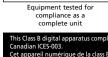
Model No Date of Purchase Place of Purchase Serial No.







WARNING: TO PREVENT FIRE OR ELECTRICAL SHOCK HAZARD, DO NOT EXPOSE THIS PRODUCT TO BAIN OR MOISTURE

by Thomson Inc. could void the user's authority to operate this product. This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential

**FCC** Information

This device complies with Part 15 of

the FCC Rules. Operation is subject to the following two conditions: (1)

This device may not cause harmful

accept any interference received,

including interference that may

cause undesired operation.

In accordance with FCC

requirements, changes or

interference, and (2) this device must

modifications not expressly approved

installation. This equipment generates, uses, and can radiate adio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference wil not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined

by turning the equipment off and on, the user is encouraged to try to

Also, the Federal Communications Commission has prepared a helpful booklet, "How To Identify and Resolve Radio TV Interference Problems." This booklet is available from the U.S. Government Printing Office, Washington, DC 20402. Please specify stock number 004-000-00345-

connected.

for help.

FCC Information

correct the interference by one or

Reorient or relocate the receiving

that to which the receiver is

Consult the dealer or an

more of the following measures

4 when ordering copies. The descriptions and characteristics given in this document are given as a general indication and not as a guarantee. In order to provide the highest quality product possible, we reserve the right to make any improvement or modificatio without prior notice. The English version serves as the final reference on all products and operational details should any discrepancies arise

those specially trained in appropriate servicing techniques Increase the separation between For instructions on how to obtain the equipment and receiver.

Connect the equipment into an service, refer to the warranty included in this Guide. outlet on a circuit different from

Ecology

This product should be serviced only

Service Information

Help protect the environment - we recommend that you dispose of used experienced radio/TV technician batteries by putting them into specially designed receptacles

> Maintenance Clean the unit with a soft cloth, or a damp chamois leather. Never use

Precautions for the Unit Do not use the unit immediately after transportation from a cold place to a warm place; condensation problem may be

Avoid shock to the unit especially during recording. Recorded data can be damaged. Do not store the unit near fire, places with high temperature or places with direct sunlight.

FCC Information

Power Supply Do not operate or store unit in places with frequent static (battery power) 2 x "AAA" electricity or electrical noise (e.g. speaker, TV set). Clean the unit with a soft cloth or

In case of misfunction due to a damp chamois leather. Never electrostatic discharge just reset the use solvents. · The unit must only be opened by of the power source may be required) to resume normal qualified personnel.

• Do not expose this appliance to rain or moisture

Precautions for Batteries • If you do not use the unit for more than one month, be sure to emove the batteries to avoid leakage. When installing batteries, be sure

that the polarities are correct. Reversing polarity may cause personal injury and damage to the batteries. · Never mix new batteries with old

ones. Do not mix battery types. Discard leaking batteries immediately. Leaking batteries can cause skin burns or other personal injury.
Do not dispose of in fire.

Do not charge batteries which are

not intended to be recharged

product (disconnect and reconnect

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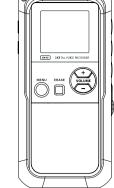
ALL

TIME

**SPEED** 

WAIT..

**PCLINK** 

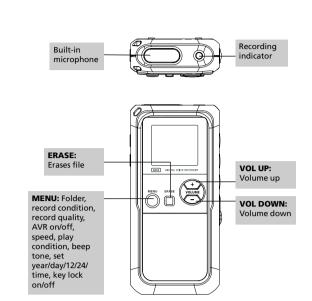


RCA

RP5022

Guide de l'utilisateu

**General Controls** 



**General Controls** 

Setting the Time

REVERSE or FORWARD to

8. Once the hour field is entered

press **MENU** to confirm.

Basic Operation

You can select a specific folder

1. Press **MENU** in stop

2. Folder A. B. C or D

icon will flash.

3 Press REVERSE or

FORWARD to

select a folder.

4. Press STOP to exit

to stop mode in

the desired folde

You can select a specific file for

Erasing file/folder

Erasing selected file

You can delete a file by the

. Select folder (A/B/C/D)

3. Press ERASE once and DELETE

will flash on the screen.
4. Press and hold **ERASE** for three

seconds to confirm deleting. (or press **STOP** to cancel erasing file)

Erasing all files in a folder

You can delete all files in a specific

Advanced operation

operate when battery power is

too low.After editing a message, "WAIT"

will be displayed. Do not power off the player until "WAIT"

nory which is rearranging

could not be read or release until

disappears. Otherwise, the

the player is formatted.

• The edit function does not

folder by the following steps:

CAUTION

(A/B/C/D) for browsing. Default is

0 t

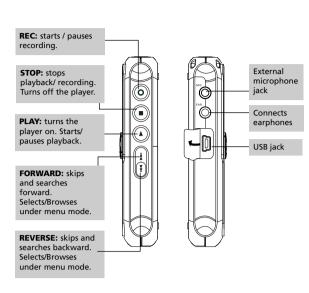
Select folder

folder A.

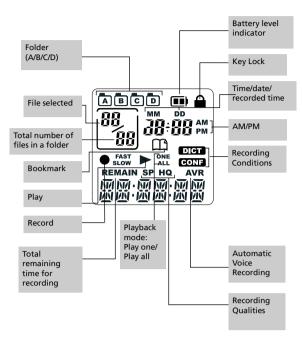
ncrease/decrease the number,

the digits in the minute field will

in other languages.



**General Controls** 



Display Messages

Select all (Introductory Play back & Erasing All Files) Appendix (Adding Appendix) APPEND CUT-E Cut End (Cutting) Cut Start (Cutting) CUT-S DELETE Delete (Erasing Selected File) **FULL** Memory full MM/DD Month / day entry mode 12 HOUR 12 hour time display mode

**INSERT** Insertion (Inserting New Segments) **INTRO** Introduction (Introductory Playback) Off (Automatic Voice Recording) OFF ON On (Automatic Voice Recording) SEN MI Sensitivity Level (AVR) TONE Beeping sound on(Setting Beep Sound) NO TONE No beeping sound (Setting Beep Sound) Volume (Setting Volume) **VOL 15** YEAR Year (Setting Year) LOCKED

Time entry mode

Key locked **FORMAT** Format the memory Speed of playback

Memory rearrangement/System is busy Player is connected to the computer

3. Press REVERSE or FORWARD to

6. During AVR on recording, adjust

the sensitivity of the micropho by pressing **VOL UP** and **VOL** 

**DOWN**, SEN with sensitivity level

sensitivity level when recording

source is far from the player or the recording envionment is

7. Start dictation. Recording starts

8. Press **STOP** to end AVR recording

Repeat step 2-3 and select AVR

During recording, the

AVR standby mode or when

recording indicator lights. When in

recording is paused, the recording

will show on display (e.g. increase

5. Press **RECORD** to

automatically.

indicator flashes.

OFF for de-selection.

O4 15:03...

SEN MIT

external microphone · When earphones are connected

one USB cable

one user manual

Power supply "AAA" batteries.

**Installing Batteries** (not included) 1. Slide the battery compartment

3. Replace the battery compartment Refer to the battery level indicator on display for

2. Press and hold MENU for three batteries level. Replace with new batteries when the indicator is

Auto power shut down The player will be automatically turned off if left idle for three

You can record up to 99 files

maximum limit is reached.

"FULL" will be shown.

and **HQ** by pressing

by pressing **MENU** 

or STOP button.

REVERSE

Manager

Turn on your computer and insert the Digital Voice

2. If the setup screen does not

Management CD into the CD

drive icon, and double click

"Install" to run the installer

USB driver automatically for

recognizing the player.

reboot your computer

FORWARD.

3. Confirm selection

in one folder, not exceeding 396 files in total. When the

The first syllable or two may be

Recording Mode

minutes.

You can activate this feature so that

beep sound can be heard wheneve you press on any button except during playback and recording

Keys lock

playback.

1. Press **MENU** button repeatedly

Before You Begin

2. Press REVERSE or FORWARD to 3. Press **MENU** to confirm selection



Setting the Time

Year/Date/12/24/Time Setting

With this function, you can always read on the display the recording date and time of your recorded messages. Follow the steps below for time setting. You can still use this player for

the time. However, no correct recording date and time can be referred for your recorded messages

normal recording without setting

1. Turn on the player 2. Press MENU repeatedly to enter 3. When "YEAR" shows, the digits

(default is 2007). Press REVERSE or 20.03

the number, press YERR MENU to confirm. 4. Once the year is entered, the

Tip:
• For conferences, to obtain

optimum recording quality,

microphone freely exposed to the sound source as close as

place the recorder with the

convenient. A built-in

automatic recording level

control will set the optimun

record level during manual recording. Avoid recording near

unwanted noise sources, such as air conditioners or fans.

Recording Mode

Other functions

This feature allows playback of the

beginning three seconds of each file

IntroScan

1. Select folder

(A/B/C/D) and file.

2. Press **REVERSE** or

FORWARD until

3. Press **PLAY** to start

playback, INTRO

4. Press **STOP** to exit

introductory

REVERSE OF FORWARD to MM/ DD increase/decrease the number, press **MENU** to confirm. 5. Once the month is entered, the digits in the day will flash. Press **REVERSE** or **FORWARD** to increase/decrease the number

MM 1-00 1

digits in the month

(default is 1). Press

press **MENU** to confirm. Once the date is entered, you can 12:00\* select betw 12/24 hour clock display by pressing 12 KO UR ( /FORWARD, then press MENU to

7. Once the time format is entered. the digits in the hour field will flash TIME (default setting is 12 (12 hour mode) & 0 (24 hour mode). Press

If power supply from the battery fails suddenly (e.g.

the memory which is allocated

for recording could not be read or release. To release the

memory, backup your files and

You can choose to play a specific file

1. In STOP mode, press **MENU** 

repeatedly until ONE or ALL

shows on the display.

2. Press **REVERSE** or **FORWARD** to

select between ONE and ALL.

Playback and Editing Operations

1. To organize your files, click the

drag and drop).

corresponding buttons to cut, delete, copy and paste a file(or by

selection and exit to Menu mode

3. Press **STOP** to confirm your

batteries are removed

Play one/all

Select the folder you need f:00\*\*\* 2. Press **REVERSE** or **FORWARD** to select the file you want. If the file you can press **REVERSE** or FORWARD to select it directly in stop and play mode.

Select file

FORWARD to make quick search

Press REVERSE or FORWARD once to skip one file forward or 8. Press **STOP** to stop playback.

Turn on the player.
 Select a folder (A/B/C/D)

on the display.

Speed

You can adjust the

Select folder.

Select file. Start playback

. Press PLAY to start

During playback,

press **MENU** once,
"SPEED" will be shown on display.

6. Press REVERSE or FORWARD to

select between FAST and SLOW.
7. Press **PLAY** to confirm and exit.

playback speed.

3. In Stop mode, press FORWARD

4. Press ERASE and "DELETE" will

flash on the display.

5. Press and hold **ERASE** for about

selected folder will be erased

completely (or press **STOP** to cancel erasing all files).

File numbers that come after

forward by one automatically.

<u>SPEED</u>

flash. Press REVERSE or

the number, press **STOP** to

Note:

"ALL" is displayed if you are at

Normal Playback

pressing **REVERSE** or **FORWARD**.

press again to resume

Press PLAY to start playback

Press PLAY to pause playback,

**DOWN** (-) to adjust listening

You can press VOL UP (+) or VOL

old REVERSE

1. In Stop mode,

Select file by

select a folder

the first file and press REVERSE

or last file and press **FORWARD**. See IntroScan for more detail.

03 15:03<sup>w</sup>

FORWARD to increase

Menu mode.

Bookmark Creating a bookmark

message for quick reference. 1. During playback, press **REC** once to set a bookmark, the bookmark icon III flashes on the display.

This feature allows you to create an

nterception point in the recorded

bookmarks until the memory is Skipping to a bookmark You can skip to a bookmark anytime

2. You can create multiple

1. During playback, press FORWARD to go to the bookmark (it 2. Press **FORWARD** again to go to the next bookmark

Advanced operation

You can insert new segments into a

03 15:03···

INŠERT

file without erasing previously

2. Select file for inserting new

segment.
3. Press **PLAY** to start

FORWARD to scan

to the point that you want to insert

Press MENU twice to start recording new segment, "INSERT"

will be shown on display. Press **RECORD** within three seconds.

Tip:

• Make sure play all files is not

selected. Inserting new segments, adding appendix

and cutting cannot be performed when play all files is

Inserting new segments, adding appendix and cutting

will only update the recorded

time length, without changing

5. Press **STOP** to stop recording

new segment.

selected.

24

playback. Press

REVERSE or

Insert

during playbcak

Deleting a bookmark 1. Select folder (A/B/C/D)

3. Press ERASE once and DELETE 4. Press and hold **PLAY** for 3 seconds to confirm deleting. (or press STOP to cancel erasing file)

Tip:
If the file have multiple bookmarks, steps 1-4 will delete ALL bookmarks.

You can create up to 30 bookmarks in a file. When the maximum limit is reached, "FULL" will be shown. If there are bookmarks in a

Append

2. Select file for

4. Press **MENU** three

times, "APPEND"

will be shown or

You can add appendix (e.g.

reminder, supplementary information) to the end of the file.

display. Press RECORD within

. Press STOP to stop recording

6. "WAIT" will show on the display.7. After the memory rearrangement

recording time and date.

All bookmarks will be deleted

after inserting new segments,

Do not rename, delete and

transfer (drag-and-drop) voice files to your player directly in Windows Explorer. Use the Digital Voice

Manager to rename, delete and

Using your player as a file

voice files

storage device

completed, the player will go to

three seconds to start recording

AP PEND

file, pressing FORWARD will go through the bookmarks first before skipping to the next file. If there are bookmarks in a file, pressing BACKWARD

twice if you want to skip to the

Recording Mode Setting Recording Mode

1. In STOP mode,

You can select between two Press **STOP** to and AVR (automatic voice recording) confirm your selection and exit to STOP mode. 1. Manual Recording

select folder (A/B/C/D) 2. Press **RECORD** to start recording. (recording time wi be displayed once you press **RECORD**)

3. To pause recording,

vou can press **RECORD** once, press again to 4. To stop recording, press **STOP**.

2. AVR (Automatic Voice Recording) This feature allows the player to sense sound and to record only when you are speaking into the

microphone. When dictation stops for about three seconds, recording automatically when you resume

 Select destination folder 2. Press **MENU** untill AVR flashes on

Cut

your recording.

1. Select folder.

3. Start playback of

4. Press ERASE to

the unwanted

part, "CUT-S"

5. Press ERASE to

shows on display

nark the end of

8. When the memory

the unwanted part, "CUT-E"

rearrangement is completed, the player will continue playback.

shows on display.

6. Press **ERASE** again to confirm

the file with the

mark the start of

Select file.

You can erase unwanted parts from

<u>, 63</u> (5:03...)

0 12:03 m

Advanced operation

Format (Caution! All data inside the memory will be erased)

You can format the internal memory when needed. (e.g. compatability problem, etc.)

The procedures are as follows:

Turn on the player.

Press **ERASE**,

"DELETE" will flash on the display. 3. Press and hold **REC** <u>IIE LE TE</u> for three seconds, "FORMAT" will

flash on the display. cutting (or press **STOP** to cancel) "WAIT" will show on the display.

Press and hold (FORMAT ERASE, "WAIT"

will show on the display, formatting is in process.

After the formatting is

the display.

completed, the remain time of the selected memory will show or Connecting to the Computer

Connecting to the Computer Connect the player before launching

the Digital Voice Manager. 1. Connect the USB cable provided

to the player's USB jack and connect the other end to your computer's USB port.

2. "PCLINK" shows on the player's

display. The player appears as a removable drive in your computer.

 When in Menu mode or during playback or recording, connection between the player and the computer could not be established. Quit the above nodes before connecting to

the computer.

Connecting to the Computer

03 KS:0.1w

ŘL L

03 MB-85

Manager The RCA Digital Voice Manager can perform playback, organize your bookmarks of the recorded files and create self-executable voice file from the recorded files.

Using the Digital Voice

1. To launch the software, click "Start", select "All Programs", select "Digital Voice Recorder", then select "RP5022" and then select "Digital Voice Manager"

2. All the drives in the computer except the removable Digital

Launching the Software



Voice Recorder are shown in the

top while the removable Digital

4. To skip to a bookmark, select elect your desired bookmark To edit bookmarks, click the

% m m × - → m m × ? Creating and Playing 2. To play the recorded files, highlight the file and click the Self-executable File PLAY/PAUSE button on the left of the toolbar. skip olay/pause forward stop add bookmark

M M II 44 +> >= III 3. Adjust the volume on the right of the toolbar.

 Click the corresponding buttons in the toolbar to fast backward/forward, skip to a specific time in the file and stop

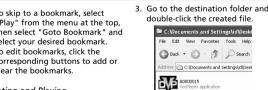
playback of a recorded file.

"Normal Speed" and select

To adjust the playback speed, click

desired speed from the pull down

Connecting to the Computer



You can play the created file independently without the Digital Voice Management software 1. Highlight a recorded file, click

2. Select the destination folder from the pop up window and click "Save". (NamaSpeed W Q /...

"Play" from the menu at the top, then select "Goto Bookmark" and corresponding buttons to add or clear the bookmarks.

2. Select the destination folder from

4. Click "Play" to start playback Adjust the volume on the right

> Creating Wave File Self-executable file may be blocked by some e-mail filters. You may to send your recorded message by

> > ₩

select to create wave file if you want Highlight a recorded file, click

the pop up window and click

3. The created file could be found in

Connecting to the Computer Transfer Files with the

Digital Voice Manager (Voice Files Only) Your player is associated with a drive letter. You can drag the voice files you want to transfer to your player to the A/B/C/D folder in the drive.

Digital Voice

Your files can be found in these

folders in the player once it is disconnected from the computer

You can also drag the voice files you

folder in the drive to your computer

want to transfer from the A/B/C/D

The player can function as a detachable data storage device. You can take along your favorite pictures and documents wherever you go Simply cut-and-paste or drag-anddrop files to or from it via USB connection, the player will appear as a removable drive in Windows

Connecting to the Computer

Disconnecting from the Computer After you have copied files to or from the player, you can disconnect the player from the computer.



2. The "Stop a Hardware player" screen will appear. Select the player to be stopped again for rmation and click OK.

3. Now you can disconnect the player from the computer. If you vant to go back to USB mode for file transfer at this stage, you need to unplug and connect the player to the PC again.

Troubleshooting tips

Plaver doesn't turn on Check that batteries are properly inserted and not exhausted · Make sure battery compartment

door is properly closed.

Make sure LOCK function is not

Display keeps flashing when player is off You may not have set the time.

Refer to section on Time Setting. **Cannot record** • Make sure LOCK function is not activated.

 Make sure memory is not full. · You have recorded 99 files in one folder. Try record in a new folder. If you select external memory, please ensure that an external memory card is properly inserted.

Cannot show recording date and You may have not set the date and time before recording. Refer to section 'Time Setting

playbackMake sure volume is not set to 0. Headphones should not be **Cannot edit** 

Make sure LOCK function is not

activated

No sound from speaker during

 You may have set the recording quality to 'High Quality', refer to section 'Setting Recording

 Make sure LOCK function is not Cannot erase recorded file(s)

 If AVR ON sensitivity is set to HIGH, recording may not be stopped in noisy environment. Try

If the batteries are removed, saved settings may be removed

U.S. Limited Warranty

For how long after your purchase: The warranty period for rental units begins with the first rental or 45 days from date of shipment to the rental firm, whichever comes first.

 Provide you with a new, or at our option, a refurbished unit. The exchange unit is under warranty for the remainder of the original product's warranty period.
 Proof of purchase in the form of a bill of sale or receipted invoice which is evidence that the product is within the warranty period must be presented to obtain warranty service. For rental firms, proof of first rental is also required How to make a warranty claim:
 Properly pack your unit. Include any cables, etc., which were originally provided with the product. We recommend using the original carton and packing

Include evidence of purchase date such as the bill of sale. Also print your name

• Insure your shipment for of loss or damage. Thomson accepts no liability in case

of damage or loss en route to Thomson.

Pay any charges billed to you by the Exchange Center for service not covered by

and address and a description of the defect. Send via standard UPS or its

Product Exchange Center 11721 B Alameda Avenue Socorro, Texas 79927

the warranty.

• A new or refurbished unit will be shipped to you freight prepaid. What your warranty does not cover:

Customer instruction. (Your Owner's Manual provides information regarding operating Instructions and user controls. For additional information, ask you Installation and set-up service adjustments.

Damage from misuse or neglect.

U.S. Limited Warranty Products which have been modified or incorporated into other products

 Products purchased or serviced outside the USA.
 Acts of nature, such as but not limited to lightning damage. **Limitation of Warranty:** INITATION OF WATATATY:
THE WARRANTY STATED ABOVE IS THE ONLY WARRANTY APPLICABLE TO
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How state law relates to this warranty: Some states do not allow the exclusion nor limitation of incidental or consequential damages, or limitations on how long an implied warranty lasts, so the above limitations or exclusions may not apply to you. is warranty gives you specific legal rights, and you also may have other right:

that vary from state to state.

If you purchased your product outside the USA:

warranty does not apply. Contact your dealer for warranty information

**Canadian Limited Warranty** 

Thomson multimedia Ltd. warrants to the purchaser or gift recipient that if any manufacturing defect becomes apparent in this product within 1 year from the original date of purchase, it will be replaced free of charge, including return

2. Remove the batteries (where applicable), and pack product complete with accessories in the original carton (or equivalent). Mail prepaid (with proof of purchase) and insured to: Thomson multimedia Ltd 6200 Edwards Blvd. ssauga, Ontario L5T 2V7

The provisions of this written warranty are in addition to and not a modification of or

This warranty does not include damage to the product resulting from accidents, misuse or leaking batteries.

Should your product not perform properly during the warranty period, either:

1. Return it to the selling dealer with proof of purchase for replacement,

subtraction from the statutory warranties and other rights and remedies contained in any applicable legislation, and to the extent that any such provisions purport to disclaim, exclude or limit any such statutory warranties and other rights and remedies, such provisions shall be deemed to be amended to the extent necessary to comply If you are unable to find a qualified servicer for out of warranty service, you may write to:

olis, Indiana, U.S.A., 46206-0944 Attach your sales receipt to this booklet for future reference. This information is required if service is needed during the warranty period. PURCHASE DATE

P.O. Box 0944

NAME OF STORE

Note

It is important to read this instruction book prior to using your new product for the first time.

Nous yous recommandors de lire ce manual d'instructions avant d'utiliser yetre nouveau produit Before You Begin

Using earphones and

sound output from speaker will be muted.

made from built-in microphone

Press and hold PLAY to turn on the

This feature avoids accidental key

1. Press and hold **MENU** for three

seconds, LOCKED will flashes or

display. (LOCK icon  $\widehat{\mathbf{h}}$  will be

seconds again to unlock keys.

When external microphone is

Starting up the player

Unpacking Your Player You should have the following

one voice recorder • one Digital Voice Management CD contains software applications

door to open. 2. Insert the two supplied "AAA" batteries with polarities matching indications.

**Tones** 

turn on the AVR feature. It is a good pratice to make some 'sounds' or say a short word to activate the AVR before you begin actual dictation To view the remaining time

and other recording

lost when you start recording because this 'sound' is used to information, you may press and hold **PLAY** during recording. Setting Recording Quality **Setting Recording** Condition You can select between two

> • CONF (Conference) - in a more open area and recording source is

**DICT** (Dictation) - in a more losed area and recording source is close to the player Press MENU until DICT or CONF show on display. 2. Select recording condition by pressing **REVERSE** or FORWARD. Press STOP to

confirm you selection and exit

Computer System

Requirements • Pentium III 500MHz or higher recommended Windows® 98SE, Windows ME Windows 2000 (Service Pack 3), or Windows XP (Service Pack 1)

 64MB RAM (128 MB USB port 1.1 or 2.0 Installing the Digital Voice

appear, double-click My Computer, double click your CD

Data transfer is possible even if no batteries are installed in the Do not disconnect the USB connection during files transfer.

3. Follow the on-screen instructions to install the software. If your computer is running Windows 98SE, the installer will install the 4. After installation is completed

Cannot activate the player after pressing on keys There may be software problems nove the batteries to reset the player. Recordable time becomes shorter

Cannot perform playback Make sure you have selected folder with recorded messages

 Make sure you follow each step under section "Erasing Selected File" carefully. Cannot stop recording when AVF

setting the sensitivity to LOW. Cannot keep the saved setting



recording qualities. Default is HQ. You can select between two recording conditions. Default is DICT. DefinitionSP (Standard Play) This player allows about 26 hours HQ (High Quality) This player allows about 4 hours recording. 1. Press **MENU** untill SP or HQ show on