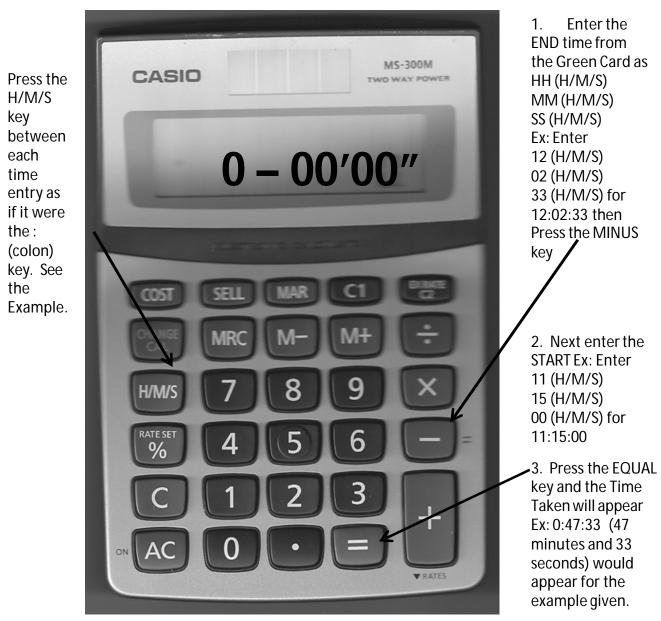# How to Run Casio MS-300M

The Casio MS-300m works just like any calculator, but it calculates time! It is used to calculate Time Taken for Green Cards. It's easy - just enter it the way you would say it!

Press the H/M/S key between each time entry as if it were the : (colon) key. See the Example.

1. Enter the END time from the Green Card as HH (H/M/S) MM (H/M/S) SS (H/M/S) Ex: Enter 12 (H/M/S) 02 (H/M/S) 33 (H/M/S) for 12:02:33 then Press the MINUS key

2. Next enter the START Ex: Enter 11 (H/M/S) 15 (H/M/S) 00 (H/M/S) for 11:15:00

3. Press the EQUAL key and the Time Taken will appear Ex: 0:47:33 (47 minutes and 33 seconds) would appear for the example given.

- If Start time is a "12:xx:xx" and the End time is a "1:xx:xx", you will have to use "military time" i.e. make the 1 a 13. There will only be 7 or 8 entries that are like that – the ones that start from around 12:30 on until 1:00. Entries that start at 1:00 or after are OK again!

- Wet calculators don't work. Keep your calculator DRY!