

*Compact
Electronic
Organizer*

User's Guide

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Introduction

Congratulations! You now own an Electronics Personal Organizer that performs a wide range of functions. Using this organizer you can:

- Keep track of daily appointments
- Store and retrieve:
 - personal telephone numbers and addresses
 - schedules
 - memos
 - anniversary dates
- Set two clocks to keep the time and date of 29 locations around the world
- Perform metric and currency conversions
- Set a daily alarm
- Sync data with your PC
- Choose between 6 prompt languages
- Protect your data with a password

Notes

- The manufacturer strongly recommends that separate permanent written records be kept of all important data. Data may be lost or altered in virtually any electronic memory product under certain circumstances. Therefore, the manufacturer assumes no responsibility for data lost or otherwise rendered unusable whether as a result of improper use, repairs, defects, battery replacement, use after the specified battery life has expired, or any other cause.
- The manufacturer assumes no responsibility, directly or indirectly, for financial losses or claims from third parties resulting from the use of this product and any of its functions, such as stolen credit card numbers, the loss or alteration of stored data, etc.

Warning!

- Do not carry the organizer in the back pocket of your slacks or trousers.
- Do not drop the organizer or apply excessive force to it.
- Do not subject the organizer to extreme temperatures.
- Clean only with a soft, dry cloth.
- Since this product is not waterproof, do not use it or store it where fluids can splash onto it. Raindrops, water spray, juice, coffee, steam, perspiration, etc. will also cause the organizer to malfunction.

Getting Started

Using the Organizer for the First Time

You must perform a system reset.

WARNING !

A system reset erases any user-entered information and clears all settings. Pressing the reset button with more than light pressure may permanently disable your organizer.

1. **Press and hold ON/OFF for approximately 5 seconds to deactivate the sleep mode.**
The unit is shipped in sleep mode to conserve battery life.
2. **Press ON/OFF to turn the organizer off.**
3. **Use a thin, pointed object (e.g., a straightened paper clip) to press the reset button of the organizer.**

CAUTION !

Do not use an object with a breakable or sharp tip.





RESET?

4. **Press ENTER to clear the memory.**
To cancel, press any other key.



RESET TIME?

5. **Press ENTER to reset the time.**
To cancel, press any other key.
6. **Press SEARCH**  **or**  **to cycle through English, Spanish, French, German, Dutch, and Italian.**
7. **When the language you want is displayed on the screen, press ENTER to select it.**
The unit automatically returns to the Home Time mode.

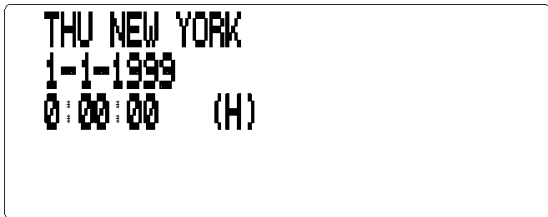
◆ **Setting the Clock**

To learn how to set the clock, see “Using the Clocks”.

◆ **Changing the Language**

This organizer can display prompts and other messages in six languages. To select a language, do the following:



1. Press  (time)



(H) indicates Home Time. New York is the default Home City.

2. Press L (language).



3. Press SEARCH  or  to cycle through English, Spanish, French, German, Dutch, and Italian.

4. When the language you want is displayed on the screen, press ENTER to select it.










The unit automatically returns to the Home Time mode.

◆ **Auto Shut-Off**







When none of the keys have been pressed for approximately 5-6 minutes, the organizer automatically turns the power off to save the batteries. Press **ON/OFF** to resume. The actual life of the batteries depends on the usage.

Key Guide

✧ Function Keys

	(phone)	Goes to the Telephone
	(schd)	Goes to the Scheduler
	(memo)	Goes to the Memos
	(ann)	Goes to the Anniversary
	(calendar)	Goes to the Calendar
	(time)	Toggles between Home Time and World Time
	(alarm)	Sets the Alarms and Chimes.
	(calc)	Goes to the Calculator
	(conv)	Goes to the Converter
SYNC		Goes to Data Communication

✧ Other Keys

ON/OFF	Turns the organizer on and off.
ENTER	Stores data in a record, confirms data entries.
EDIT	Allows you to edit information. Sets the Home and World Times, Daily Alarm and Conversion Rates.
SYM	Types special symbols, e.g. @, #, etc.
DELETE	Deletes a character when editing a record. Deletes the record being viewed.
INSERT	Allows characters to be inserted when editing a record.
RETURN	Moves the cursor to the next line in a record in editing mode.
SPACE	Inserts a space in records, accesses the password in Home Time. cycles through records, World Times, Conversions.
 SEARCH	Cycles through records and Conversions. In the Calendar, selects alarms 1-3.
	
	Moves cursor in indicated direction.
	Controls the Screen Contrast. Displays next record.
C 	Selects the Alarm Clock and then cycles through the Daily, Hourly and Schedule Alarms to activate/deactivate them.
D (dst)	When Home Time is displayed, turns Daylight savings on or off.
L (prompt)	Changes the prompt language.
K 	Deletes the previous character in Calculator mode.
M (md/dm)	Toggles date display between M/D/Y and D/M/Y.

V (🔔) Turns the Keytone on or off.

X (am/pm) Toggles time between a.m. and p.m.

Z (12/24) Toggles time between 12- and 24-hour time displays.

❖ **Calculator Function Keys**

E (m-) Subtracts the displayed number from the number stored in the memory.

G (%) Calculates a percentage.

I (÷) Divides a number. Displays as “/”.

J (+/-) Changes the sign (+/-) of a number.

O (.) Inserts a decimal point.

P (=) Performs a calculation.

Q (mc) Clears the memory.

R (m+) Stores a positive number in the memory.

T (+) Adds a number.

U (x) Multiplies a number.

W (mr) Retrieve a number from the memory.

Y (-) Subtracts a number.

c/ce Clears the most recent entry.

◆ **Turning the Keytone on or off**

The keytone is a beep sound produced whenever a key is pressed. When the keytone is on, an icon (🔔) appears on the screen. To turn the keytone on or off, press (time) to return to Home Time, and then press **V** (🔔).

◆ **About Symbols**

SYM gives you the option to enter any of the 15 symbols. Press **SYM** to cycle through the symbols: @ / : _ , # \$ £ ¥ ? * () ! &.

◆ **About Screen Illustrations**

Some screen illustrations in this User’s Guide may vary slightly from what you see on the screen. This does not mean that your organizer is malfunctioning.

Using the Clocks



The clock allow you to set your Home Time and view different local times around the world. You should set the Home Time before viewing World Times or using the Schedule as the World Times settings are based on the Home Time.

◆ Setting Home Time

1. Press  (time) until the Home Time screen appears.

```
THU NEW YORK
1-1-1999
0:00:00 (H)
```

(H) indicates Home Time. New York is the default setting.

2. Press M (md/dm) to toggle between the date display of “M/D/Y” and “D/M/Y”.
3. Press D (dst) if you want to see daylight savings time. **DST** is displayed. To turn if off, press D (dst) again.
4. Press EDIT to start editing.
5. Press SEARCH  or  to cycle through the list of 29 cities.

When you see the one you want, stop pressing SEARCH  or  to choose it as your Home City.


Note : If you wish to change the label of your Home City, type the name you want using up to 12 letters.

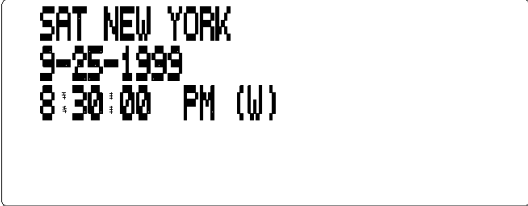
6. Press ENTER to enter the date and Home Time. For example, to enter 09-25-1999, 10:15a.m., type 092519991015.

```
SAT NEW YORK
9-25-1999
10:15:00 AM (H)
```


7. Press ENTER to store your settings.
8. Press X(am/pm) to toggle between a.m. and p.m.
Note : you can only toggle between a.m./p.m. in the Home Time display mode.

◆ Viewing World Time

- 1. Press  (time) until the < World Time > screen appears.



(W) indicates World Time.
There are 29 built-in cities in different time zones.

- 2. Use SEARCH  or  to cycle through the list of cities and view their corresponding times.

Note : World Time is based upon hours added to or subtracted from the Home Time zone. It is not a separate clock and cannot be set.




- 3. Press  (time) to return to the Home Time screen.

◆ Time Format

When setting time, press **X (am/pm)** to toggle between a.m. and p.m.
When viewing time, press **Z (12/24)** to toggle between the 12-hour and 24-hour format.

Setting the Alarms

There are three kinds of alarms:


- The Daily Alarm, indicated by .
- The Hourly Chime, indicated by .
- The Schedule Alarm indicated by .



◆ Setting the Daily Alarm

1. Press  (alarm) until the Daily Alarm screen is displayed.






2. Press **EDIT**, and then use the numerical keys to enter a time. For example, enter **1015**, and press **X** (am/pm) to select either a.m. or p.m.
3. Press **ENTER** to confirm your settings.




 indicates the Daily Alarm is on.

To set Alarms 2 and 3, press **SEARCH**  or  and follow steps 2-3. At the set time, your organizer will automatically turn on (if it was off). The alarm will sound for about 20 seconds. Press any key to turn the alarm off.

◆ Setting the Hourly Chime/Schedule Alarm

The Hourly Chime sounds once every hour on the hour.
The Schedule Alarm sounds at the selected day and time.

1. Press  (time) until **Home Time** is displayed.
2. To cancel the alarm, press **C**  until no icon is displayed. Press **C**  to cycle through four alarm selections.

Alarm	Icon
No Alarm	No Icon
Hourly Chime	
Schedule Alarm	
Hourly Chime and Schedule Alarm	

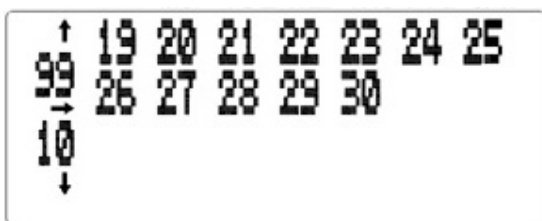
Using the Calendar

You can view the current date or browse other dates by moving one day, one week or one month at a time through 200 years (from 1901/1/1 to 2099/12/31). You can also view Schedule events and Memo entries from the Calendar.

- ✧ To learn how to enter Schedule events, read “Using the Schedule”.
- ✧ To learn how to enter Memo events, read “Using the Memo Directory”.





◆ Viewing Dates

1. Press  (calendar).








The current date will flash and the current month and year will be displayed on the top left of the screen.

The week number of the current day and the total number of weeks in a year will be shown at the bottom left of the screen.

2. Press  to move one day at a time.
Press  to move one week at a time.
Press **SEARCH**  or  to move one month at a time.

◆ Viewing Schedule and Memo entries from the Calendar

1. Press  (calendar).
2. **Locate the month and week of the entry by following the steps described above.**
The dots on the right of the date indicate Schedule and Memo entries. The upper dot indicates a Schedule entry and the lower dot indicates a Memo entry.
3. **Highlight the entry you want using the direction keys and then press**  (schd)
or  (memo) to view the detailed information about the entry.

If there is more than one Schedule or Memo entry on that day, press **SEARCH** 
or  to view them.

Using the Telephone Directory

◆ Entering a Phone Record

1. Press  (phone).

```
      - PHONE -  
NAME?
```

2. **Type a name. For example, to enter the name Robert Edwards, type EDWARDS ROBERT.**

Note : To alphabetize your entries by the last name, you must type the last name first. You can enter a maximum of 64 characters in the name field, including letters, numbers and symbols.

```
NAME?  
EDWARDS ROBERT
```

To enter a symbol, press **SYM** repeatedly to choose the one you want.

Note : If the data on the first line exceeds 14 characters, it automatically moves to the next line.

3. **Press ENTER to confirm the entry in the Name field.**
4. **Type the name of a company.**
In the Company field, you can enter a maximum of 81 characters including letters, numbers and symbols.
5. **Press ENTER to confirm the entry and go to the next field.**
6. **Type a phone number. For example, type 201-555-5600.**
In each number field, you can enter a maximum of 48 digits, including hyphens and spaces.
7. **Press ENTER to go to the next field.**
You can now enter a Work number, Fax number, Cell Phone number, Pager number (each of them up to 48 characters), E-mail address (up to 72 characters), Company Name (up to 64 characters) and Address (up to 96 characters).
It is not necessary to complete each field. Skip an unwanted field and move to the next one by pressing **ENTER** .
Address is the last field.
8. **Press ENTER to store the record.**
To learn how to view and edit records, please refer to “Searching for and Editing Records”.
Note : You can go to the e-mail address field directly by the **E-MAIL** key.

Using the Schedule

In each schedule record, you can enter the date, time and keywords for the event.

◆ Entering a Schedule Record

1. Press  (schd).



2. **To type the date and time, press any number key to start the input mode and then type your information. For example, to enter 20-09-1999, 11:30, type 200919991130.**
Press **X** to choose a.m. or p.m., if needed.
The date format follows the one chosen in the Home Time screen. See “Setting Home Time”.
3. **Press ENTER to type keywords for the event. For example, type MEETING.**
You can enter a maximum of 96 characters, including letters, numbers and symbols.



Note :If your data on the first line exceeds 14 characters, it automatically jumps to the next line.

Schedule records are sorted chronologically by the Date/Time entries.

4. **Press ENTER to store the data.**
5. **To turn on the Schedule Alarm, press C (⏏) in the Home Time display mode.**
To learn how to set the Schedule Alarm, please refer to “Setting the Alarms”.
When the Schedule Alarm is set, the alarm will sound at the time of the appointment. The organizer will turn on (if it was off), displaying the relevant schedule record.

Note : If you have set a password, you must enter it to view the schedule entry. See “Using a Password for more information.


To turn the alarm off, press C (⏏) in Home Time display mode until (⏏) disappears,

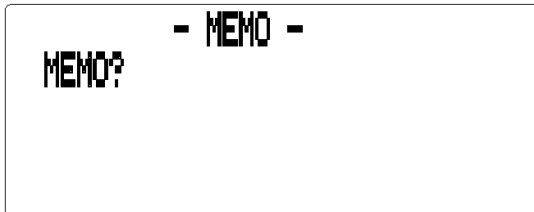
To learn how to view and edit records, please refer to “Searching and Editing Records”.

Using the Memo Directory

You can enter a maximum of 96 characters including letters, numbers and symbols in each memo record.

◆ Entering the Memo Record

1. Press  (memo) until the Memo screen appears.



2. **Type your data.**
Press **SPACE** to insert spaces in your data.
3. **Press RETURN to move the cursor to the next line.**
4. **Press ENTER to store your data.**
To learn how to view and edit records, please refer to “Searching for and Editing Records”.

Using the Anniversary Directory

In each anniversary record, you can enter the date and keywords for the event.




◆ Entering an Anniversary Record

1. Press  (ann).



2. Type the date using the number keys and press ENTER.
3. Type keywords for the event.
You can enter a maximum of 108 characters, including letters, numbers and symbols.
4. Press ENTER to store your record.










◆ Viewing an Anniversary Record

1. Press  (ann).
2. Press SEARCH  or  to cycle through your records.
3. To search for a specific record, type the date you want.
To learn how to edit and delete records, please refer to "Editing a Record" and "Deleting a Record".





Searching for and Editing Records

You can search for your records either directly or sequentially. You can review your records, edit them or delete them.

◆ Searching for a Record

1. Press  (phone) to search for a Telephone record, press  (sched) to search for a Schedule record or press  (memo) to search for a Memo record.
2. Press **SEARCH**  or  to view records in order.
Records in the phone directories are in alphabetical order; records in the Schedule directory are in chronological order and Memo entries are in the order in which you entered them.
In the phone and Schedule directories, you can type the first few letters of a name in the “Name” field of the record and then press **SEARCH**  or  to find it. The organizer will display the first record starting with those letters (if any). You can then use  or  to scroll through the record.

◆ Viewing a Record

1. **Find the record you want to view.**
See “Searching for a Record” on above.
2. Press  or  to view the full record.
Press **SEARCH**  or  to view more records.

◆ Editing a Record

1. **Find the record you want to edit.**
To learn how, read “Searching for a Record” on above.
2. **Press EDIT.**
3. **Move the cursor to the character you want to edit.**
4. **Press INSERT to insert a character.**
Press **DELETE** to delete a character.
5. **Press ENTER to store your changes.**

◆ Deleting a Record

1. **Find the record you want to delete.**
To learn how, read “Searching for a Record” on above.
2. **Press DELETE.**
3. **Press ENTER to delete the record.**
To exit without deleting, press any key other than **ENTER**.
After a moment, you will see the message “*DELETED*” and you will return to the initial screen of the directory you are in.

Using a Password



You can lock your organizer so that only the Clock, Calendar, Calculator and Converter can be used without supplying the password.

Note : You do not need to set a password to use this organizer.

WARNING !

Please keep written records of your data. If you forget your password, you will not be able to recover any of the data stored in your organizer. To use the organizer again, you will have to perform a system reset, which will clear the password and erase all the data stored in memory. To learn how to perform a system reset, read "Getting Started".


◆ Setting the Password




1. Press  (time) until Home Time is displayed.
2. Press SPACE ().






Type a password. You can use up to 6 digits including numbers, symbols and letters. Remember to write your password down and keep it in a safe place.

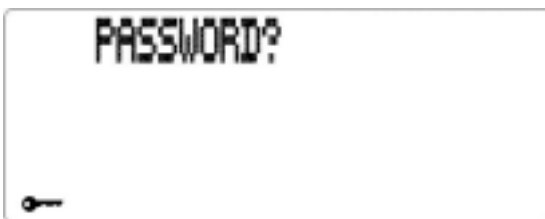
3. Press ENTER to store your password.

The icon  will be displayed.


The next time you turn the unit on and press  (phone),  (schd), or  (memo), you will need to enter your password to use these functions.

◆ Accessing Data When the Password is Activated

If the password is activated, each time the unit is turned on, you will be requested to enter your password before you are allowed to access  (phone),  (schd) or  (memo).



If you mistype your password, the message "OPEN ERROR!" will appear and you will be prompted to enter your password again.

After you enter your correct password, the icon  will disappear from the screen and you will be able to enter your data.

You can now enter new data or view existing data.

To learn how, read “Using the Telephone Directory”, “Using the Scheduler”, “Using the Memo Directory”, or “Viewing a Record respectively.

◆ Changing or Deactivating the Password

1. Press  (time) until Home Time is displayed.
2. Press SPACE ().



3. **Type your old password and then press ENTER.**
You will be prompted to enter your new password.
To deactivate your password, just press **ENTER** without pressing any other key.
4. **Type your new password and then press ENTER.**

Using the Calculator


◆ Making a Calculation

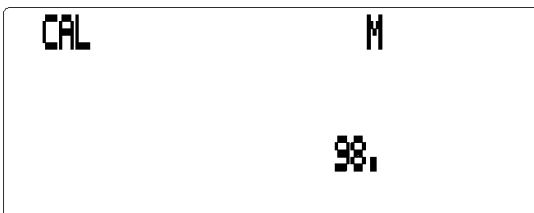
1. Press  (calc).



2. **Type a number.**
You can type up to 12 digits. To type a decimal, press O(.).
To clear a number, press **RETURN** (c/ce).
3. **Press T (+), Y (-), U (x) or I (÷) to add, subtract, multiply, or divide respectively.**
4. **Type another number.**
5. **Press P (=) to calculate.**
Or press **G** (%) to calculate the percentage.
6. **Press RETURN (c/ce) to clear the calculations.**

◆ Using the Calculator Memory

1. In the  (calc), make a calculation or type a number.
2. To add the number on the screen to the number stored in memory, press **R** (m+).
3. To subtract the number on the screen from the number stored in memory, press **E** (m-).



M indicates the number is stored in memory.

4. To retrieve the number from memory, press “**W** (mr)”.
5. To clear the memory, press “**Q** (mc)”.

Note : When the integer part of a calculation result, or any integer in the memory, exceeds 12 digits (including the decimal point), or any other invalid operation is attempted, a calculator error will occur and “E” will appear in the display. Press **RETURN** (c/ce) to clear the error.

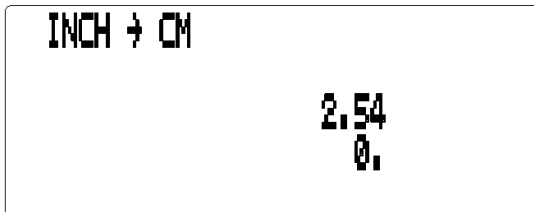
Using the Converter

◆ Using the built-in Conversion Rates


Use your organizer to do the following built-in conversions:

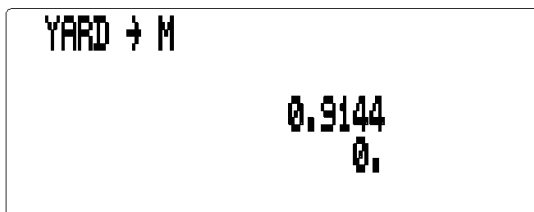
Yard	↔	Meter
Inch	↔	Centimeter
Mile	↔	Kilometer
Centigrade	↔	Fahrenheit
Feet	↔	Meter
Ounce	↔	Gram
Pound	↔	Kilogram
US gallon	↔	Liter
UK gallon	↔	Liter
US\$	↔	DM
US\$	↔	YEN
US\$	↔	POUND

1. Press  (conv) until the metric conversion screen appears.



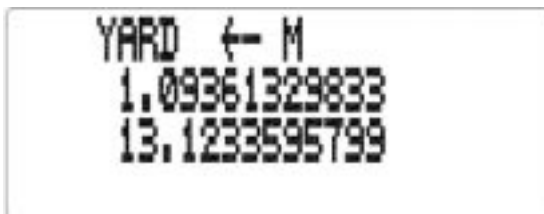
INCH → CM
2.54
0.

2. Press SEARCH  or  to select a conversion category, if needed.



YARD → M
0.9144
0.




3. Type the number to be converted. For example, to convert 12 meters to yards type 12.
4. Press ◀ or ▶ to convert it in either direction.



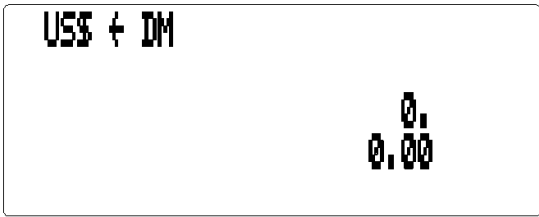
YARD ← M
1.09361329833
13.1233595799



◆ **Converting Currency**

You can use one of the three built-in currency exchange rates or enter your own labels.

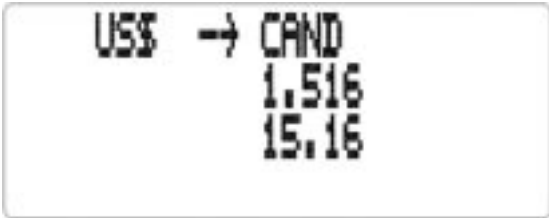
1. Press  (conv).
2. Press SEARCH  or  until you see one of the three built-in currency exchanges.

The built-in Currency Exchanges are: US\$-DM, US\$-YEN, and US\$-POUND.



3. Press EDIT and then press  until the cursor moves to the second currency name.
4. Type the new name (e.g., CAND for Canadian dollars) and then press ENTER.
You can enter a maximum of 5 characters for each label.
5. Press ENTER and type the conversion rate (e.g., 1.516).
6. Press ENTER to save the rate.
The labels and rate will remain in memory until you edit them again or reset the unit.
7. To convert 10 U.S. dollars to Canadian dollars, for example, type 10 and then press .

The results will be rounded-up to two decimal places.



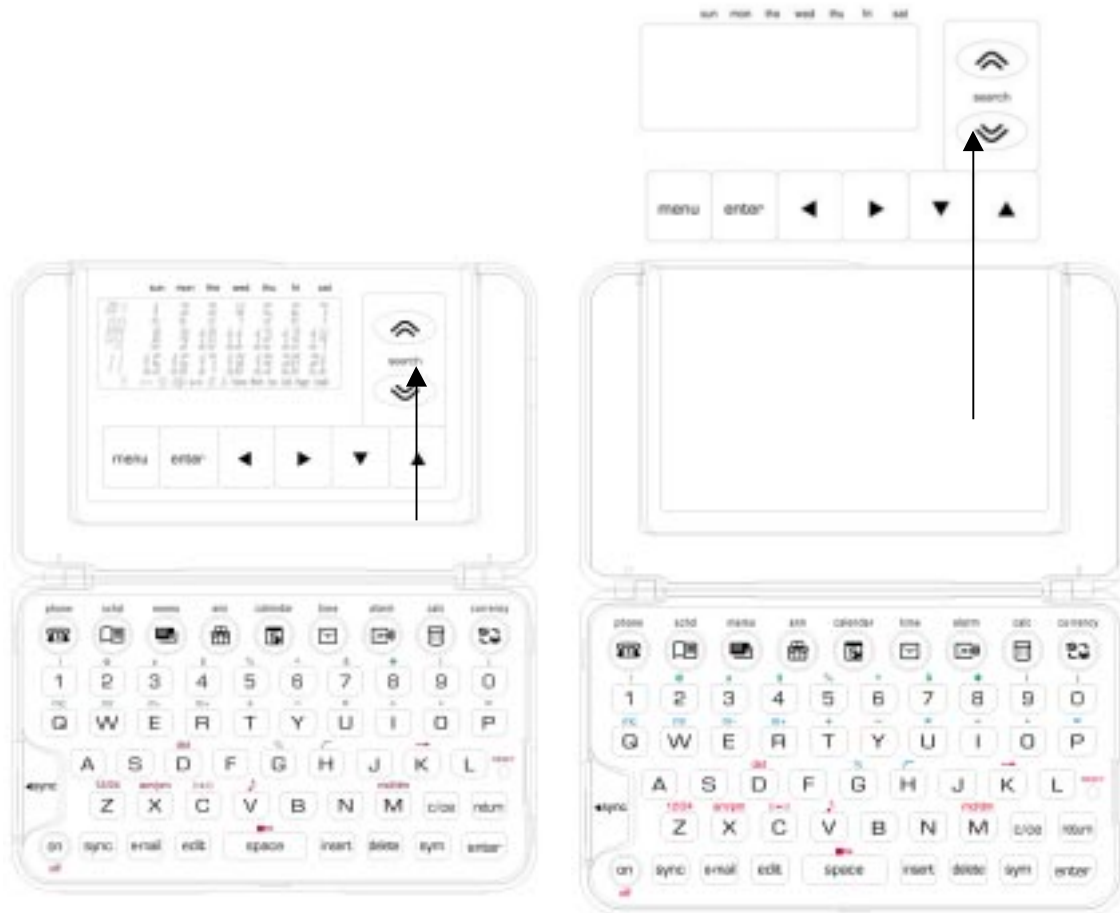
8. Press  or  to switch the conversion direction from US\$_CAND to US\$_CAND.

If you mistyped the new exchange name while entering your new label, press RETURN (c/ce) to delete the mistyped characters.

Using the unit as a Card

◆ Ejecting the Card from the Main Body


1. Press ON/OFF to turn off the organizer.
2. Push the card up as shown below.




WARNING !

When removing or inserting the card from the organizer, we strongly recommend that you not touch the LCD display.

◆ Inserting the Card into the Main Body





1. Press  to turn off the card.
2. Insert the card into the organizer in opposite direction from that shown above.

◆ Power ON/OFF

Press  to turn the Card on and off.

◆ **Choosing A Directory**

1. Press  to turn on the card.

2. Move the arrow to a specific directory by pressing , ,  or .



3. Press  to confirm.

Installing the PC Synchronization Program

Use the following steps to install the PC Synchronization program on your personal computer. Please note that the program has the following system requirements:

- IBM-compatible Pentium PC 133 MHz or higher
- Windows 95/98 (English version)
- 32 MB RAM
- 30 MB hard disk space
- CD ROM driver (for installation)
- One free serial communication (COM) Port

Note : Your CD comes with a Content file that contains detailed instructions on how to use your PC Synchronization Program.

- I. Insert the CD into your CD-ROM drive.**
- II. Double click Setup.EXE to install the program.**

Your PC Synchronization Program will be installed in C:\Pcsync unless you specify otherwise. If the CD-ROM does not start automatically, then you will need to do the following:

 - 1. Go to | Start | Programs | Windows Explorer.**
 - 2. Click on your CD-ROM drive.**

This is normally D:\. If you changed it, then choose your CD-ROM drive.
 - 3. Double click Setup.EXE and follow the instructions on the screen.**

To start your PC Synchronization Program, do the following:
 - 4. Go to | Start | Programs | Pcsync | PC Synchronization Program.**
 - 5. Type the folder name in the first field.**

Transmitting or Receiving Records

◆ Connecting the Serial Cable

Before you can transmit or receive records you need to do the following:




1. **Turn your PC off.**
2. **Connect the 9-pin plug of the provided cable into a free communications (COM) port.**
3. **Connect the 3-pin plug of the cable into the PC PORT hole on the left side of your organizer.**

◆ Synchronizing Data With PC Sync

When you synchronize your data, records that were deleted either in your Organizer or the PC Synchronization Program will be deleted in both. New records added in either will now be added in both. Edited records will be updated in both. If you edit the same record in both your Organizer and your PC Synchronization Program, the copy edited most recently will be retained.

WARNING !

Once you synchronize your Organizer with the PC Synchronization Program on one computer, they become a matched pair. Should you try to synchronize your Organizer data with the PC Synchronization Program on another computer, your data is likely to be corrupted. It is best to synchronize between a single matched pair.

1. **Make sure that the cable is connected securely to both the PC and the Organizer.**
2. **In the PC Synchronization Program, click File | Sync with Organiser on the menu bar.**
Verify the model and COM port information.
3. **Click the Sync button to confirm synchronization.**
4. **Press  (time) on your Organizer until the Home Time screen appears.**
5. **Press SYNC to enter the data communication mode.**
6. **Use  or  to select "1-SYNC?" or press 1.**
7. **Press ENTER to start synchronization.**

During synchronization, you will see the following messages:

Transmitting...	This means your Organizer is transmitting the data necessary for synchronization.
Receiving...	This means your PC has processed the data and is transmitting back the data necessary for synchronization.
WAIT...	This means the Organizer is updating the records.
OK!	This means synchronization is complete.


After two seconds, your Organizer will return to the initial display mode.

Note : You cannot send or receive a single directory between your handheld Organizer and PC Synchronization Program. You can send a single record or all the directories.


WARNING !

When you transfer all directories, your old records at the receiving end will be overwritten. If you wish to retain records unique to your Organizer or PC Synchronization Program, choose Synchronization instead of Import or Export.



◆ **To Transmit A Single Record**

1. Click  on the toolbar of your PC Synchronization Program.
2. Click OK .
Verify the model and COM port information.
3. Find the record you wish to transmit on your handheld Organizer.
4. Press SYNC.
5. Click the Import button in your PC Synchronization Program to confirm the operation.
6. Press ENTER on your organizer to start the transmission.
The record will be added to the PC Synchronization Program as a new record.


◆ **To Transmit All Records**

1. Click File | Import from Organizer on the menu bar of your PC Synchronization Program.
2. Press  (time) on your handheld Organizer until the Home Time screen appears.
3. Press SYNC to enter the data communication mode.
4. Press 2 to select 2-TX? .
5. Click the Import button in your PC Synchronization Program to confirm the operation.
6. Press ENTER on your organizer to start the transmission.

◆ **To Receive A Single Record**

1. In the PC Synchronization Program, highlight the record you wish to transmit.
2. Click  on the toolbar.
3. Click OK.
Verify the model and COM port information.
4. Press  (time) on your handheld Organizer until the Home Time screen appears.
5. Press SYNC to enter the data communication mode.
6. Press 3 to select 3-RX? and press ENTER .
7. Click the Export button on your PC Synchronization Program to begin transmission.
The record will be added to your Organizer as a new record.

◆ **To Receive All Records**

1. **Click File | Export to Organizer on the menu bar of your PC Synchronization Program.**
2. **Press  (time) on your handheld Organizer until the Home Time screen appears.**
3. **Press SYNC to enter the data communication mode.**
4. **Press 3 to select 3-RX? and press ENTER .**
5. **Click the Export button of your PC Synchronization Program to begin transmission.**

The record will be added to your Organizer as a new record.

Replacing the Battery

This organizer uses two CR 2025 3-volt Lithium batteries. Before you follow these steps you should have a small Phillips screwdriver (one that fits into screws with an “X” notch) and the new batteries at hand.

WARNING !

When no batteries are installed, this organizer will save your information for only 30 seconds. So quickly install the new batteries after you remove the old ones.

◆ Steps to Replacing the Battery

1. Turn on the organizer and enter the alarm mode.
2. Press INSERT for 3 seconds.
3. Press ENTER to confirm and enter the sleep mode.
4. Eject the card from the main body.
5. Remove the screw on the battery cover with the Phillips screwdriver and then remove the lid.
6. Remove the old batteries and quickly replace them with the new batteries, with the positive (+) sides facing up.
7. Press ON/OFF for 5 seconds to activate the organizer.

◆ Replace the battery cover

WARNING !

If “RESET?” appears when you next turn on the organizer, do not press **ENTER** unless you want to reset the organizer and erase all your information.

◆ Keep Written Copies of Important Data

WARNING !

Information can be lost or corrupted if you make a mistake while operating this organizer. Therefore, always keep written copies of your important information in case it is corrupted or lost.

This unit may change operating modes due to Electrostatic Discharge. Normal operation of this unit can be re-established by pressing the Reset key, **ON/OFF**, or by Removing/Replacing batteries.

Specifications

Size: Length of Open (136)/Fold (70) x Width (108) x Thickness (15) mm

Battery: Two CR 2025 Lithium

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Cleaning This Product

To clean this product, spray a mild glass cleaner onto a piece of cloth use it to wipe the surface. Don't spray liquids directly onto the unit. Don't use or store your organizer in extreme or prolonged heat, cold, humidity, or other adverse conditions.

FCC Notice

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications.

However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

NOTE: This unit was tested with shielded cables on the peripheral devices. Shielded cables must be used with the unit to insure compliance.

NOTE: The manufacturer is not responsible for any radio or TV interference caused by unauthorized modifications to this equipment. Such modifications could void the user's authority to operate the equipment.

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ATTN: SERVICE DEPARTMENT

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Limited Warranty (outside U.S.)

This product, excluding batteries is guaranteed by Franklin for a period of one year from the date of purchase. It will be repaired or replaced with an equivalent product (at Franklin's option) free of charge for any defect due to faulty workmanship or materials.

Products purchased outside the United States that are returned under warranty should be returned to the original vendor with proof of purchase and description of fault. Charges will be made for all repairs unless valid proof of purchase is provided.

This warranty explicitly excludes defects due to misuse, accidental damage, or wear and tear. This guarantee does not affect the consumer's statutory rights.

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