# pandigital **novel**

► User Guide V4.5

# Register your pandigital novel



Qualify to win a FREE digital photo frame!\* (valid in USA only)



Register your FREE 1-year warranty!\*\*

# Register now at www.pandigital.net

\*For details, go to our website: www.pandigital.net

\*\*The online signup is for the purpose of user and product registration. Failure to register does not in any way diminish any of your standard warranty rights, as described in the documentation included with your product.

**NOTE**: If you must mail your 1-year registration, please send your name, address, phone number, model, serial number, and when and where purchased to: **Pandigital, P.O. Box 2969, Dublin, CA 94568-2969 USA** 

Note: Your device style and features may differ from those documented in this User Guide.

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# pandigital **novel**

A contemporary multimedia device designed for straightforward functionality, featuring a full color TFT LCD display and convenient touch-screen navigation.

Your pandigital **novel** is a light and stylish electronic multimedia eReader which allows you to quickly and easily download and read digital printed material (*eBooks, eMagazines, and eNewspapers*) anytime and anywhere.

Connect to a Wi-Fi network to shop, purchase and download media from Barnes & Noble, browse the web, send/receive email, and much more!

Also, you can view photo slideshows, watch videos, and listen to music through the built-in speakers or with headphones (*not included*).

# READ. SURF. PLAY.

Your pandigital **novel** is a step up in multimedia devices. Congratulations on your choice!

# Package Contents

- pandigital novel
- Power Adapter
- Tabletop Stand
- USB Cable
- Quick Start Guide
- User Guide (loaded in device)

# Covers for your pandigital novel

Dress up your pandigital **novel** and keep it safe at the same time. Designed for protection, these stylish covers safeguard your eReader while still letting you read, surf and play.

Available in multiple colors. Sold separately where pandigital **novels** are sold, or on our website: <u>www.pandigital.net</u>.

#### **Portfolio Case**





with magnetic closure

## Gel Cover



Read a good book, and look good doing it.

# **Device Overview**



## **Power Button Usage**

Turn On: Slide the power button on and release.

Turn Off: Slide and hold the power button for 3 seconds.

Sleep Mode On/Off (energy saver): Slide & release the power button quickly to turn sleep mode on and off. When in sleep mode, the Wi-Fi disconnects from the local network, but will automatically reconnect when out of sleep mode (may take up to 30 seconds to reconnect).

# **Touch-Screen Navigation**

The touch-screen allows for quick, easy and convenient navigation for all applications.

Throughout the User Guide, you are instructed to use the following tap or touch navigation methods:

Selecting Items - Tap: quick tap & release on an item on the screen

Your pandigital **novel** uses a "**resistive touch**" screen which responds best to a hard pointed object or the tip of your fingernail, as opposed to a tap of the soft skin of an outstretched fingertip. Curl your finger over so that the tip of your fingernail is used.

The fingernail's hard, curved surface contacts the screen at one small point. Therefore, much less finger pressure is needed, much greater precision is possible (approaching that of a stylus, with a little experience), much less skin oil is smeared onto the screen, and the fingernail can be silently moved across the screen with very little resistance.



The smaller the point that comes in contact with the screen, the more precise object selection can be. If you do not have long enough finger nails to be used for precise tapping, we recommend using a stylus or non-sharp pointed instrument to increase the precision of navigation.

Launch Application Quick Launch Bar – Finger slide upward (using your finger *nail*) from the bottom of the screen to display the Application Quick Launch Bar.

#### **Reader Functions**

**Turn Pages - Finger slide** = touch & slide your finger across the screen (at least 1/6 of the page, approx 100 pixels), and then release.

**Dictionary, Notes - Touch & hold** = touch and hold in place approx 2 seconds until you hear an audible cue, and then release to display the option window; select **Dictionary** or **Add Note**.

**Highlight text - Touch, hold & slide** = touch & hold on a word approx 2 seconds until you hear an audible cue, and then continue to press as you slide across the text, and then release to display the option window; tap **Highlight**.

**Display Reader Function Menu** = tap in the top row of the screen to display the **Reader Function Menu** at the top of the screen.

#### **Keyboard Functions**

**Multi-language characters – Touch & hold** = touch & hold on a key to display alternative characters. For example, touch and hold the "**a**" to display "à á â ã ä å æ", or "**e**" to display "è é ê ë", etc..

# **Getting Started**

NOTE: If you tap an application icon or function button multiple times without waiting for the process to finish, a message may appear stating the application is busy now. Select Force close to stop the process, or select Wait to allow the process to finish.

#### 1. Charge your device

Plug the power adapter into an electrical wall outlet, and then connect to your device to fully charge the battery before use *(approx. 4 hours)*.

The battery does not charge via the USB cable.

While charging, the battery icon displays as: 42. When fully charged, the battery icon displays as: 42.

You can use the device while the battery is charging.

2. Turn device on

Slide the power button and release to turn on. Wait until the **HOME** screen is displayed.

#### 3. Set Date & Time

**IMPORTANT:** In order to connect with your Barnes & Noble online account, the Date and Time must be set correctly according to your location.

• Select Settings from the Application Quick Launch Bar.

Tap in the Time Zone field to select the time zone for your location. If necessary, tap in the Date and Time fields to change the date and time.

 Select your desired time format: 12HR = 12:00am-12:00pm (default) 24HR = 12:00-24:00

**4** Tap Save.

# Home Screen



- Status of: Wi-Fi connection Battery charge level Alarms Date & Time
- Bookstore row: Tap Update to populate with media from Barnes & Noble (scrollable horizontally). Tap on any media to display description, synopsis and Buy options.
- Tap Bookstore to launch web browser and go to Barnes & Noble's website.
- Indicates last B&N bookstore update.
- Sync with your Barnes & Noble account to get the newest issues of active subscriptions.



# **O** My Library:

Row 1 displays your recently viewed media (*non-scrollable*). Row 2 displays media in your device (*scrollable horizontally*). The most recent downloaded media displays in the first position. If desired, tap **Title** to sort by media title, or **Author** to sort by author's first name.

Tap My Library for quick access to your My Library screen.

Tap on any media icon in the My Library rows to open and display the media in the Reader.

- **O Application Quick Launch Bar** (*scrollable horizontally*). Tap application icon to launch an application.
- Tap to hide the **Application Quick Launch Bar**. Finger slide upward (using your fingernail) from the bottom of the screen to re-open.
- \* Dates on eMagazines and eNewspapers indicate publication issue date.

# **Application Quick Launch Bar**

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|   | Home          | Displays the Home screen   |
|---|---------------|--|
|   | Reader        | Display your digital media for reading (PDF, EPUB)                                   |
|   | My Library    | Stores your digital media (eBooks, eMagazines and eNewspapers)                       |
|   | Web           | Access the Internet and 'surf the web' whenever desired                              |
|   | Settings      | Multiple settings for personalizing and enhancing your device                        |
|   | Music         | Play and manage audio files (MP3, WAV, AAC, OGG)                                     |
| , | Videos        | Play and manage video files (MPEG4)  |
| 7 | Photos        | View and manage photo files (JPG, JPEG, BMP, PNG, non-animated GIF)                  |
| , | Email         | Send/Receive email using your existing email addresses                               |
|   | Shop B&N      | Shop the Barnes & Noble website  |
| ) | Alarm         | Use as alarm clock with scheduled alarms   |
| , | Calendar      | Display monthly calendar and schedule events   |
|   | Search        | Search for specific strings of text in media file names or eBook titles in Bookstore |
| , | Stocks        | Check the status of specific company's stock offerings                               |
|   | Facebook      | Quick access to the FACEBOOK website   |
|   | Contacts      | Create a list of personal contacts   |
|   | Weather       | Check the weather forecasts of locations of your choice                              |
| , | Games         | Play pre-loaded games for entertainment  |
|   | Import SD     | Import media files into the internal memory  |
|   | Adobe® eBooks | Read and manage eBooks copied from Adobe Digital Editions (ADE)                      |
|   | Dictionary    | Quick access to the built-in dictionary.   |
|   | Upgrade       | Download firmware from our website to upgrade your device                            |
|   |               |  |

## Set Up Wi-Fi Network

Since many features require a Wi-Fi connection, we recommend you set up your Wi-Fi network now.

- 1. Select **Settings** from the Application Quick Launch Bar,  $\rightarrow$  tap **Network**.
- 2. Turn Wi-Fi on by tapping the Wi-Fi is off/Turn on Wi-Fi.
- The device automatically scans and list all local Wi-Fi Networks found. A indicates secure networks that require login name/password to connect.
- Tap the desired network to which you want to connect, → enter the Network Password if applicable.
- 5. Tap 😹 to close the **Settings** screen.
- If your Wi-Fi network is set as hidden, it won't be found by the auto scan. Tap Other and then enter the network name and key, → tap Save.
- (Advanced): After saving the Wi-Fi network, you can change your network settings by selecting Manual Setup, and then follow the prompts.
- \* The Wi-Fi icon on the top of screens indicates the status as follows:

🗑 = Connected 🞯 = Not connected, Wi-Fi turned ON

In the second second

When the device goes into sleep mode, the Wi-Fi disconnects from the local network, but will automatically reconnect when out of sleep mode (may take up to 30 seconds to reconnect).

#### **Connecting to Public Wi-Fi Hotspot**

If you are connecting via a public Wi-Fi hotspot, it may be necessary to immediately launch the browser and provide the hotspot login information prior to having an active internet connection.

- 1. Follow steps 1-5 above to select the hotspot Wi-Fi network.
- 2. Select **Web** from the Application Quick Launch Bar.
- 3. Enter the login information as required by the hotspot.

#### **Reset Device**

If the Android Operating system hangs, you can simply reset the device by inserting a paper clip into the reset hole at the top of the device.

# Overview of Buying & Downloading Books to Device



## Barnes & Noble BOOKSTORE

The top Bookstore row on the **Home** screen displays Barnes & Noble's current bestselling and newest released eBooks, eMagazines and eNewspapers. This eMedia can be purchased directly from the Barnes & Noble online bookstore directly through your pandigital **novel**.

**IMPORTANT:** In order to connect with your Barnes & Noble online account, the Date and Time must be set correctly according to your location.

- You must be connected to a Wi-Fi network in order to use the Barnes & Noble Bookstore feature.
- The first time you turn your pandigital novel on, the Bookstore row is empty. Tap Update to sync with the Barnes & Noble website.
- The first time you access the Barnes & Noble bookstore, you are prompted for your Barnes & Noble login information. Subsequent instances may still require your Barnes & Noble password.

**CAUTION**: If you want to switch to a different Barnes & Noble account, you can enter the new account login information when prompted. However, be advised that if you switch accounts, a factory reset occurs which deletes all your personal data (see **Reset Defaults**, pg. 41). When prompted for the factory reset, tap **No** to keep the currently saved Barnes & Noble account.

Tap to display newly released books

Display eMagazines or eNewspapers

Tap **Bookstore** to launch the browser and display the Barnes & Noble website.



 Tap to update top row from
 Barnes & Noble website.

Tap on any **book** cover in the **Bookstore** row to display that book's descriptive information and synopsis *(example below)*.

When offered,download sample before purchasing if desired



-Tap **BUY NOW** to purchase immediately

-Tap to read reviews

Tap on any **Magazine or Newspaper** cover in the **Bookstore** row to display that media's descriptive information and synopsis (*example below*).



If you want full details about media, including Editorial and Customer Reviews, use the **Shop B&N** feature to shop on the Barnes & Noble website (*pg. 20*). After purchasing, use the **Get Books** feature to download them from your Barnes & Noble online account into your pandigital **novel** (*pg. 21*).

#### Purchase an eBook

- 1. In the **Home** screen, to be sure you are viewing the most current media on the Barnes & Noble website tap **Update** above the **Bookstore** row.
- 2. Tap on any book cover to display the book details, including pricing, sample availability, and a synopsis.
- 3. Tap **BUY NOW**.
- 4. Tap **OK** in the confirmation screen; the book is added to your Barnes & Noble online account.
- 5. Use the **Get Books** feature to download them from your Barnes & Noble account into your pandigital **novel** (*pg. 21*).
- 6. Tap on the book cover in your My Library to open it in the Reader.
- Most books contain a Table of Contents with active chapter links, allowing you to simply tap the desired chapter/page that you want to view. However, Free Sample books do not have active links; use the Go To feature in the Reader to jump to a desired page in a sample book.

#### Purchase an eMagazine or eNewspaper

- 1. In the **Home** screen, to be sure you are viewing the most current media on the Barnes & Noble website tap **Update** above the **Bookstore** row.
- 2. If desired, tap eMagazines or eNewspapers to display only that media.
- 3. Tap on any publication cover to display the publication's details, including pricing, sample availability, and a synopsis.
- 4. Tap **Subscribe Now** to order a monthly subscription. OR

Tap **Buy Current Issue** to purchase only the displayed issue.

- Tap OK in the confirmation screen; the publication is added to your Barnes & Noble online account.
- 6. Use the **Get Books** feature to download the publications from your Barnes & Noble online account into your pandigital **novel** (*pg. 21*).
- 7. Tap on the publication cover in your My Library to open it in the Reader.
- Sections of eMagazines and eNewspapers that contain linked topic headings are highlighted gray; tap on the topic heading to jump to the associated page. You can also use the Go To feature in the Reader to jump to a desired page.

## **Get FREE Sample**

Some, but not all, books offer a downloadable sampling for you to read before purchasing the book.

- 1. Tap on any book in the **Bookstore** row in the **Home** screen to display the book details, including pricing, sample availability, and a synopsis.
- 2. If available, tap the **Get Free Sample** button to add the sample to your Barnes & Noble online account.
- 3. Use the **Get Books** feature to download the samples from your Barnes & Noble account into your pandigital **novel** (*pg. 21*).
- 4. Tap on the book cover in your **My Library** to open it in the **Reader**.
- Free sample books do not contain a Table of Contents with active chapter links. Use the Go To feature to jump to the chapter/page that you want to view.

#### **Buy Sample Books**

You can quickly and easily buy the full version of a sample book that is in your Barnes & Noble online Library.

- 1. In the My Library screen, tap Lend/Return.
- 2. In the pop-up window, tap Buy Sample Books.
- 3. Tap  $\square$  next to the sample book you want to buy,  $\rightarrow$  tap **Buy Now**.

The sample book is removed from My Library.

Use the Get Books feature to download your purchased book (pg. 21).

#### **Subscriptions**

The second row of **My Library** on the **Home** screen displays your downloaded media. If you have purchased subscription eMagazine or eNewspapers, you should perform regular subscription updates to ensure you have the most current issues.

**IMPORTANT:** In order to connect with your Barnes & Noble online account, the Date and Time must be set correctly according to your location.

- 1. In the Home screen, tap Subscriptions at the top of the My Library row.
- 2. First time connections require your Barnes & Noble login information.
- Please wait, syncing with your Barnes & Noble account could take several minutes depending on how many downloadable items are in your download library.
- If you want to set a time for automatic daily checks, see Settings> Subscriptions on page 40.

# SHOP B&N

**IMPORTANT:** In order to connect with your Barnes & Noble online account, the Date and Time must be set correctly according to your location.

Select **Shop B&N** from the Application Quick Launch Bar to log onto the Barnes & Noble website.

Shopping directly on the Barnes & Noble website allows you to view full details about a book, including Editorial and Customer Reviews, along with the synopsis.

#### **Downloading Purchased Media**

After purchasing books, use the **Get Books** feature to download them from your Barnes & Noble online account into your pandigital **novel** (*pg. 21*).

# **MY LIBRARY**



Select **My Library** from the Application Quick Launch Bar to display the main **Library** bookshelf screen and manage your downloaded media.

- Reader Function Menu
- **2** Row 1 displays your recently viewed media (non-scrollable).
- Rows 2-4 media stored in device (scrollable horizontally). The most recent downloaded media displays in the first position. To change sort order, tap Title or Author (by first name).



Quick jump to other bookshelves. (Use Bookshelves function to create new bookshelves.)



**Finger slide upward** from the bottom of the screen (with your fingernail) to display the **Application Quick Launch Bar** 

- \* Dates on eMagazines and eNewspapers indicate publication issue date.
- To access Adobe books, use the Adobe<sup>®</sup> eBooks application from the Application Quick Launch Bar (pg. 61).





Use the **Get Books** feature to download the downloadable eBooks, eMagazines and eNewspapers from your Barnes & Noble online account into your pandigital **novel**.

You must have an online account with Barnes & Noble, and already purchased media or requested free book samples.

In order to download purchased media, you must have a valid credit card registered in your Barnes & Noble account.

If you have not yet registered an account with Barnes & Noble, do so now by going to their website: <u>www.bn.com</u>.

**IMPORTANT:** In order to connect with your Barnes & Noble online account, the Date and Time must be set correctly according to your location.

- eBooks downloaded from Barnes & Noble to a Macintosh computer are saved in an unsupported .pdb format. If you copy the .pdb formatted eBooks into your pandigital novel, they will not be recognized. You should always use Get Books to download eBooks directly from your Barnes & Noble download library into your pandigital novel. Music, Video and Photo files can be copied from a Macintosh computer into your pandigital novel as long as they are in a supported file format.
- 1. Make sure your device is connected to a Wi-Fi network.
- 2. In the My Library screen, tap Get Books.
- 3. The first time, you are prompted for your Barnes & Noble login information. **CAUTION**: Later if you want to switch to a different Barnes & Noble account, you can enter the new account login information when prompted. However, be advised that if you switch accounts, a factory reset occurs which deletes all your personal data (see **Reset Defaults**, pg. 41). When prompted for the factory reset, tap **No** to keep the currently saved Barnes & Noble account.
- 4. Wait for the list of your downloadable media to be displayed, which could take up to a minute depending on how many items are in your account.
  - Only the current downloadable media appears in the list. Media is NOT listed if:
    - it has already been downloaded
    - it's lent, loan pending, or in return status
    - a pre-ordered book
    - Barnes & Noble has not released it as downloadable yet (which can take up to 60 minutes from the time you purchased online).

If desired, you can go online to check your download library to be sure your media is in your download library.

- it's archived in your Barnes & Noble account. To access archived media, go to your online account and move it from the archive library to your download library.

5. To download <u>specific</u> items, tap in next to the items you want to download now, → tap **Download Selected**.

To download <u>all</u> purchased media, tap **Download All**. The media is downloaded and added to your **My Library**.

- 6. Tap  $\bowtie$  to close the window.
- If your download takes longer than 10 minutes, to save power the screen goes black, but the device does not go into sleep mode and your download continues until complete.

- If you import eBooks, the first time you open them you are presented with an 'unlock' message. Enter the credit card name and number that was used to purchase the book.
- "When you have multiple issues of the same eMagazine and/or eNewspaper, only the most recent issue appears in My Library. Tap on the shown issue to display a list of all available issues, and then select the issue you want to open."

# Manage Books



Use this feature to delete media from your My Library bookshelf.

- 1. In the **My Library** screen, tap **Manage Books** to display a complete list of all media you have added to your **My Library** bookshelf.
- 2. Media is sorted by download date, last downloaded is in position #1 in row #2. If desired, tap **Title** or **Author** to re-sort your media accordingly.
- 3. Tap  $\blacksquare$  next to the media you want to delete,  $\rightarrow$  tap **Delete Selected**.

## Lend/Return Books



There are some books that Barnes & Noble classifies as "*lendable*", which means that those books can be loaned to others who also have a Barnes & Noble account.

- You must be connected to a Wi-Fi network before you can use the Lend/Return Books function.
- A number appearing with the Lend/Return icon indicates new activity within this feature.



After launching the Lend/Return feature, a pop-up window appears with lend/return options. The number behind **Return books** indicates books that expire in 3 days or less. The number behind **Check for offers** indicates new offers pending.

Please be aware of the following considerations before loaning or borrowing any books:

- To loan a book, the recipient must have a Barnes & Noble account.
- To download a borrowed book, you must have a credit card number assigned to your Barnes & Noble account.

- To unlock and open a borrowed book, the recipient may be required to provide the <u>default</u> credit card name and number that is registered with their Barnes & Noble account.
- The book can only be loaned for 14 days.
- Only one copy of a book can be read at a time. Therefore, the lender won't have access to the book until after it has been returned from the recipient.

#### Loan a Book

- 4. In the My Library screen, tap Lend/Return.
- 5. Tap Lend books in the pop-up window.
- 6. Tap  $\blacksquare$  next to a book that you want to lend,  $\rightarrow$  tap **Lend**.
- 7. Tap in the email address entry field to enter the email address of your recipient.
- 8. Tap in the message window to enter a personal message to accompany the media.
- 9. Tap Lend Book.

Once you send a loan offer the book is no longer available until the recipient returns the book or rejects the offer. You can use **Get Books** to download the book when the book becomes downloadable again in the future.

#### **Check for Offers**

Use this function to check for book loan offers made to you.

- 1. In the My Library screen, tap Lend/Return.
- 2. Tap **Check for offers** in the pop-up window.
- 3. Tap next to the offers you want to accept or decline, tap → Accept or Decline accordingly.
- \* Declined books are permanently removed from the **Book Offers** screen.

#### **Opening Borrowed Books**

After accepting a book offer, use the **Get Books** feature to download the loaned book to your **My Library** bookshelf (*pg. 21*).

In order to download a borrowed book, you must have a valid credit card registered in your Barnes & Noble account.

#### **Return/Buy Borrowed Books**

- 4. In the My Library screen, tap Lend/Return.
- 5. In the pop-up window, tap **Return/Buy borrowed books**.
- 6. Tap  $\square$  next to a borrowed book,  $\rightarrow$  tap **Return** or **Buy Now** as desired.

**Returned books**: Status is changed to "Returned" but remains available for purchase later.

**Purchased books**: The borrowed book is removed from **My Library**. Use the **Get Books** feature to download your purchased book (*pg. 21*).





Use **Bookshelves** to create and manage personalized bookshelves into which you want to save your downloaded media *(i.e., Short Stories, Drama, etc.)*.

The number of books within a bookshelf is displayed in the right column.

#### Add New Bookshelf

- 1. In the My Library screen, tap Bookshelves.
- 2. Tap Add Shelf.
- 3. Enter the desired bookshelf name (i.e., Short Stories, Drama, etc.).
- 4. Tap to create the new bookshelf. (Use Manage Bookshelf to add media to the new bookshelf.)

#### **Display Shelf**

- 1. In the My Library screen, tap Bookshelves.
- 2. Tap  $\square$  next to the bookshelf you want to display,  $\rightarrow$  tap **Display Shelf**.
- 3. The screen's layout resembles the **My Library** screen, with your last read media in the top row and other downloaded media in rows 2-4.
- 4. Media is sorted by date; if desired, tap **Title** or **Author** to re-sort your media accordingly.

#### Manage Bookshelf

Use Manage Bookshelf to add to and remove media from bookshelves.

- 1. In the My Library screen, tap Bookshelves.
- Tap next to the bookshelf you want to add or remove media, → tap Manage Bookshelf.
- 3. Media is sorted by date; if desired, tap **Title** or **Author** to re-sort your media accordingly.
- 4. Tap in next to the media you want to add to the bookshelf, or tap it to delete from the bookshelf.
- 5. Tap Save to update your bookshelf.

#### **Quick Open another Bookshelf**

Tap the bookshelf name in the upper right of any bookshelf screen to display the list of all bookshelves,  $\rightarrow$  tap the desired bookshelf to open.

#### **Delete Shelf**

- 1. In the My Library screen, tap Bookshelves.
- 2. Tap next to the bookshelf you want to delete.
- 3. Tap Delete.

# Check Subscriptions



You can check for newest issues of active eMagazine or eNewspaper subscriptions whenever desired.

To get non-active subscriptions and purchased single issues, use the **Get Books** feature (*pg. 21*).

**IMPORTANT:** In order to connect with your Barnes & Noble online account, the Date and Time must be set correctly according to your location.

- You must be connected to a Wi-Fi network before you can perform the Check Subscriptions function.
- If you want to set a time for automatic daily checks, see Settings> Subscriptions on page 40.
- 1. In the My Library screen, tap Check Subscriptions.
- 2. Please wait...syncing with your Barnes & Noble account could take several minutes depending on how many downloadable items are in your download library.
- 3. New releases and updates are reflected in row 2 on My Library screen.





The **Reader** application is for displaying your digital media (*eBooks, eMagazines, and eNewspapers*).

Digital media supported formats: PDF, EPUB

Methods that can be used to launch the Reader:

- Select Reader from the Application Quick Launch Bar; the last read media file opens.
- Tap on a media icon in the Home or any Bookshelf screen.
- Most books contain a Table of Contents with active chapter links, allowing you to simply tap the desired chapter/page that you want to view. However, Free Sample books do not have active links; use the Go To feature in the Reader to jump to a desired page in a sample book.
- Sections of eMagazines and eNewspapers that contain linked topic headings are highlighted gray; tap on the topic heading to jump to the associated page. You can also use the Go To feature in the Reader to jump to a desired page.

Reader Function Menuappears at the top of the screen for 3 seconds and then auto hides.

Tap in the top row of the screen to re-display it.



Finger slide upward from the bottom of the screen to display the **Application Quick Launch Bar**. Tap anywhere on screen to close again.

- To highlight text, touch & hold until you hear the audible cue, and then slide your finger across the text you want to highlight, release and select Highlight from the Reader Options window.
- To add a Note or access the Dictionary, touch & hold for the audible cue, release, and then select Add Note or Dictionary from the Reader Options window.

Slide & release the power button quickly to turn sleep mode on and off. When in sleep mode, the Wi-Fi disconnects from the local network, but will automatically reconnect when out of sleep mode (may take up to 30 seconds to reconnect).

## Play Music in Background while Reading

You can play music in the background as you read media files.

- 1. Tap **Music** in the Application Quick Launch Bar, and then select the desired audio files to play.
- 2. Tap local to minimize the **Music Play** screen; the music continues to play as background music.
- 3. Open the desired media file in the Reader.
- 4. To pause or stop the music, select **Music** again from the Application Quick Launch Bar.

## **Reader Function Menu**

In the Reader application, the **Reader Function Menu** is displayed at the top of the screen for 3 seconds, and then auto hides.



To re-display the **Reader Function Menu**, tap on the top of the screen (except in top right corner).

## My Library



To access My Library bookshelf while viewing a media page, display the Reader Function Menu,  $\rightarrow$  tap My Library.

# Contents



Display the **Table of Contents** of the currently open media file, allowing you to quickly display a desired chapter/page.

- 1. While viewing a media page, display the **Reader Function Menu**, → tap **Contents**.
- 2. The Table of Contents is displayed; tap on a chapter/page to display it.



When desired, you can bookmark pages, add notes to pages, and highlight text on pages, and then later quickly return to those pages.

**Bookmarks** 

- 1. To **bookmark** a page, tap the upper right corner of the page. A symbol is displayed, indicating the page has been bookmarked.
- To display the list of all bookmarks you have created in the media you are currently viewing, display the Reader Function Menu, → tap Bookmarks.
- To delete bookmarks, tap on while displaying a bookmarked page, or while in the Bookmarks screen, tap next to the desired bookmark, → tap Delete Selected.

#### Notes

As you read your media, you can quickly and easily make notes on pages for reference later.

#### Add Note

- 1. On a page, touch & hold on any word or touch, hold & slide across multiple words to open the Reader options pop-up window.
- 2. Tap Add Note. The Notes dialog window opens and the selected word(s) are in the note entry area.
- 3. Tap into the note entry area to enter additional text,  $\rightarrow$  tap **Save**.
- 4. The word related to the note is highlighted blue.

#### View Notes

- To display a list of all notes you have added to a media file, display the Reader Function Menu, → tap Bookmarks.
- 2. Tap Notes.
- 3. Tap  $\blacksquare$  next to the notes you want to view,  $\rightarrow$  tap **View**.
- 4. The **Notes** dialog box displays the first note you selected.
- 5. To scroll through selected notes, tap <
- 6. To jump to the page associated with a note, tap **View Page**.
- 7. To delete the currently viewed note, tap **Delete**.

#### Delete Multiple Notes

1. Display the **Reader Function Menu**,  $\rightarrow$  tap **Bookmarks**.

- 2. Tap Notes.
- 3. Tap  $\blacksquare$  next to the notes you want to delete,  $\rightarrow$  tap **Delete Selected**.

#### Highlights

As you read your media, you may want to highlight points of interest for later reference.

#### Create Highlights

- 1. On a page, touch, hold & slide your finger across the text that you want to highlight.
- 2. The Reader options pop-up window appears.
- 3. Tap **Highlight**; your text is highlighted yellow *(normal view)* or orange *(night read)*.

#### View Highlights

- To display the list of all highlights you have created in the media you are currently viewing, display the Reader Function Menu, → tap Bookmarks.
- 2. Tap Highlights.
- 3. Tap  $\blacksquare$  next to the highlights you want to view,  $\rightarrow$  tap **View**.
- 4. To scroll through the selected highlights, tap <
- 5. To jump to the page associated with a highlight, tap **View Page**.
- 6. To delete the currently viewed highlight, tap **Delete**.

#### Hide all Highlights

- To turn all highlights off in the currently open media file, display the Reader Function Menu, → tap Bookmarks.
- 2. Tap Highlights.
- 3. Tap Highlights Off.

#### Delete Highlights

- 1. Display the **Reader Function Menu**,  $\rightarrow$  tap **Bookmarks**.
- 2. Tap Highlights.
- 3. Tap  $\blacksquare$  next to the highlights you want to delete,  $\rightarrow$  tap **Delete Selected**.

# Go To

Use the **Go To** function for quick access to the Table of Contents, a particular page, chapter, or string of text *(word or phrase)* within the document you are viewing.

#### **Display Table of Contents**

- 1. While viewing a media page, display the **Reader Function Menu**, → tap **Go To**.
- 2. Tap **Contents** to display the **Table of Contents**.

#### Jump to Page

- 1. While viewing a media page, display the **Reader Function Menu**, → tap **Go To**.
- 2. Tap Page.
- 3. Enter the page or chapter number you want to view,  $\rightarrow$  tap **GO**.

#### Search for Specific Text

- 1. While viewing a media page, display the **Reader Function Menu**, → tap **Go To**.
- 2. Enter the desired text, tap **Word**,  $\rightarrow$  tap **GO**.
- 3. All instances of the found text are highlighted throughout the document.
- You can scroll through the pages for all highlighted text, → tap Cancel Find to return to the original page you were viewing. OR

You can touch any of the highlighted text to automatically cancel the find mode, and then that page becomes the current page.

#### Last Read

After performing searches, you can quickly return to the last page you were reading.

- 1. Tap top area of screen to display the top menu,  $\rightarrow$  tap **Go To**.
- 2. Tap Last Read.



AA

For optimal viewing, you can adjust the size of the onscreen text by changing the **Font Size**.

- While viewing a media page, display the Reader Function Menu, → tap Font Size.
- 2. Tap the desired font size from the available list.



**Night Read** switches the background to black with white text, allowing you to view media without emitting as much light as the normal view mode.

**Normal** view mode is white background with black text.

**Night Read** view mode is black background with white text.

- 1. While viewing a media page, display the **Reader Function Menu**, → tap **Night Read**.
- 2. To switch back to normal view mode, tap Day Read.
- The "read mode" is remembered for each media file that you have read. For example, if you change to Night Read while reading a book, the mode is saved and is in effect when you re-open the same book. However, if you open a different book, the default "Day Read" mode is in effect until you change to Night Read.

## **Screen Orientation - Lock**



For optimal viewing while reading, the orientation of the screen automatically rotates from vertical to horizontal depending on how you hold your device.

When desired, you can lock the screen in the desired orientation to prevent the auto-rotation (*in Reader only*).

To lock, while viewing a media page, display the **Reader Function Menu**,  $\rightarrow$  tap **Lock**. To unlock, display the **Reader Function Menu**,  $\rightarrow$  tap **Unlock**.

# ACCESS MEDIA ON SD CARD

If desired, you can access your media directly on a SD card without importing the media into the internal memory.

- Macintosh users must format SD cards using the FAT32 option in order for your pandigital novel to read the card.
- 1. Insert your SD card into your device.
- 2. Your device automatically scans the SD card to find digital printed media files (eBooks, eMagazines, and eNewspapers).
- 3. If appropriate files are found, the **My Library** screen displays the additional media icons.
- 4. Tap on the desired media icon to launch the **Reader** application.



Use the Web feature to access the Internet and 'surf the web' and visit your favorite web sites.

- The Web feature requires a connection to a Wi-Fi network. If you have not set up your Wi-Fi network, do so now using the instructions on page 39.
- While viewing the browser, you can turn your device to rotate the orientation of the screen from vertical to horizontal.
- Some websites have videos that use flash and the pandigital novel does not support flash video.

#### Go to a Web Site

1. Select **Web** from the Application Quick Launch Bar to launch the internet browser.



- 2. Tap in the top URL entry field; the keypad appears so you can enter the desired web site address.
- 3. Tap Go to go to the web site address.
- 4. Finger slide vertically to scroll the web page.

#### **ZOOM Web Page**

Some websites have been designed specifically for electronic mobile devices, such as your pandigital **novel**. These types of websites automatically fit to screen when they are displayed. To set the desired zoom for websites designed for mobile devices, use the browser **Menu2**>**Settings**>**Default zoom**.

To zoom standard web sites, finger slide on the screen to display the magnifiers in the lower right corner. Or you can double-tap on a section you want to view larger, and then single-tap an area on a page to view the center of that area. You can navigate around the web page by single-tapping on the section you are currently viewing.

To un-zoom, double-tap anywhere on the screen.

#### **Browser Menu**

In the browser screen, tap **Menu** to display the **Options Menu**. Tap **Menu** again to hide the **Options Menu**.

| Menu page 1:        |   |  |
|---------------------|---|--|
| <b>H</b><br>Back    | Displays previously displayed web page  |  |
| Forward             | Returns to web page that was displayed before tapping <b>Back</b> to display the previous web page.         |  |
| Stop                | Stop loading the web page currently being loaded. (This changes to Refresh when page is completely loaded.) |  |
| <b>O</b><br>Refresh | Refreshes the screen by re-loading the current web page.  |  |
| Bookmarks           | Bookmark currently displayed web page, access list of all bookmarks, or delete bookmarks                    |  |
| Windows             | List of open browser windows<br>You can have up to 8 browser windows open at a time                         |  |
| Find on page        | Search for string of text on the current web page   |  |
| <b>O</b><br>More    | Displays Menu page 2  |  |

| Menu page 2:          |   |  |  |
|-----------------------|---|--|--|
| <b>H</b> Back         | Displays previously displayed web page  |  |  |
| Forward               | Returns to web page that was displayed before tapping <b>Back</b> to display the previous web page.                     |  |  |
| abc<br>Select text    | Select text on the current web page and paste into browser entry fields ( <i>i.e., URL address field, form fields</i> ) |  |  |
| <b>T1</b><br>Settings | Set multiple browser settings, including:<br>Page Content<br>Privacy<br>Security<br>Advanced                            |  |  |
| More                  | Returns to Menu page 1  |  |  |

Bookmarks



You can bookmark web pages that you visit and want quick access to later.

#### **Bookmark a Web Page**

In an open browser window, tap in upper left corner.
 OR

In an open browser window, tap **Menu**,  $\rightarrow$  tap **Bookmarks**,  $\rightarrow$  tap **Add Boomark**.

- 2. If you want to rename the bookmark, tap in the **Name** field and enter the desired name.
- 3. Tap Save.

#### Go to Bookmarked Web Page

- 1. On the browser window, tap **Menu**,  $\rightarrow$  tap **Bookmarks**.
- 2. In the **Bookmarks** window, tap on the desired web page.
- 3. The browser opens the selected web page.

#### **Delete Web Page Bookmarks**

1. On the browser window, tap **Menu**,  $\rightarrow$  tap **Bookmarks**.

- In the Bookmarks, tap next to the bookmarks you want to delete,
   → tap Delete Selected.
- 3. Tap 📓 to close the window and return to the web page.

#### Browser Windows



Up to the last 8 websites you have visited are cached and listed in the **Windows** screen allowing you to quickly return to them.

#### **Open New Window**

- 1. In an open browser window, tap **Menu**,  $\rightarrow$  tap **Window**.
- 2. Tap **New Window** and then enter the new web site address.
- 3. Tap in the top URL entry field to enter the desired web site address.

#### Switch Windows

- 1. In an open browser window, tap **Menu**,  $\rightarrow$  tap **Windows**.
- 2. Tap on the window you want to view.

#### **Close Windows**

- 1. In an open browser window, tap **Menu**,  $\rightarrow$  tap **Window**.
- 2. Tap 📓 at the right of the window you want to close.

| F | in | d |  |
|---|----|---|--|
|   |    |   |  |



You can search for a string of text within the currently displayed web page.

- 1. On the browser window, tap **Menu**,  $\rightarrow$  tap **Find**.
- 2. The keypad appears allowing you to enter the desired string of text (word, phrase, etc.).
- 3. Tap **Done** on keypad to initiate the search.
- 4. All matching text is highlighted. If you want to scroll through multiple matches, tap real or .
- 5. Tap 😹 to close the entry box and resume normal viewing.

# Select abc

You can select the text of a web page address on the web page you're viewing, and then you can paste the text into the browser entry field.

- 1. On the browser window, tap **Menu**,  $\rightarrow$  tap **Select**.
- 2. Touch, hold & slide your finger across the text you want to copy.
- 3. Tap into the URL entry field to display the keyboard.
- 4. Touch and hold in the top URL entry field to bring up the Edit text options.
- 5. Tap Paste.
- 6. Tap Go to go to the new web page.

## Browser Settings



You can set browser settings to enhance your Internet browsing.

On the browser window, tap **Menu**,  $\rightarrow$  tap **Settings**.

## Page Content Settings

Set the following options pertaining to viewing web pages:

- Text size (display text as Tiny, Small, Normal, Large, Huge)
- Default zoom (display page size Far, Medium, Close, especially useful for websites designed specifically for electronic mobile devices, pg. 34)
- Text encoding (Latin, Unicode, Japanese)
- Open pages in overview (show overview of newly opened pages)
- Block pop-up windows (prevents pop-up windows from automatically displaying when web pages include them)
- Load images (display images if included on web pages)
- Auto-fit pages (automatically fit the webpage to the screen)
- Landscape-only display (display pages only in the wider, landscape screen orientation)
- Enable JavaScript (allows JavaScripts to run if included on web page)
- Enable plug-ins
- Open in background (open new window when you select a link on a web page, rather than replace the current web page)
- Set home page (desired web page to be displayed when browser opens)

#### **Privacy Settings**

Set the following options pertaining to your privacy level when viewing web pages:

- Enable location (allow sites to request access to your location)
- Remember form data (remembers data you entered into forms for later use)
- Accept cookies (allow websites to save and read "cookie" data from your device whenever you visit their site)
- Clear cache (delete all cached information from visited web pages)
- Clear history (clears the browser navigation history)
- Clear all cookie data (clears all browser cookies that have been saved)

- Clear form data (clears all the saved form data)
- Clear location access (clears location access for all websites)

#### Security Settings

Set the following options pertaining to the security level when logging into secure web pages:

- Remember passwords (saves your user names and passwords for all websites that require that information when establishing accounts with them)
- Show security warning (alerts you of a problem with website's security)
- Clear passwords (clears all the saved usernames and passwords)

## **Advanced Settings**

Set the following advanced options:

- Website settings (view advanced settings for individual websites)
- Reset to default (clears all browser data and resets to default settings)

SETTINGS

## Settings>General

- 1. Select **Settings** from the Application Quick Launch Bar,  $\rightarrow$  tap **General**.
- 2. Tap in the **Registered to** field to enter your name as the owner of this device.
- Tap in the Time Zone field to select the correct time zone for your location. If necessary, tap in the Date and Time fields to set the current date and time. IMPORTANT: In order to connect with your Barnes & Noble online account, the Date and Time must be set correctly according to your location.
- Select your desired time format:
   12HR = 12:00am-12:00pm (default)
   24HR = 12:00-24:00
- Tap in the Language field to select desired language. \*\*Only English available at this time. Multiple languages will be available with future firmware updates. \*\*
- 6. Tap **—** to adjust the screen brightness. When **Auto Brightness** is selected, your device senses the light exposure and automatically adjusts the screen's brightness accordingly (*i.e., in dark environments the screen automatically brightens*).
- 7. Tap vert to **Keyboard and System Sounds** if you want to turn the keypad click and system sounds **OFF** (*i.e., end of row ding, warning ding, etc.*).

## Settings>Calibrate Touch Screen

If you notice that the touch screen is not responding accurately, you may need to re-calibrate the touch screen sensors.

- 1. Select **Settings** from the Application Quick Launch Bar,  $\rightarrow$  tap **Calibrate**.
- 2. Tap **Calibrate** to perform the calibration.
- 3. When the pop-up windows appear, use a pointed device to accurately tap the "+" in the designated spots on the screen.
- 4. If calibration is successful, you can resume normal use. If unsuccessful, repeat the calibration again.

#### Settings>Network

In order to connect to the Internet, you must have a Wi-Fi network set up on your pandigital **novel**.

- 1. Select **Settings** from the Application Quick Launch Bar,  $\rightarrow$  tap **Network**.
- 2. The device scans and lists all local Wi-Fi Networks found. A 🖬 indicates secure networks that require login name/password to connect.
- Tap the desired network to which you want to connect, → enter the Network Password if applicable.
- 4. Tap 📧 to close the **Settings** screen.
- If your Wi-Fi network is set as hidden, it won't be found by the auto scan. Tap Other and then enter the network name and key, → tap Save.
- (Advanced): After saving the Wi-Fi network, you can change your network settings by selecting Manual Setup, and then follow the prompts.

#### **Connecting to Public Wi-Fi Hotspot**

If you are connecting via a public Wi-Fi hotspot, it may be necessary to immediately launch the browser and provide the hotspot login information prior to having an active internet connection.

- 1. Follow steps 1-5 above to select the hotspot Wi-Fi network.
- 2. Select Web from the Application Quick Launch Bar.
- 3. Enter the login information as required by the hotspot.

#### Turn Wi-Fi Off

There may be times when you want to prevent your device from connecting to a Wi-Fi network, even if you've set the network up on your device.

On the Select a Wi-Fi Network screen, tap at the right of Wi-Fi is on.

The Wi-Fi icon on the top of screens indicates the status as follows:

Connected
Sector Connected, Wi-Fi turned ON

In the second second

## Settings>Subscriptions

You can set times for automatic daily checks for newest issues of active eMagazine or eNewspaper subscriptions.

You can also check your subscriptions manually whenever desired using My Library> Check Subscriptions (pg.26).

#### Schedule Automatic Checks

- Select Settings from the Application Quick Launch Bar, → tap Subscriptions.
- 2. Tap I next to Subscription Auto Check.
- Tap a next to 1<sup>st</sup> check, and then into the time entry field to set the time for daily checks to be performed.
- 4. If you want two daily checks, repeat step 3 for **2nd check**.
- ✤ Auto check times must be at least 1 hour apart.

## Settings>Alarm

Refer to Alarm section beginning on page 52.

## Settings>Photos

Use these functions to set your Slideshow preferences.

- 1. Select **Settings** from the Application Quick Launch Bar,  $\rightarrow$  tap **Photos**.
- 2. Tap the desired **Slideshow Interval** to set the speed at which the slideshow photos transition from one to another (*default* = 5 seconds).
- 3. Tap the desired **Slideshow Transition** to set the special effects as slideshow photos transition from one to another (*default = Random*).
- 4. Tap **Enable Music with Slideshow** if you want to play background music with your slideshows (*default* = *On*).
- 5. Tap **Display Current Date and Time** if you want to display the current time with your photos during your slideshows (*default* = *On*).
- 6. Tap desired order in which you want your photos displayed in the **Photo Gallery** screen, by **Date** or by **Name**.

## Settings>Support

Select **Settings** from the Application Quick Launch Bar,  $\rightarrow$  tap **Support**.

The information listed on the **Technical Support Information** screen may be required if you contact Technical Support.

## Settings>Reset Defaults

Resetting the defaults changes general settings back to the factory pre-set defaults (i.e., slideshow preferences).

 WARNING! All Barnes & Noble account information will be deleted. Adobe DRM Activation records will be deleted. All personal settings will be deleted (*i.e., email account, Wi-Fi network, alarms, etc.*) All emedia (eBooks, eMagazines and eNewspapers) will be deleted. We recommend that you back up all emedia to your computer before resetting the defaults. Note: If you do not backup the emedia you downloaded from your Barnes & Noble account, you can simply re-download it after you reset the device.

- Select Settings from the Application Quick Launch Bar, → select Reset Defaults.
- 2. Tap Reset.
- 3. Tap YES to confirm the reset. The device restarts.
- 4. In the Language screen, tap Save with English selected. (Multiple languages will be available with future firmware updates.)
- In the Date/Time screen, if necessary, tap in the Time Zone, Date, and Time fields to set the correct time for your location.
   IMPORTANT: In order to connect with your Barnes & Noble online account, the Date and Time must be set correctly according to your location.
- Select your desired time format: 12HR = 12:00am-12:00pm (default) 24HR = 12:00-24:00
- 7. Tap Save.
- 8. The HOME screen is displayed.



These audio file formats are supported: MP3, WAV, AAC and OGG

Methods that can be used to add audio files to your Music List:

- Import audio files from an SD card
- Save audio files from email attachments
- Download audio files from online music websites

#### **Play Music**

- 1. Select Music from the Application Quick Launch Bar.
- If you have an SD card inserted, a Select Media Source pop-up window appears. Select the desired media source from which you want to play your audio files.
- 3. The Music List screen is displayed.
- 4. When **Shuffle** is off, audio files play in the order listed in the **Music List**. To play audio files in random order, tap **Shuffle** to turn on ( $\bigcirc = on$ ).
- When **Repeat** is off, selected audio files play once and then stop. To play audio files continuously, tap **Repeat** to turn on (● = on).
- 6. Tap Artist or Title at the top of the screen to sort songs accordingly.
- 8. The Music Play screen is displayed.



Use the control panel **EXEMPTIN** to pause/play, play previous/next audio file, and use the volume control panel **EXEMPTIN** to adjust the volume.

- You can also use the volume buttons on the side of your device to adjust the volume.
- \* To return to the *Music List* screen, tap *Menu*.

Tap is to minimize the **Music Play** screen. The music continues to play as background music for the **Reader** and photo slideshows if you have selected **Enable Music with Slideshow** (*pg. 40*). To return to the Music application again, select **Music** from the Application Quick Launch Bar.

#### **Delete Audio Files**

In the **Music List** screen, tap  $\square$  next to the desired audio files to delete,  $\rightarrow$  tap **Delete Selected**.

#### Playlist

If desired, you can build a separate playlist of selected audio files from your Music List, allowing you to play the selected list at any time *(i.e., your favorites, specific genre, specific artist, etc.)*.

#### Add songs to Playlist

- 1. In the **Music List** screen tap in next to the song titles you want to add.
- 2. Tap Add to Playlist.

#### **Play songs in Playlist**

- 1. In the Music List screen, tap Playlist.
- To play <u>all</u> songs listed, tap **Play** without selecting any songs. To play one song, tap on the song listing. To play selected songs, tap next to the desired song files, → tap **Play**.

#### **Remove songs from Playlist**

In the **Playlist** screen, tap in next to the desired audio files to you want to remove from the Playlist.

Removing audio files from the Playlist does not delete them from the main Music List.

#### **Return to Music List**

In the Playlist screen, tap Artist or Title to return to the Music List screen.

VIDEOS

The video file format supported: MPEG4, 720 \* 480 (D1) resolution, H.263 and H.264

Methods that can be used to add videos to the internal memory:

- Import video files from an SD card
- Save video files from email attachments
- Download videos from online video websites
- While viewing videos, you can turn your device to rotate the orientation of the screen from vertical to horizontal.

#### **Play Video**

- 1. Select Videos from the Application Quick Launch Bar.
- If you have an SD card inserted, a Select Media Source pop-up window appears; select the desired media source from which you want to play your video files.
- 3. The Video Gallery screen is displayed.
- 4. Tap on a video to select it,  $\rightarrow$  tap **Play**.

#### **Video Navigation Bar**

While your video is playing, tap bottom of screen area to display the video navigation bar.



Use the controls to pause/play, play previous/next video, and adjust the volume.

You can also use the volume buttons on the side of your device to adjust the volume.

The video navigation bar automatically closes after 3 seconds of inactivity.

#### **Stop Video**

Tap the bottom of the screen area to display the video navigation bar,  $\rightarrow$  tap

to stop the video and go back to the Video Gallery.

#### **Delete from Video Library**

In the Video Gallery screen:

- 1. To delete <u>all</u> videos, tap **Select All**, and then **Delete Selected**.
- To delete <u>selected</u> videos, tap on the desired video files you want to delete, → tap **Delete Selected**.



These photo file formats are supported: JPEG, BMP, PNG, and non-animated GIF

The following methods can be used to add photos to the internal memory:

- Import photos from an SD card (pg. 55)
- Save photos files from email attachments
- Download photos from your favorite online photo sharing websites

## **Photo Gallery**

- While viewing your photos, you can turn your device to rotate the orientation of the screen from vertical to horizontal.
- 1. Select **Photos** from the Application Quick Launch Bar.
- If you have an SD card inserted, a Select Media Source pop-up window appears; select the desired media source from which you want to view your photos.
- 3. The **Photo Gallery** screen is displayed. To view a photo in full-screen, tap on the desired photos, → tap **View**.
- 4. When a photo is displayed in full-screen mode, tap on the screen to display the **Photo Function Menu** at the top of the screen.

#### **Photo Function Menu Options**

| <b>D</b><br>Back  | Return to Photo Gallery  |  |
|-------------------|--|--|
| <b>€</b><br>Zoom  | Enlarge the photo up to 4X   |  |
| C<br>Rotate       | Rotate photo 90 degrees clockwise; tap multiple times until desired orientation is achieved. Rotated version is saved. |  |
| Dim               | Switch the screen brightness from normal brightness to very dim  |  |
| Previous          | Display previous photo listed in Photo Gallery   |  |
| Next              | Display next photo listed in Photo Gallery   |  |
| <b>S</b> lideshow | Resume slideshow after a pause caused by displaying the Photo Function Menu  |  |
| Delete            | (Internal Memory Only)<br>Delete displayed photo   |  |
| Import            | (SD Card only)<br>Import photo into the internal memory (pg. 47)   |  |

## **Play Slideshow**

You can set photo slideshow display functions through Settings> Photos (pg.40).

To play a slideshow of <u>all photos</u>, in the **Photo Gallery** screen, tap **Slideshow**.

To play a slideshow of <u>selected</u> photos, tap on each photo you want to include,  $\rightarrow$  tap **Slideshow**.

When a slideshow begins, the **Photo Function Menu** appears at the top of the screen for 4 seconds, and then disappear. To re-display it during a slideshow, simply tap anywhere in the upper screen area.

#### Play Music with Slideshow

If music files are stored on the media source being used for your photo slideshow (i.e., internal memory, SD card), music automatically plays when you start your slideshow.

To disable this function:

- 1. Select **Settings** from the Application Quick Launch Bar,  $\rightarrow$  tap **Photos**.
- 2. Tap 🗹 next to Enable Music with Slideshow to disable it.

## Set Wallpaper

You can assign any photo from the internal memory or SD card as your display wallpaper.

- 1. Select Photos from the Application Quick Launch Bar.
- 2. If you have an SD card inserted, tap **Internal Memory** in the **Select Media Source** pop-up window.
- 3. In the Photo Gallery screen, tap Set Wallpaper.
- 4. In the **Set Wallpaper** screen, tap on the desired photo that you want as your wallpaper.



5. Tap 🔚 to return to the Photo Gallery screen.

## Import Photos



You can import individual photos from your SD card into the internal memory when desired.

- 1. Insert your SD card.
- 2. Select **Photos** from the Application Quick Launch Bar.

- 3. Tap SD Card in the Select Media Source pop-up window.
- In the Photo Gallery screen, to import all photos, tap Select All → Import Selected.

OR

To import selected photos, tap on each photo you want to import,  $\rightarrow$  tap Import Selected.

## Delete Photos 🛛 🗙



You can only delete photos from the internal memory, not from SD cards.

- 1. Select Photos from the Application Quick Launch Bar.
- 2. Tap Internal Memory in the Select Media Source pop-up window.
- 3. In the **Photo Gallery** screen, tap on the photo(s) you want to delete,  $\rightarrow$  tap Delete Selected.

EMAIL

- POP3, SMTP, IMAP and Exchange accounts are supported.
- When new email arrives, an email notification symbol appears in the upper left corner of the screen.

## **Setup New or Add Accounts**

You can enter multiple personal email addresses that you would like to access through your pandigital novel.

#### Add First Account:

- 1. Select Email from the Application Quick Launch Bar.
- 2. Tap into the **Email address** field to launch the keyboard,  $\rightarrow$  enter your email address.
- 3. Tap into the **Password** field and enter your email password.
- 4. Tap Next.
- 5. Manual Setup (optional): The server settings are automatically populated based on your email account provider (*i.e.*, Gmail.com). However, if you need to change the server settings tap Manual Setup and make necessary changes (i.e., Yahoo! Plus accounts require manual settings, see below).
- 6. Tap Save.

After setup, if you are unable to connect to a free email account, check with your email provider to make sure their servers support <u>free</u> accounts on Post Office Protocol (POP) or Simple Mail Transfer Protocol (SMTP).

## Add Additional Accounts:

- 1. Select Email from the Application Quick Launch Bar.
- 2. In the Inbox, tap **Folders**,  $\rightarrow$  tap **Accounts**,  $\rightarrow$  tap **Add Account**.
- 3. Tap into the **Email address** field to launch the keyboard, → enter your email address.
- 4. Tap into the **Password** field and enter your email password.
- 5. De-select **Set as defalt** if you want your first account to remain the default.
- 6. Tap Next.
- Manual Setup (optional): The server settings are automatically populated based on your email account provider (i.e., Gmail.com). However, if you need to change the server settings tap Manual Setup and make necessary changes (i.e., Yahoo! Plus accounts require manual settings, see below).
- 7. Tap Save.

#### Set up Yahoo! Plus Account

Your pandigital novel does not support free yahoo email accounts.

Yahoo! Plus accounts must use the following data when setting up your email account.

#### **Incoming Mail Server Settings**

- POP server: plus.pop.mail.yahoo.com
- Use SSL
- Port: 995

#### **Outgoing Mail Server Settings**

- SMTP server: plus.smtp.mail.yahoo.com
- Use SSL
- Port: 465
- Use Authentication
- Account Name/Login Name: Your Yahoo! Mail ID (your email address without the "@yahoo.com", for example "testing80")
- Email Address: Your Yahoo! Mail address (for example, testing80@yahoo.com)
- Password: Your Yahoo! Mail password

#### Set up Juno Platinum or Turbo Account

Your pandigital novel does not support free juno email accounts.

Platinum or Turbo Juno accounts must use the following data when setting up your email account.

#### Incoming Mail Server Settings

POP server: pop.juno.comnovel
 Outgoing Mail Server Settings

SMTP server: authsmtp.juno.com

## Email Inbox

- 1. Select Email from the Application Quick Launch Bar.
- 2. If you have only one email account, the Inbox opens immediately.
- 3. If you have multiple accounts, they are listed in the **Email Accounts** screen; tap directly on the account you want to open, → tap **Inbox**.

## **Open Email Message**

- 1. In the Inbox screen, tap on an email to open it.
- 2. Tap Reply to reveal and select the reply options:
  - Reply
  - Reply all
  - Forward
  - Save Attachments
  - Attachment files must be of a supported format in order to be saved in your pandigital novel. Save files into the respective folders (i.e., photo files into Photos folder, etc.)
- 3. To display the previous or next email message listed in the Inbox, tap **Previous** or **Next**.
- If you want to add this message to a folder, tap Folders, → tap the desired folder name.
- 5. If you want to delete the message, tap **Delete**.
- 6. Tap 🔚 to return to the Inbox.

## **Compose New Email Message**

- 1. In the Inbox screen, tap Compose.
- 2. Tap in the **To/CC/BCC** entry field and then enter the recipient's email address.

OR

Tap Add Contacts to select the recipient(s) from your Contacts list.

- 3. Tap in the **Subject** entry field to enter your desired subject title.
- 4. Tap in the **message** area to enter your personal message.
- 5. If desired, tap Add Attachment to attach a file.
- 6. Tap Send when ready to send your email.
- You can save your message without sending it by tapping Save Draft.
   ★ To retrieve draft messages, in the Inbox, tap Folders, → tap Drafts.
- 8. If you do not want to send or save the message, tap **Discard**.

## Add Senders to Contacts

- 1. If you want to add senders' email addresses to your **Contacts** list, tap mext to the desired email messages, → tap **Add to Contacts**.
- The email address is saved. If you want to add additional contact information (*i.e.*, name, phone, address, etc.) to this contact, use the Contacts feature (pg. 57).

## **Folders**

To help you keep your email messages organized, your pandigital **novel** has default folders, and you can create personalized folders into which you can move your emails.

- 1. In the Inbox screen, tap Folders.
- 2. Enter your desired folder name,  $\rightarrow$  tap  $\textcircled{\bullet}$ .

## Move Single Email to Folder

- 1. In **Inbox** screen, tap an email to open it.
- Tap Folders, → tap the desired folder into which you want to move the email.

## Move Multiple Emails to Folder

- 1. In the **Inbox** screen, tap  $\blacksquare$  next to the desired emails,  $\rightarrow$  tap **Folders**.
- 2. In the **Folders** screen, tap the desired folder name into which you want to move the selected emails.

## **Edit Email Account Information**

- 1. In the Inbox screen, tap Folders,  $\rightarrow$  tap Account Settings.
- 2. Tap on the account you want to edit.

3. The server settings are automatically populated based on your email account provider *(i.e., Gmail, yahoo, etc.)*. However, if necessary, you can make changes to the server settings as desired.

## **Delete Email Accounts**

- If you have multiple accounts, and you delete the account designated as the default account, the next email listed is automatically set as the default.
- 1. Select Email from the Application Quick Launch Bar.
- 2. On the Email Accounts screen, tap Settings.
- 3. Tap  $\square$  next to the desired accounts to delete,  $\rightarrow$  tap **Delete Account**.

## Set Default Account

One email address must be designated as the default account, so if you have multiple email accounts you can designate any one as the default.

- 1. Select Email from the Application Quick Launch Bar.
- 2. On the Email Accounts screen, tap Settings.
- 3. Tap  $\blacksquare$  next to the desired account to set as default,  $\rightarrow$  tap **Set as Default**.
  - If you delete the account that was designated as the default account, the next email listed is automatically designated as the default.

## ALARM



This clock icon is displayed at the top of screens indicates that one or more alarms have been set and are active.

#### **Add Alarm**

- 1. Select Alarm from the Application Quick Launch Bar.
- 2. Tap Add Alarm.
- 3. Tap in the **Label** entry field to enter the desired descriptive label for the alert (*i.e.*, *Lunch Meeting*).
- 4. Tap in the **Time** entry field to enter the time.
- 5. Tap **Tone** or **Music** for desired alert sound as follows:
  - Tone = default tone
  - Music = plays the last song found in the internal memory or on your SD card.

If you select Music but the there are no audio files in the internal memory or on your SD card, the default tone is used instead.

- 6. If you want the alarm to alert repeatedly on specific days, tap above the desired days.
- 7. Tap Save.
- 8. Tap inext to the alarm to activate it.
- 9. Repeat steps 2-8 to set up more alarms.
- 10. Tap 📓 to close the Add Alarm screen.

#### Set Alarm Volume

The alarm volume only affects the default tone alert. If you select Music the volume is controlled through the Music settings (see pg 42).

In the Alarm screen, tap **Example** to adjust the volume of the tone.

#### Shut Off Alarm Alert

When a scheduled alarm is activated, a pop-up window with the alarm information appears.

Tap on the Alarm pop-up window to stop the alert,  $\rightarrow$  tap  $\boxtimes$  to close the alert window.

#### **Edit Alarm**

- 1. In the Alarm screen, tap on the alarm you want to edit.
- 2. In the Edit Alarm screen, make desired edits  $\rightarrow$  tap Save.

#### **De-Activate Alarms**

You may have instances where you want to temporarily de-activate alarms rather than delete them.

- 1. In the Alarm screen, tap vert to the alarm(s) you want to de-activate.
- 2. Tap is to re-activate.

#### **Delete Alarm**

- 1. In the Alarm screen, tap on the alarm you want to delete.
- 2. In the Edit Alarm screen, tap Delete.

CALENDAR



Select Calendar from the Application Quick Launch Bar.

The blue colored date is current date.

Dates with a colored triangle in corner have scheduled events.



## Add Event

- Only one event can be scheduled per date. If you schedule another event on the same date, it replaces the first.
- 1. On the Calendar screen, tap on the date to which you want to add an event.
- In the Add Event screen, tap in each entry field to enter the desired event information → tap Save.
- 3. Tap 🔚 to return to the Calendar screen.

#### Edit Event

- 1. On the Calendar screen, tap on the date with the event you want to edit.
- In the Edit Event screen, tap in entry fields that you want to change, → tap Save.
- 3. Tap 🔚 to return to the Calendar screen.

## **Snooze or Cancel Event Alert**

When a scheduled event is activated, a pop-up window with the event information appears.

Tap **Snooze** if you want to be reminded again in 10 minutes.

Tap **Dismiss** to cancel the alert.

## **Delete Events**

#### **Delete Single Event**

- 1. On the **Calendar** screen, tap on the date with the event you want to delete.
- 2. In the Edit Events screen, tap Delete.
- 3. Tap ២ to return to the Calendar screen.

#### **Delete Multiple Events**

- 1. On the Calendar screen, tap Manage Events.
- 2. Tap  $\square$  next to each event you want to delete  $\rightarrow$  tap **Delete Selected**.
- 3. Tap 🔚 to return to the Calendar screen.

## SEARCH



You can search for text within media file names or text within eBooks in the **Bookstore** row on the **HOME** screen.

- 1. Select Search from the Application Quick Launch Bar.
- 2. Tap into the search entry field and enter the desired text.
- 3. Tap **Search** to search for text within media file names, or tap **Bookstore** to search for text within an eBook title or author's first or last name.
  - Note: When searching for authors, enter a first or last name, not first + last name.
- 4. The search results are displayed, sorted according to Bookstore, Books, Photos, Music, or Videos.
- 5. Tap on a listed file to access it.

## IMPORT SD CARD



You can quickly and easily import all media files of selected media types from your SD card.

- Macintosh users must format SD cards using the FAT32 option in order for your pandigital novel to read the card.
- 1. Insert your SD card.
- 2. Open the Application Quick Launch Bar and then select Import SD.

- In the Import Media window, tap All to import <u>all</u> files of <u>all</u> media types, or tap next to only the desired media type(s).
- 4. Tap Import.
- If you import eBooks with eBook cover images, the image file must be named the same as the eBook files. For example, myebook.pdf, myebook.jpg. File names should NOT include special characters; otherwise they are not recognized by the device.
- The first time you open an imported book, you are presented with an 'unlock' message. Enter the credit card name/number that was used to purchase the book.

## DICTIONARY



The built-in dictionary allows you to quickly and conveniently look up the definition of words, either within the media you are viewing or any other words.

- 1. Select **Dictionary** from the Application Quick Launch Bar.
- 2. Tap in the word entry field. As you begin to enter text, matching words appear.
- 3. Tap the desired word from the matching word list; the definition appears and the keyboard disappears.
- 4. Tap New Search to clear the entry field and display the keyboard again.

## STOCKS



Select **Stocks** from the Application Quick Launch Bar. The browser launches and displays a popular Finance webpage so you can check the status of stock offerings.

## FACEBOOK



Select **Facebook** from the Application Quick Launch Bar to launch the internet browser and immediately go to the FACEBOOK login page on their website.



You can create an address book of your personal contacts, including personal notes as desired.

Select Contacts from the Application Quick Launch Bar.

## **Add New Contacts**

- 1. In the Contacts screen, tap Add Contact.
- 2. In the **Add Contact** screen, tap in each entry field to enter the contact information.
- 3. Tap Save.
- You can also add contact email addresses directly from received emails (pg. 51).

## **Edit Contacts**

- 1. In the Contacts screen, tap on the desired contact name to edit.
- 2. In the **Edit Contact** screen, tap in the entry fields to change or add information.
- 3. Tap Save.

#### **Delete Contacts**

- 1. In the Contacts screen, tap the desired contact name to delete.
- 2. In the Edit Contact screen, tap Delete.



Select **Weather** from the Application Quick Launch Bar. The browser launches and displays a popular Weather webpage so you can check the weather forecasts of desired locations.



The following pre-loaded games are provided for your entertainment:

- Solitaire
- Link Up

To view the game rules and instructions, launch the desired game,  $\rightarrow$  tap **Help**.

## **USER GUIDE**

The full pandigital **novel** User Guide is included as a book in your **My Library** bookshelf. You can view it by tapping on the User Guide book cover.



Once open, you can use the standard **Reader** functions to search and navigate through the document in the same manner as your downloaded media files.

The User Guide is also posted on our website: <u>www.pandigital.net/support</u>. Click the **Downloads** tab on the **Support** page.

## **Connect to Computer**

You can connect your pandigital **novel** to a Windows or Macintosh computer via a USB cable to copy files between the two devices.

Compatible with operating systems: Windows 2000/XP/Vista/7, Mac OSX

#### **Connect to Windows PC**

1. Connect the small end of the USB cable to the pandigital **novel** mini USB port, and the larger end to an available USB port on your computer.

2. If a message appears advising you to install a Driver for your device, simply click <u>Cancel</u>. Example of Windows Vista message:



In Windows Explorer, **PD\_NOVEL** is listed as one of the drives connected to your computer.

There are 4 pre-assigned folders listed under PD\_NOVEL:

- eBooks (PDF, EPUB)
- Photos (JPG, JPEG, BMP, PNG, non-animated GIF)
- Music (MP3, WAV, AAC, OGG)
- Videos (MPEG4)
- 3. To copy files <u>into</u> your pandigital **novel**, select and drag the desired files into the appropriate pre-assigned folder based on file type.
  - The device only recognizes files that are of a supported format and resides in the appropriate pre-assigned folder (i.e., photo files must be in Photos folder, etc.). If you create any other folders or sub folders under the preassigned folders, the files are not recognized.
  - If you want your eBook to use a specific eBook cover image, it must be named the same as the eBook file and both files must be copied into the eBooks folder. For example, myebook.pdf, myebook.jpg. File names may NOT include special characters; otherwise they are not recognized by the device.
- 4. To copy files <u>from</u> your pandigital **novel** into your computer, select and drag the desired files to any desired location on your computer.

#### **Disconnect from PC**

It is important to always perform a safe PC 'release' before disconnecting the USB cable from the pandigital **novel** and computer.

#### Windows 7

- 1. On the Windows System Tray, click the hardware removal icon.
- 2. Click the **Eject Removable Disk** message corresponding with the pandigital **novel** device drive.

3. When the message "Safe to Remove Hardware" appears, you can disconnect the USB cable from your pandigital **novel** and computer.

#### Windows VISTA

- 1. On the Windows System Tray, click the hardware removal icon.
- 2. Click the **Safely remove USB mass Storage** device message corresponding with the pandigital **novel** device drive.
- 3. When the message "This device can now be safely removed from the computer" appears, you can disconnect the USB cable from your pandigital **novel** and computer.

Windows XP

- 1. On the Windows System Tray, click the hardware removal icon.
- 2. Click Remove Hardware Safely.
- 3. Select the storage device corresponding with the pandigital **novel**, and then click **Stop** to disconnect. A final dialog box opens.
- 4. Click Close.
- 5. When the message *"It is now Safe to Disconnect Hardware"* appears, you can disconnect the USB cable from your pandigital **novel** and computer.

## **Connect to Macintosh Computer**

- eBooks downloaded from Barnes & Noble to a Macintosh computer are saved in an unsupported .pdb format. If you copy the .pdb formatted eBooks into your pandigital novel, they will not be recognized. You should always use Get Books to download eBooks directly from your Barnes & Noble download library into your pandigital novel. Music, Video and Photo files can be copied from a Macintosh computer into your pandigital novel as long as they are in a supported file format.
- 1. Connect the small end of the USB cable to the pandigital **novel** mini USB port, and the larger end to an available USB port on your computer.
- 2. Macintosh recognizes the pandigital **novel** as an external storage device titled **PD\_NOVEL**.
- 3. Drag and drop files between the two devices as you normally move files.

## **Disconnect from Macintosh**

- 1. To safely disconnect from your Macintosh, select the **PD\_NOVEL** icon on your desktop and press **Command-e** to eject the disk.
- 2. When the icon is no longer on the desktop, it is safe to unplug the USB cable.

## Adobe<sup>®</sup> eBooks



Adobe® eBooks is designed for reading and managing eBooks and other digital content transferred from Adobe Digital Editions (ADE).

To view Adobe<sup>®</sup> eBooks, you need a free Adobe account and Adobe Digital Editions software. Register your account and then download the software on the Adobe website: http://www.adobe.com/products/digitaleditions

## Authorize your pandigital novel for ADE

After you authorize your pandigital **novel**, it appears as a device in ADE (titled **PD NOVEL**). You can then copy eBooks from your ADE collection to your pandigital **novel** and vice versa.

- 1. Start ADE on your computer.
- 2. Connect your pandigital **novel** to your computer using the USB cable.
- 3. ADE detects your pandigital **novel** and displays the **Device** Setup Assistant.
- 4. Click Authorize Device,  $\rightarrow$  click Finished.

## Transfer eBooks from ADE into your pandigital novel

- 1. With your pandigital **novel** still connected to the computer, drag and drop the eBooks from the ADE collection into your pandigital **novel** device (titled **PD\_NOVEL**).
- 2. Disconnect the USB cable.

## Read Adobe<sup>®</sup> eBooks

- 1. Select Adobe<sup>®</sup> eBooks from the Application Quick Launch Bar.
- 2. The books you transferred to PD NOVEL are listed.
- 3. Tap  $\blacksquare$  next to desired eBook,  $\rightarrow$  tap View.
- If you already have the Adobe® eBooks application open when you connect your pandigital **novel** to the computer, the books you transfer from ADE do not appear in the list of ADE eBooks after you disconnect from the computer until you exit the Adobe® eBooks application and then launch it again.
- If you attempt to open a book but an error message states the book cannot be opened, it may be an expired book or the activation record has been erased. Re-start your pandigital **novel** and then re-connect to the computer to re-activate the authorization.

If an Adobe eBook has an expiration date, it will also expire on your pandigital **novel**. If an eBook is returned in ADE before it expires, the next time you connect your pandigital **novel** to your computer, ADE updates the status of the returned eBook on your pandigital **novel**, and you won't be able to read it.

## Delete Adobe eBooks

- 1. Select Adobe® eBooks from the Application Quick Launch Bar.
- 2. Tap  $\square$  next to the eBook(s) you want to delete,  $\rightarrow$  tap **Delete**.

## **UPGRADE FIRMWARE**



- Before you perform a firmware upgrade, make sure your pandigital novel is fully charged or connected to the power adaptor.
- Personal settings will be deleted during the upgrade process (i.e., B&N login, email account, Wi-Fi network, alarms, etc.).
- Firmware upgrades dated after August 6, 2010 retain your eBook annotations (last read page, bookmarks, highlights and notes) and periodical dates associated with your downloaded eBooks, eMagazines and eNewspapers. Find your current firmware version under Settings>Support.

You can use one of the following methods to upgrade your pandigital **novel** firmware.

## Use the Upgrade Application in your pandigital novel

✤ You must be connected to a Wi-Fi network to use this option.

Use this method to quickly and easily upgrade your firmware by using the **Upgrade** application in your pandigital **novel**.

- 1. Select **Upgrade** from the Application Quick Launch Bar. The browser opens the Downloads page on the Pandigital website.
- 2. Tap the SD download appropriate for your model.
- 3. After the upgrade file has been successfully downloaded, turn your device off.
- Press the Volume + key plus slide the power key on simultaneously for 5 seconds, and then release both.
- 5. Your device is upgraded and restarts automatically.

- 6. In the Language setup screen, tap Save with English selected (multiple languages will be available in future firmware upgrades).
- In the Date/Time screen, if necessary, tap in the Time Zone, Date, and Time fields to set the correct time for your location.
   IMPORTANT: In order to connect with your Barnes & Noble online account, the Date and Time must be set correctly according to your location.
- 8. Tap Save.
- 9. The **My Library** is automatically updated and then the **HOME** screen is displayed.

#### **Upgrade via PC**

This option is for Windows PC only at this time.

With this method, you must connect your pandigital **novel** to a PC and then run a downloader program which automatically downloads the firmware to your device.

- 1. On your computer, go to <u>www.pandigital.net/downloads</u>.
- 2. Choose the "Upgrade with Your PC" option.
- 3. When asked to Save or Run, select Run.
- 4. Follow the prompts in the Upgrader window to download the firmware into your device.
- 5. After the download is complete, turn your device off.
- 6. Press the **Volume +** key plus slide the **power key on** simultaneously for 5 seconds, and then release both.
- 7. Your device is upgraded and restarts automatically.
- 8. In the Language setup screen, tap Save with English selected (other languages will be available in future firmware upgrades).
- In the Date/Time screen, if necessary, tap in the Time Zone, Date, and Time fields to set the correct time for your location.
   IMPORTANT: In order to connect with your Barnes & Noble online account, the Date and Time must be set correctly according to your location.
- 10. Tap **Save**.
- 11. The **HOME** screen is displayed.

#### **Re-Upgrade**

If you have previously performed a firmware upgrade to your device using one of the above methods, we recommend that you move the existing upgrade file into a different folder before performing another upgrade, which allows you to revert back to the existing version if desired.

1. Connect the device to your computer.

- 2. In a Windows Explorer or Finder window, create a new folder titled **Firmware**, and then copy the existing upgrade file into the **Firmware** folder. (*The upgrade file is named similar to SYY\_MM\_DDK\_PD\_INX7E\_ENG\_6410POP.*)
- 3. Perform the new upgrade using one of the methods above.

**Revert back to Previous Version** 

- 1. Connect the device to your computer.
- 2. In a Windows Explorer or Finder window, delete the upgrade file from the root, and then copy the upgrade file from the **Firmware** folder back into the root of the device.
- 3. Turn your device off.
- 4. Press the **Volume +** key plus slide the **power key on** simultaneously for 5 seconds, and then release both.
- 5. Your device is upgraded again and restarts automatically.
- 6. Follow the prompts to re-set your language and date and time.

## **Frequently Asked Questions**

#### BASIC FUNCTIONALITY

- Q: Do I have to charge the battery before use?
- A: Yes. Charge the battery for at least 4 hours using the power adapter. This device does not charge via the USB cable.
- Q: Is it easy to set up my pandigital novel?
- A: Yes! Plug in the device to charge the battery, turn the device on, and wait for the HOME screen to be displayed. (You can use the device while the battery is charging.)
- Q: My unit seems to be frozen and is un-responsive. What do I do?
- A: Reset the device by poking a straightened paper clip into the small reset hole on the top of your device, and then turn the device back on.
- Q: I have attempted to perform a firmware upgrade and consistently fails.
- A: a) If the device has a low battery charge, you may not be able to perform a successful upgrade. Connect the device to the power adapter and then try again. b) Check the SD card to be sure it contains the proper upgrade file; it should be [ver#].zip.
- Q: How do I contact Customer Support?
- A: If this FAQ section doesn't answer your questions, you can contact Customer Support at 1-800-715-5354.

#### BOOKSTORE (Barnes & Noble)

- Q: Why can't I connect to the Barnes & Noble website to update the Bookstore even though my device is connected to a Wi-Fi network?
- A: Check your Date & Time, as they MUST be set correctly for your location in order to connect with the Barnes & Noble website.

#### MY LIBRARY

- Q: Why can't I connect to the Barnes & Noble website to update My Library even though my device is connected to a Wi-Fi network?
- A: Check your Date & Time, as they MUST be set correctly for your location in order to connect with your Barnes & Noble account.
- Q: How do I add media to My Library?
- A: You can download media from Barnes & Noble, import media from your SD card, or copy media files from your computer.
- Q: Can I create personal bookshelves for organizing my media?
- A: Yes. On the My Library screen, tap Bookshelves (pg. 25).
- Q: Do I need an account with Barnes & Noble to download from their site?
- A: Yes. You need an account and media in your Barnes & Noble download library before you can download into your device.
- Q: Can I use multiple Barnes & Noble accounts to download to my device?
- A: Yes. The first time you log into one of your accounts, your login information is saved for convenience with future downloads. However, if you have multiple B&N accounts, when the login screen appears you can replace the existing login information with a different ID and Password when desired.

**CAUTION**: If you want to switch to a different Barnes & Noble account, you can enter the new account login information when prompted. However, be advised that if you switch accounts, a factory reset occurs which deletes all your personal data (see **Reset Defaults**, pg. 41). When prompted for the factory reset, tap **No** to keep the currently saved Barnes & Noble account.

- Q: When it's not visible, how do I display the Application Quick Launch Bar?
- A: Simply finger slide upward (using your fingernail) from the bottom of the screen.

#### DIGITAL MEDIA (eBooks, eMagazines, eNewspapers)

- Q: How do I purchase books from Barnes & Noble?
- A: You can tap Shop B&N on the Application Quick Launch Bar, which launches the Barnes & Noble website. Or you can tap on a book cover in the Bookstore row on the Home screen, and then select BUY NOW from the description window that appears.

- Q: How do I download books to my pandigital novel after I purchase them from Barnes & Noble?
- A: You can tap **Get Books** on the **My Library** screen, and then select the books you want to download. Or you can tap on a book cover in the My Library screen, and tap OK to confirm the download.
- Q: Why am I not able to see all my Barnes & Noble media when I use Get Books?
- A: There are multiple reasons this may occur, which are noted on page 22.
- Q: What types of media files are compatible with my pandigital novel?
- A: PDF, EPUB
- Q: How does the Lend/Return Books feature work?
- A: You can lend "lendable" books to your friends and family that have been purchased from Barnes & Noble. Barnes & Noble determines which books are "lendable". Use Lend/Return Books function (pg. 23).
- Q: Can I receive books from my friends & family?
- A: Yes. Refer to the Lend/Return Books function to return books that have been lent to you (pg. 23).
- Q: Can I loan or borrow books from other brands of eReaders, such as a Nook?
- A: Yes.
- Q: How long can I lend or keep a borrowed book?
- A: Two (2) weeks.

## ADOBE<sup>®</sup> eBooks

- Q: Are digital books other than Barnes & Noble compatible with the pandigital novel?
- A: Yes, as long as the eBook is in .epub or .pdf format. Refer to Adobe<sup>®</sup> eBooks section to use Adobe Digital Editions software to transfer to your device (*pg. 61*).
- Q: Does the pandigital novel support Adobe<sup>®</sup> eBooks which have Digital Rights Management (DRM) on them?
- A: Yes, as long as the eBook is in .epub or .pdf format.
- Q: Does the pandigital novel support eBooks borrowed from a public library using a global distributor such as Overdrive.com?
- A: Yes. Download the books to your computer and then use Adobe Digital Editions software to transfer them to your pandigital **novel**.

## READER

#### Q: Can I view media files in either vertical or horizontal orientation?

A: Yes, digital media (eBooks, eMagazines, eNewspapers) or photos. To automatically switch viewing orientation, simply turn your device while viewing these types of media.

#### Q: Can I change the size of the displayed text?

A: Yes. Tap at the top of the screen to display the **Reader Function Menu**,  $\rightarrow$  tap **Font Size**. Tap the desired font size from the drop-down list.

#### Q: Can I easily jump to a specific page?

A: Yes. Use either Bookmarks (pg. 29) or the Go To function (pg. 30).

#### Q: Can I play music and read at the same time?

A: Yes. Simple play your music, tap led to minimize the Music play screen.

## Q: How do I display the Reader Function Menu while reading?

A: Simply tap anywhere in the top screen area.

## Q: How do I display the Application Quick Launch Bar while reading?

A: Simply finger slide upward (using your fingernail) from the bottom of the screen.

#### Q: How do I bookmark a page?

A: Tap the upper right corner of the page. A symbol is displayed, indicating the page has been bookmarked (pg. 29).

#### Q: Can I highlight text on a page?

A: Yes. On a page, touch, hold & slide your finger across the text that you want to highlight. Tap Highlight in the Reader options pop-up window that appears (pg. 30).

## Q: Can I add a note to a page?

A: Yes. On a page, touch & hold on a word that is related to the note. Use the Reader options pop-up window that appears (pg. 29).

## Q: Does the Reader have a built-in Dictionary?

A: Yes. On a page, touch & hold on the word you want to look up. Tap Dictionary in the Reader options pop-up window that appears (pg. 28).

## Q: Can I read books stored on my SD card?

A: Yes, however, it's recommended that you import the book into your pandigital novel so it is available after you remove the SD card.

## Q: Why doesn't my pandigital novel read my SD card?

A: If you create a SD card using a Macintosh computer, you must use the **FAT32** option when formatting the SD card; otherwise the device will not read the card.

#### WEB

- Q: Do I need a Wi-Fi adapter to connect to the Internet?
- A: No. The Wi-Fi adapter is built-in to your pandigital novel.
- Q: Can I have multiple browser windows open at the same time?
- A: Yes, up to 8 windows (pg. 36).

#### Q: Can I change browser settings?

A: Yes. There are multiple settings you can set as desired, including privacy & security options (pg. 37).

#### Q: Can I search a web page for specific text?

A: Yes. Use the Find on Page function (pg. 36).

## Q: Can I bookmark web pages?

A: Yes. Use the browser Bookmarks function (pg.35).

## Q: Why do some websites zoom and others don't?

A: Some websites have been designed specifically for electronic mobile devices such as your pandigital novel, and they automatically fit to screen. To adjust the zoom on these types of websites, use the browser Menu2>Settings>Default zoom.

## Q: Why can't I view some videos on websites?

A: Some websites have videos that use flash and the pandigital novel does not support flash video.

## MUSIC

- Q: What type of audio files can I play on my pandigital novel?
- A: MP3, WAV, AAC, and OGG

## Q: How do I add audio files to my pandigital novel?

A: You can download audio files from your favorite online music/video store, import audio files from your SD card (pg. 55), or copy audio files from your computer (pg. 58).

## Q: Can I create a separate list of my favorite songs?

A: Yes. Use the Playlist feature (pg. 43).

## VIDEO

- Q: What type of video files can I play on my pandigital novel?
- A: MPEG4, 720 \* 480 (D1) resolution, H.263 and H.264
- Q: How do I add video files to my pandigital novel?
- A: You can download video files from your favorite online music/video store, import video files from your SD card (pg. 55), or copy video files from your computer (pg. 58).

#### Q: Can I stream videos on my pandigital novel?

A: No. Only MPEG4, 720 \* 480 (D1) resolution, H.263 and H.264 format is compatible.

#### Q: Can I play YouTube videos on my pandigital novel?

A: No, these videos use flash which is not compatible with your pandigital **novel**.

#### PHOTOS

- Q: What type of photo files can I view on my pandigital novel?
- A: JPG, JPEG, BMP, PNG, non-animated GIF

## Q: How do I add photo files to my pandigital novel?

A: You can download photo files from your favorite online photo sharing websites, import photo files from your SD card (pg. 55), or copy photo files from your computer (pg. 58).

## Q: Can I view individual photos as well as slideshows?

A: Yes. On the Photo Gallery screen you can select individual photos to view or tap Slideshow to play a slideshow (pg. 45).

#### Q: Can I set preferences for how my slideshow displays?

A: Yes. Slideshow options are available through Settings> Photos (pg. 40).

#### EMAIL

- Q: Can I use any of my personal email addresses to send/receive email?
- A: Your pandigital novel supports POP3, SMTP, IMAP and Exchange accounts.
- Q: Why doesn't my Yahoo! Plus email account work?
- A: Free Yahoo! Accounts are not supported. Yahoo! Plus email accounts require specific settings (pg. 49).

## Q: Can I organize my emails into categories or personal folders?

A: Yes. Use Email > Folders function (pg. 51).

## Q: Can I add my email contacts into my Contact list?

A: Yes. Use Email > Add Senders to Contacts function (pg. 51).

## COMPUTER COMPATIBILITY

- Q: Which media cards are compatible with my pandigital novel?
- A: SD/MMC Cards.
- Q: Which Operating Systems are compatible with my pandigital novel?
- A: Microsoft Windows XP, Windows VISTA, 7, MAC OS.
- **Q:** How do I connect my pandigital novel with my computer?
- A: Use the USB cable included with your device, or any standard USB cable. See Connect to Computer function (pg. 58).

## **Battery Management**

The pandigital **novel** battery is not fully charged out of the box, so it is recommended that you charge the battery for at least 4 hours before you start to use your device.

The rechargeable battery is designed and manufactured to be used and recharged frequently. As with all batteries, the capacity of the battery reduces each time it is charged/depleted. However, you can still try to prolong the battery's lifetime by following the suggestions below:

- Use your device at least once a week.
- Charge the battery regularly and fully. Never leave the battery fully discharged for a long period of time.
- Always keep your device and the battery away from heat.

#### **Charge Battery**

Plug the power adapter into an electrical wall outlet, and then connect to your device to fully charge the battery before use *(approx. 4 hours)*.

The battery does not charge via the USB cable.

While charging, the battery icon displays as: 4

When fully charged, the battery icon displays as:

A fully discharged battery takes approximately 5 hours to fully charge, but you can use your device while plugged in when desired.

## **Important Safety Precautions**

Always follow these basic safety precautions when using your pandigital **novel**. This reduces the risk of fire, electric shock, and injury.

- Do not expose this product to rain or moisture.
- Keep your pandigital **novel** out of direct sunlight and heat sources.
- Protect the power cord. Route power cords so that they are not likely to be walked on or pinched by items placed on or against them. Pay particular attention to the point where the cord attaches to your device.
- Only use the AC adapter included with the pandigital **novel**. Using any other power adapter voids your warranty.

#### **Cleaning the device**

Treat the screen gently. To clean fingerprints or dust from the screen, we recommend using a soft, non-abrasive cloth such as a camera lens cloth.

## **Technical Specifications**

| Product Specs               | <b>7" Digital TFT LCD Display</b> 600x800 pixels<br>outer unit 7.5" x 5.6"<br>White or Black casing <i>(depending on model)</i>   |   |  |
|-----------------------------|---|---|--|
| Compatible Media<br>Sources | Secure Digital™ (SD), MMC   |   |  |
| Features                    | Display digital printed media <i>(eBooks, eMagazines, eNewspapers)</i><br>Play digital Audio files<br>Play digital Video files<br>Display digital Photo files<br>Alarm Clock and Calendar<br>Connect to Wi-Fi networks<br>Web – check your social networks, stocks or the weather<br>Send/Receive Email<br>Games for fun and entertainment<br>Display and import directly from SD Card<br>Automatic rotation of screen orientation<br>Earphone jack included<br>Tabletop stand included for convenient hands-free viewing |   |  |
|                             | eBooks  | PDF, EPUB   |  |
| Compatible File             | Photo   | JPG, JPEG, BMP, PNG, non-animated GIF             |  |
| Formats                     | Audio   | MP3, WAV, AAC, OGG                                |  |
|                             | Video   | MPEG4, 720 * 480 (D1) resolution, H.263 and H.264 |  |
| USB Ports                   | Mini USB 2.0  |   |  |
| Internal Memory             | 1GB or 2GB (depending on model)   |   |  |
| Wi-Fi Compatible            | Yes, built-in Wi-Fi adapter   |   |  |
| Audio output                | Built-in stereo speakers<br>Stereo-mini earphone jack   |   |  |
| Power Adapter               | 12V, 1.5A   |   |  |
| Battery                     | Rechargeable Li-i   | chargeable Li-ion 1600mAh, 7.4V                   |  |

## Limited Warranty

The limited warranty set forth below is given by Pandigital with respect to the Pandigital Novel<sup>™</sup> line of products (the "Device") purchased and used in the United States of America. Pandigital warrants this product as follows:

LABOR: For a period of one (1) year from the date of purchase, if this Device is found to be defective, Pandigital will repair or replace the Device, at its sole option, at no charge. After this one (1) year period, labor charges will be charged on a case by case basis. If your Device is repaired or replaced during the Warranty Period, it will be covered by this Limited Warranty for the remainder of the original Warranty Period or ninety (90) days from the date of shipment of the replaced Device, whichever is longer

PARTS: For a period of one (1) year from the date of purchase, if this Device is found to be defective, Pandigital will supply at no cost, new or rebuilt replacement parts, at its option, at no charge. After this one (1) year period, parts will be charged for on a case by case basis. Modifications not approved by the party responsible for compliance will void user's authority to operate the equipment. If your Device is repaired or replaced during the Warranty Period, it will be covered by this Limited Warranty for the remainder of the original Warranty Period or ninety (90) days from the date of shipment of the replaced Device, whichever is longer

This Limited Warranty does not cover damage or malfunctions caused by accident, disaster, misuse, abuse, negligence or other external causes; third-party products; Internet or telecommunications failures; commercial use; unauthorized opening, use, service, tampering, alteration, repair or modification; or inadequate packing or shipping procedures. This Limited Warranty also does not cover cosmetic damage or normal wear and tear. This Limited Warranty does not apply to Devices sold as used, refurbished or reconditioned. This Limited Warranty does not cover damage caused by third party applications such as viruses, malware or other software. This Limited Warranty will be void if the Serial Number on your Device has been removed, tampered with or defaced or if your Device has been opened or serviced without authorization, tampered with, altered or modified. This Limited Warranty applies to your Device only (i.e., the hardware), and not to the software within your device. Similarly, this Limited Warranty does not cover a downloaded data or materials, or accessories and peripherals, except as expressly provided above. This warranty is valid only in the United States.

The Device must be accompanied by a copy of the original retail purchase receipt for the warranty to be valid. If no proof of purchase is attached, the warranty will not be honored and repair costs incurred will be the responsibility of the end user. This warranty is only valid with written documentation detailing the complaint attached to the outside or inside of the carton. This warranty does not provide protection for the loss of data, regardless of format or cause. Pandigital reserves the right to modify and change the design of this Device without prior notice, written or otherwise.

Limitations. TO THE EXTENT PERMITTED BY LAW, THE WARRANTY AND REMEDIES SET FORTH ABOVE ARE EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES AND REMEDIES, AND WE SPECIFICALLY DISCLAIM ALL STATUTORY OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND AGAINST HIDDEN OR LATENT DEFECTS. IF WE CANNOT LAWFULLY DISCLAIM STATUTORY OR IMPLIED WARRANTIES, THEN TO THE EXTENT PERMITTED BY LAW, ALL SUCH WARRANTIES SHALL BE LIMITED IN DURATION TO THE DURATION OF THIS EXPRESS LIMITED WARRANTY AND TO REPAIR OR REPLACEMENT SERVICE.

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Use of this product constitutes acceptance of these terms and conditions of warranty.

To obtain warranty service, refer to the Customer Support section at www.pandigital.net.

Technical support telephone number: 1-800-715-5354.

#### **FCC Notices**

#### FCC ID: TLZ-NU706

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Federal Communications Commission (FCC) Statement Information to the User

# **WARNING:** Changes or modifications to this device not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the Federal Communication Commission (FCC) Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment to an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

#### **FCC Radiation Exposure Statement:**

This equipment complies with FCC radiation exposure limits set forth for an uncontrolled environment. This device is designed for hand-held operation only. The antenna(s) used for this transmitter must not be collocated or operating in conjunction with any other antenna or transmitter within a host device, except in accordance with FCC multi-transmitter product procedures.

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Contains Reader<sup>®</sup> Mobile technology by Adobe Systems Incorporated.

## License Agreement and Terms of Use

By activating and using the pandigital **novel**, you hereby consent and agree to our License Agreement and Terms of Use.

#### The Device and Related Services

The Pandigital Novel (the "Device") is a portable electronic reading device that utilizes wireless connectivity to enable users to shop for, download, browse, and read books, newspapers, magazines, blogs, access websites, e-mail and other materials, all subject to the terms and conditions of this Agreement. The "Service" means the wireless connectivity, provision of digital content, software and support, and other services and support that Pandigital provides Device users.

#### Wireless Connectivity

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