(	)	*
#	#	.	.	-	.	&	#

## SETTING THE PHONE

### Date and Time Settings

You will need to set the correct time and date so that you know when you received answering machine or call list entries.

### Change the date format

- Press <OK> and <UP/DOWN> to select **DATE & TIME**.
- Press <OK> to select **DATE FORMAT**.
- Press <UP/DOWN> to select your desired date format (**DD-MM-YY** or **MM-DD-YY**).
- Press <OK> to confirm.

### Change the time format

- Press <OK> and <UP/DOWN> to select **DATE & TIME**.
- Press <OK> and <UP/DOWN> to select **TIME FORMAT**.
- Press <UP/DOWN> to select your desired time format (**12 HR** or **24 HR**).
- Press <OK> to confirm.

### Set the time

- Press <OK> and <UP/DOWN> to select **DATE & TIME**.
- Press <OK> and <UP/DOWN> to select **SET TIME**.
- Press <OK> to enter the time information. The time entered will be in the format you set in the **Change the time format** section.
- Press <OK> to confirm.

**NOTE:** If time has been set before, the current time will display, otherwise, **HH:MM** will display.

### Set the date

- Press <OK> and <UP/DOWN> to select **DATE & TIME**.
- Press <OK> and <UP/DOWN> to select **SET DATE**.
- Press <OK> to enter the date information. The date entered will be in the format you set in the **Change the date format** section.
- Press <OK> to confirm.

**NOTE:** If date has been set before, the current date will display, otherwise, **DD-MM-YY** will display.

### Alarm Settings

You can use this phone to set an alarm clock. When an alarm is set, the <ALARM Icon> displays on the screen. When the alarm time is reached, the <ALARM icon> and **ALARM ON** flash on the screen ringing with the alarm melody for a duration of 45 seconds. You can press any key to disable the alarm. If snooze function is activated, the alarm will sound again at the end of the snooze period of seven minutes.

### NOTE:

- Key press is still applicable if handset keypad is locked and when the alarm time is reached.
- The alarm volume level is the same as the settings of the handset ringer volume. If the handset ringer is set to **VOLUME OFF**, the alarm still sounds at **VOLUME 1** level.
- During an external call or internal call, if an alarm is set and when the alarm time is reached, the <ALARM icon> and **ALARM ON** will still flash. An alarm tone will be emitted from the earpiece to notify user the alarm time is reached. Once user press any key or press and hold <TALK OFF> to disable the alarm, it will revert to the call duration screen.
- During paging or ringing, the alarm will not sound when the alarm time is reached. However, if snooze function is enabled, the alarm will sound again at the end of the snooze period provided that it's not ringing or in paging mode at the end of the snooze period.

### Turn on/off the alarm

- Press <OK> and <UP/DOWN> to select **ALARM**.