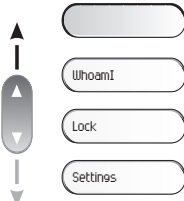# Alcatel·Lucent

Handset

Alphanumeric keypad

Alcatel-Lucent IP Touch 4018

■ Navigation

Up-down navigator: used to navigate around the home page, through the menus or in a text zone when entering characters.
The home page consists of:
- • Information on the status of the set (set locked, call forward, etc.)
- • Date and time
- • Set programming and configuration functions

WhoamI

Lock

Settings

OK key: used to validate your choices and options while programming or configuring.

Back/Exit key: to return to previous menu (short press) or return to first screen (long press). You can also use this key to correct a character you entered.

■ Function keys and programmable keys

Guide key: Use to obtain information on the pre-programmed keys or to access the set programming or configuration.

Phone book key : Phone book key to access your personal phone book (short press) or to make a call by name (long press or press twice).

Pre-programmed function keys and programmable key
Lit when the function associated with the key is activated.
The 6-key block consists of:
- ■ two line keys,
- ■ one 'immediate forwarding or cancel call-forward' key,
- ■ one 'conference' key,
- ■ one 'transfer' key,
- ■ one direct call key to programme.

■ Audio keys

Hang-up key: to terminate a call.

Hands-free/Loudspeaker Key: to make or answer a call without lifting the receiver (Alcatel-Lucent IP Touch 4008/IP Touch 4018).
- • lit in hands-free mode or headset mode; (short press).
- • flashing in loudspeaker mode (long press).

Intercom/Mute key:
- • During a conversation: press this key so that your correspondent can no longer hear you.
- • Terminal idle: press this key to answer calls automatically without picking up the receiver.

To adjust the loudspeaker or handset volume up or down

■ Function keys

Messaging key to access various mail services
If the key flashes, a new voice message or a new text message has been received.

'Redial' key : To access the 'Redial' function.

To avoid accidentally damaging the set telephone line connector, make sure you position the cord correctly in the compartment intended for this purpose.

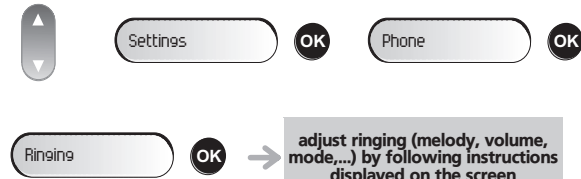## Customize your terminal
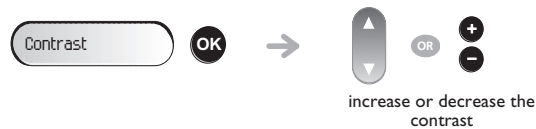
Modifying your personal code

Settings → OK → Options → OR

Phone → OK → Password → OK → **follow informations displayed on the screen**

Lock / unlock your telephone

Lock → OK → 2abc 3def 5jkl 6mno

depending the displayed informations, enter your password or confirm*

Adjusting the audio functions

Settings → OK → Phone → OK

Ringing → OK → **adjust ringing (melody, volume, mode,...) by following instructions displayed on the screen** →

to return to the home page (long press)

Adjusting screen brightness

Settings → OK → Phone → OK

Contrast → OK → ↑↓ OR +−

increase or decrease the contrast

OK — apply

◀ — to return to the home page (long press)

Using your telephone

Identify the terminal you are on

WhoamI → OK → **displays your telephone number** →

to return to the home page (long press)

Making a call

lift the receiver — OR — hands free — OR — programmed line key

OR — calling from your personal directory — OR — dial directly the number for your call
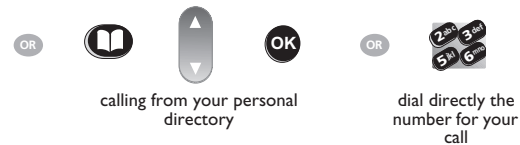
💬 *To make an external call, dial the outside line access code before dialling your correspondent's number.*

Receiving a call

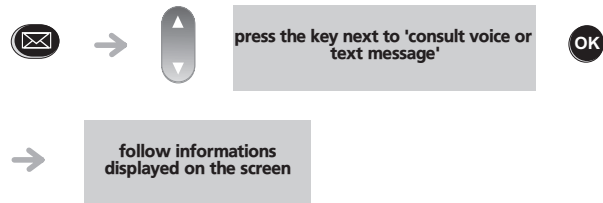lift the receiver | OR | hands free (IP Touch 4008/4018) | OR | press the key for the line that is lit up (AIP Touch 4008/4018)

Redialling

🔺 → **last number redial**

Make a call-back request to a busy number

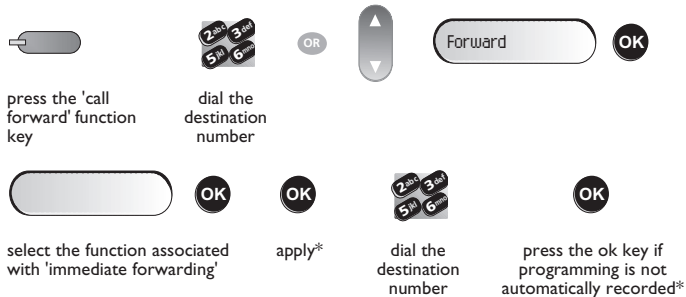**the number you are calling is busy** → ▲▼ ■Callback **OK**

Voice message service

Consulting your voice mailbox

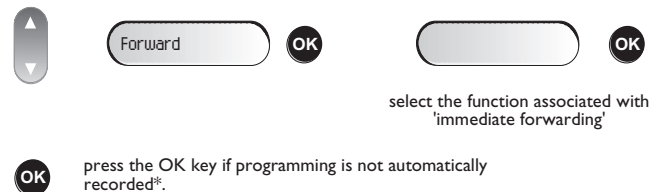If the key flashes, a new voice message or a new text message has been received.

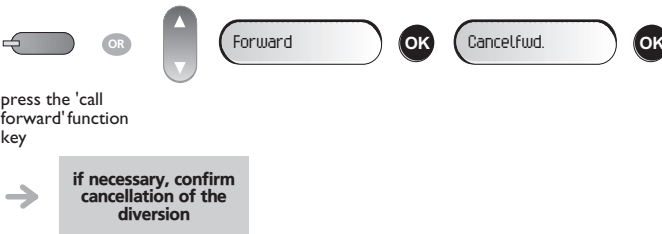✉ → ▲▼ **press the key next to 'consult voice or text message'** **OK**

→ **follow informations displayed on the screen**

Divert your calls to another number

Divert your calls to another number

press the 'call forward' function key | dial the destination number | OR | ▲▼ Forward **OK**

select the function associated with 'immediate forwarding' **OK** | apply* **OK** | dial the destination number | press the ok key if programming is not automatically recorded*

Diverting calls to your voice mailbox

▲▼ Forward **OK** | **OK**

select the function associated with 'immediate forwarding'

OK press the OK key if programming is not automatically recorded*.

When you return, cancel all diversions

OR ▲▼ Forward **OK** Cancelfwd. **OK**

press the 'call forward' function key

→ **if necessary, confirm cancellation of the diversion**
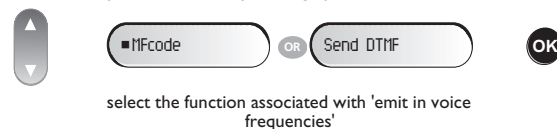
During a conversation

Sending DTMF signals

During a conversation you sometimes have to send DTMF signals, such as with a voice server, an automated attendant or a remotely consulted answering machine. The function is automatically cancelled when you hang up.
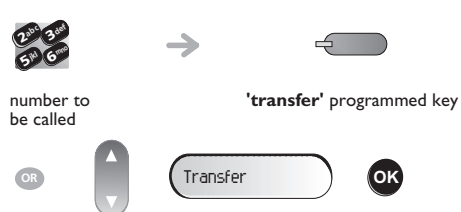
▲▼ ■MFcode OR Send DTMF **OK**

select the function associated with 'emit in voice frequencies'

Calling a second person during a conversation

During a conversation, to call a second person.

[keypad] → **the first call is on hold**

dial directly the number for your call

Transferring a call

During a conversation, to transfer the call to another number:

[keypad] → [line key]

number to be called | **'transfer' programmed key**

OR ▲▼ Transfer **OK**

Three-way conference

During a conversation, a second call is on hold.

[line key] OR ▲▼ ■Conference **OK** → [hang up]

"conference" programmed key | hang up on all correspondent

■ cancel conference and return to first correspondent

[line key] OR ▲▼ End conference **OK**

"conference" programmed key
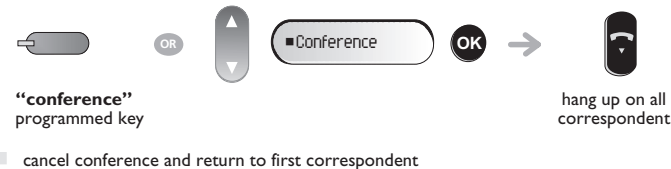
Directory

Using call by name*

📖 [keypad letters] → ▲▼ **OK**

long press | enter the first letters of the name | select the name from the displayed list
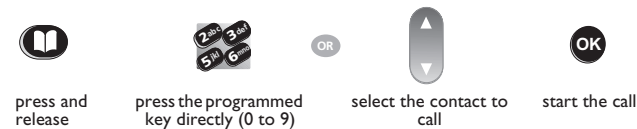
You enter your contact's name in predictive text mode. In this mode, enter each letter of the name by pressing only once on the key with this letter.

Program the keys in the personal phone book

📖 ▲▼ ℹ* **OK** → **follow informations displayed on the screen**

press and release | select anentry in the directory (0-9)*

Make a call using the personal phone book

📖 [keypad] OR ▲▼ **OK**

press and release | press the programmed key directly (0 to 9) | select the contact to call | start the call

Guarantee and clauses

3GV19008BSAB010728