User Guide

BT SYNERGY 3105

Welcome…

to your BT Synergy 3105 digital cordless telephone

Digital Clarity

BT

- Digital call quality with a range of up to 300 metres outdoors and up to 50 metres indoors (in ideal conditions).

- 50 Name and number phonebook.

- Use Caller Display to see who is calling and keep track of unanswered calls*.

- Register up to 5 handsets to the base without the need for additional wiring, giving you a complete phone system on a single line.

- The BT Synergy 3105 is a Digitally Enhanced Cordless Telecommunications (DECT) product and is GAP compatible.

* You must subscribe to your network provider's Caller Display service for this feature to work. A quarterly fee is payable.

This User Guide provides you with all the information you need to get the most from your phone.

You must first set up your phone before you can use it.
This doesn't take long and is easy to do. Just follow the simple instructions on the next few pages.

Need help?

If you have any problems setting up or using your BT Synergy 3105, contact the Helpline on 0870 605 8047.

Alternatively, you may find the answer in 'Help' at the back of this guide.

Got everything?
- BT Synergy 3105 base
- BT Synergy 3105 handset
- 2 x NiMH AAA rechargeable batteries
- Battery compartment cover
- Mains power adaptor (Item code: 872260)
- Belt clip
- Telephone line cord

  In addition if you have purchased a BT Synergy 3105 with multiple handsets you will receive the following for each handset.

- BT Synergy 3005 handset
- BT Synergy 3005 charger
- 2 x NiMH AAA rechargeable batteries
- Battery compartment cover
- Mains power adaptor (Item code: 003313)
- Belt clip

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Handset range
The BT Synergy 3105 has a range
of 300 metres outdoors when there
is a clear line of sight between the
base and handset. When there is
no clear line of sight between the
base and handset, e.g. base
indoors and handset either indoors
or outdoors, the range could be
reduced to 50 metres. Thick stone
walls can severely affect the range.

Signal strength

The 📶 symbol on your handset
display indicates when you are in
range. When you are out of range,
it flashes and BASE 1 is displayed.

The base station must be plugged
into the mains at all times.

IMPORTANT
Do not connect the telephone line
until at least one of the handsets is
fully charged.

The base station must be plugged
into the mains power at all times.

You must charge your handset for
16 hours before you can use it.

Which socket?

🔌 Power socket

└ Telephone line socket

Location

You need to place your BT Synergy 3105 within 2 metres
of a mains power and telephone socket so that the
cables will reach.

Make sure it is at least 1 metre away from other
electrical appliances to avoid interference.

Your BT Synergy 3105 works by sending radio signals
between the handset and base. The strength of the
signal depends on where you site the base. Putting it as
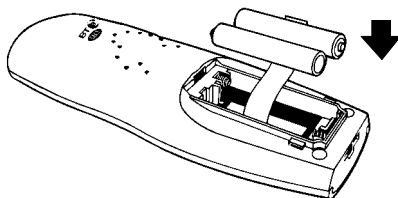high as possible ensures the best signal.

Setting up

1. Plug the mains power cable into the base. Use the power
   supply with the clear plastic end.
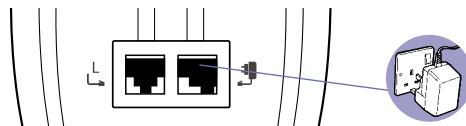
The green Power/In use light comes on.
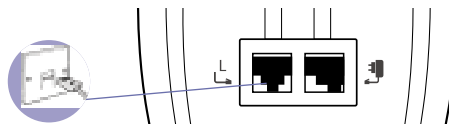
3. Insert the 2 x AAA NiMH batteries supplied. Then slide the battery compartment cover into place.

4. Place the handset on the base to charge for at least 16 hours. The red Charging light comes on (the red Charging light stays on even when the batteries are full charged). The handset is pre-registered to the base as SYNERGY HS 1. This is shown on the display. When the handset is fully charged the display shows a full battery symbol.

5. After 16 hours, plug one end of the telephone line cord into your BT Synergy 3105 base and the other end into the telephone wall socket.

Talk/Standby time

Under ideal conditions, fully charged handset batteries should give about 14 hours talk time or 350 hours standby time on a single charge.

Your BT Synergy 3105 is now ready for use.

BATTERY LOW WARNING
If the handset battery symbol is empty and flashing, and you hear a warning beep every minute, you will need to recharge your handset before you can use it.

Battery performance
To keep your batteries in the best condition, leave the handset off the base for a few hours at a time (after the initial 16 hour charge).

New NiMH batteries do not reach full capacity until they have been in normal use for several days.

Running the batteries right down at least once a week will help them last as long as possible.

The charge capacity of rechargeable batteries will reduce with time as they wear out, so reducing the talk/ standby time of the handset. Eventually they will need to be replaced. New batteries can be obtained from the BT Synergy Helpline 0870 605 8047.

Under no circumstances should non-rechargeable batteries be used. Use only approved Nickel Metal Hydride batteries (NiMH) size AAA capacity 550mAL 1.2V. Using unapproved batteries will invalidate your guarantee and may damage the telephone

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If you have purchased the BT Synergy 3105 with multiple handsets

1. Connect the mains power adaptor to the charger(s) and switch on. Use the power supply with the red plastic end.
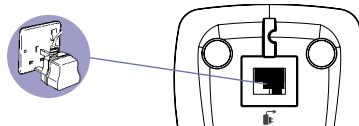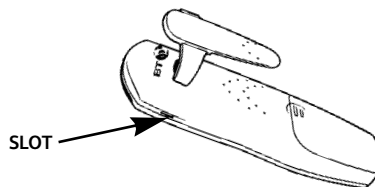

2. Insert the batteries and charge the handset(s) for at least 16 hours.

   Your BT Synergy 3005 additional handsets come pre-registered to the base as SYNERGY HS2, SYNERGY HS3 and SYNERGY HS4. This is shown on the display.
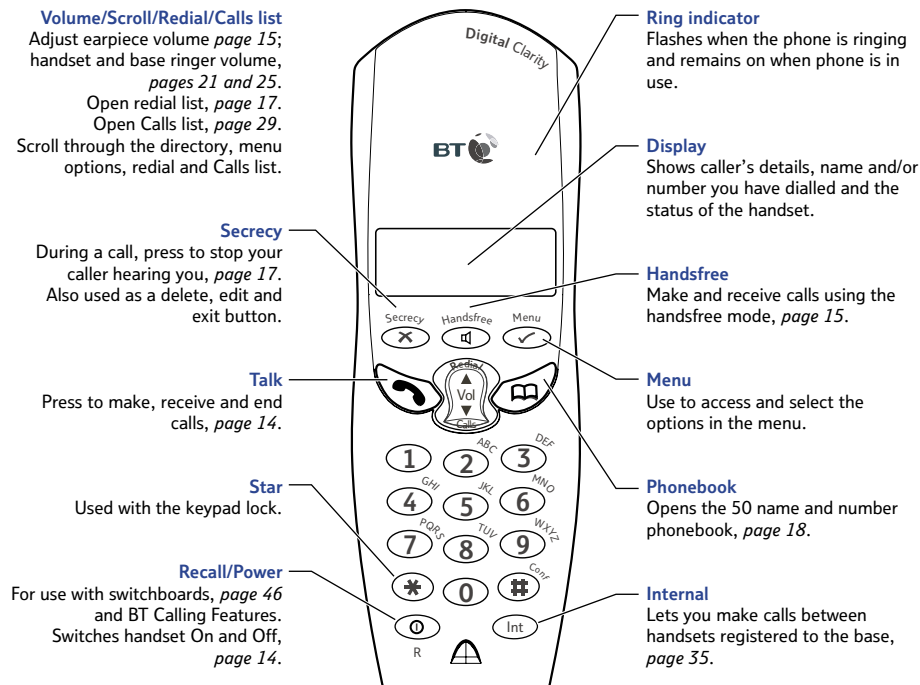
   Your BT Synergy 3105 handset is now ready for use.

   Attaching the belt clip (optional)

   SLOT

Getting to know your phone

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Handset buttons

Volume/Scroll/Redial/Calls list
Adjust earpiece volume *page 15*;
handset and base ringer volume,
pages 21 and 25.
Open redial list, *page 17*.
Open Calls list, *page 29*.
Scroll through the directory, menu
options, redial and Calls list.

Secrecy
During a call, press to stop your
caller hearing you, *page 17*.
Also used as a delete, edit and
exit button.

Talk
Press to make, receive and end
calls, *page 14*.

Star
Used with the keypad lock.

Recall/Power
For use with switchboards, *page 46*
and BT Calling Features.
Switches handset On and Off,
page 14.

Ring indicator
Flashes when the phone is ringing
and remains on when phone is in
use.

Display
Shows caller's details, name and/or
number you have dialled and the
status of the handset.

Handsfree
Make and receive calls using the
handsfree mode, *page 15*.

Menu
Use to access and select the
options in the menu.

Phonebook
Opens the 50 name and number
phonebook, *page 18*.

Internal
Lets you make calls between
handsets registered to the base,
page 35.

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Base

Page
Press to page the handset,
page 17.

Charging light (RED)
Comes on when the handset
is on the base.

Power/In use light (GREEN)
On when the power is on.

Flashes when the handset is
in use.

BT

DECT
Digital Clarity

BT **Synergy 3105**

Charging   Power/In use
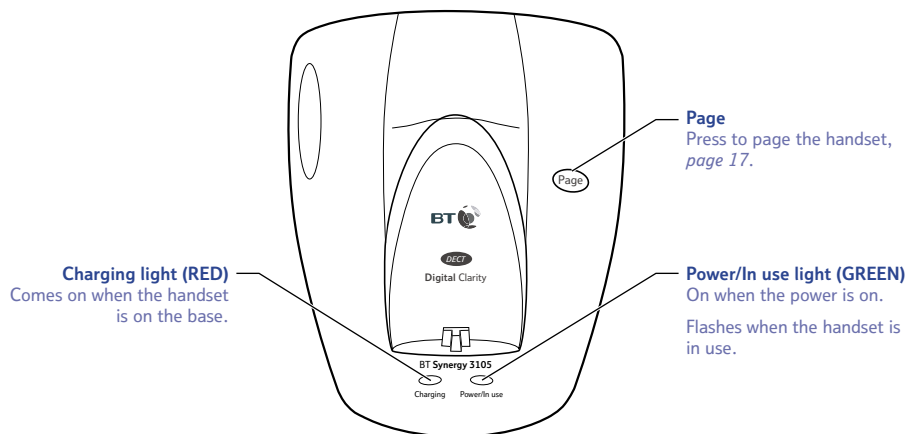
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Display icons – This is where the icons will appear.

Standby screen
To change the name of
your handset, e.g.
BEDROOM, *see page 23*.

SYNERGY   HS1
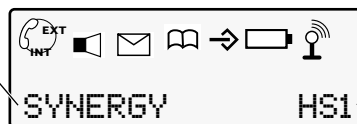
HS1
The handset number is
displayed at all times
when in standby mode
(even if you change the
handset name).

Icon	Steady	Flashing
$\mathcal{C}^{EXT}$	External line in use	Incoming call
$\mathcal{C}_{INT}$	Internal call	Internal call from another handset
✉	In calls list*	New call received in calls list
$\mathcal{C}^{EXT}_{INT}$	3 way conversation in progress	
▭		Battery weak
▰▱	Battery half full	
▰▰	Battery full	
▭	Phonebook	
➔	Menu in use	
⌇	Handset linked to base	Out of range or searching for base
◀	In handsfree mode	

* For these features to work you must subscribe to your Network Provider's Caller Display or Call Waiting Services.

Navigating the menus

Your BT Synergy 3105 handset has a menu system which is easy to use. Each menu has a list of options, which you can see on the menu map on the following page.

When the handset is switched on and in standby:

1. Press ⬤ to open the main menu then press △ and ▽ to scroll to the menu option you want.

2. Press ⬤ to view the sub-menus for the displayed menu, then use △ and ▽ to select further menu options and ⬤ to confirm any settings.

For example to change the handset ringer volume:

Exit or go back one level in the menu
Press ⬤. Or press *and hold* ⬤ to return to standby.

If no buttons are pressed for 15 seconds, the handset reverts to standby automatically.

1. ⬤ scroll ▽ to HANDSET ⬤ scroll ▽ to RING VOL ⬤.

2. Scroll △ and ▽ to select volume ⬤ to confirm.

Menu map

Phonebook	**Setup**	**Handset**	**Register**
List	Base Vol	Beep	BS 1 2 3 4
Add	Base Mel	Ring Vol	
Delete	Sel Base	Earpiece Vol	
Modify	Del H/S	Internal Mel	
	PIN Code	External Mel	
	Priority	Auto Ans	
	Dial Mode	Name	
	Recall	Language	
	PABX		
	Default		

Using the phone

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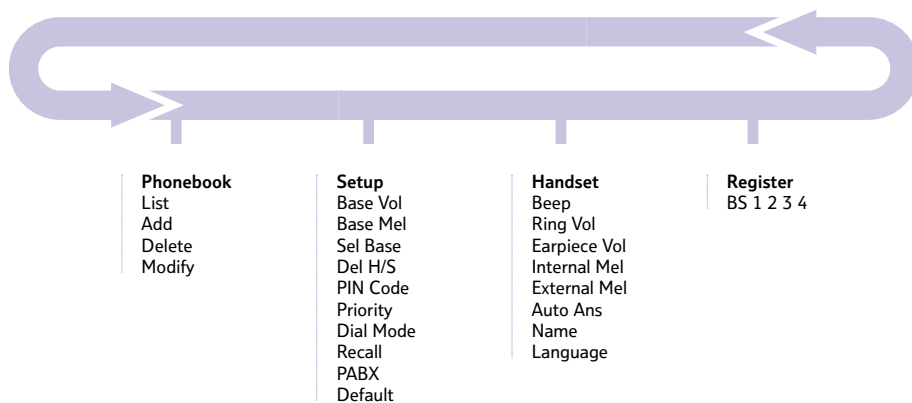
When the handset is off and it is placed back on the base it will switch back on automatically.

If you make a mistake when preparatory dialling, press ⊗ to delete.

Call timer
The display shows the duration of all external calls, both during the call and for a few seconds after you hang up.

Caller Display
If you have subscribed to your network's Caller Display service, the caller's number (and name if stored in the phone book) is displayed. See page 29 for more information.

Switch handset on/off

1. Press *and hold* ● to switch the handset off.

   Or

   Press *any* button to switch the handset on.

Make an external call

1. Press ➧ then dial the number you want.

Preparatory dialling

Preparatory dialling allows you to enter the number before pressing the ➧ button. You can correct any mistakes before you actually make the call.

1. Enter the number to be dialled.

2. Press ➧ to dial the number.

End a call

1. Press ➧ or place the handset back on the base.

Receiving calls

When the phone rings, the display shows CALL and the **EXT** symbol flashes.

1. Press 📞 or if the handset is on the base, simply lift it up and speak.

Earpiece volume

During a call:

1. Press 🔺 or 🔻 to select volume 1 to 5.

In standby:

1. Press ✔ then 🔻 to display HANDSET.

2. Press ✔ then 🔻 to display EAR VOL.

3. Press ✔ then 🔺 or 🔻 to select volume 1 to 5.

4. Press ✔ to confirm.

5. Press *and hold* ✖ to return to standby.

Handsfree

Handsfree lets you talk to your caller without holding the handset. It also enables other people in the room to listen to your conversation over the loudspeaker.

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To switch back to the handset at
any time, press 🔘 again.

During a handsfree call, press △
or ▽ to change the volume.

Make a call in handsfree

1. Dial the number then press 🔘.

2. Press ➘ to end the call.

Answer a call in handsfree

When the phone rings:

1. Press 🔘 and the call is transferred to the loudspeaker.

Switch to handsfree during a call

During a call:

1. Press 🔘. The call is transferred to the loudspeaker.

2. Press ➘ to end the call.

Redial

Any number entered during a
call after a ⚹ or ⌗ will not be
stored in the redial list.

The last 5 numbers called are stored in the redial list for
quick and easy redialling. The name will be displayed
instead of the number, if a name/number match is found
in the phonebook (see page 18). The most recent
number will be shown first.

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1. Press △ *repeatedly* to display and scroll through the redial list.

2. With the number you want displayed, press 🕻 to dial.

Secrecy

Use secrecy during a call to mute your voice so that you can talk to someone nearby without your caller hearing you.

1. Press ✖, MUTE is displayed. Your caller cannot hear you now.

2. Press ✖ *again* to return to your caller.

Paging

You can alert handset users that they are wanted or locate a missing handset.

1. Press Page on the base. The handsets will ring and the displays will flash INT # # # #.

2. Press Page to stop the paging ring

   Or

   Press *any* button on the handset.

Paging calls cannot be answered by a handset.

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Entering names
Use the keypad letters to enter
names, e.g. to store TOM:

Press **8** *once* to enter T.
Press **6** *three times* to enter O.
Press **6** *once* to enter M.

Writing tips
If you make a mistake, press ✕ to
delete the last character or digit.

Press **1** *once* to insert a space,
or *twice* to insert a hyphen (-).
Press *three* times to enter 1.

Phonebook with Caller Display
If you subscribe to a Caller Display
service, and want the names in
your Phonebook displayed instead
of the phone numbers, you must
store the full telephone number
including the full dialling code.

**Insert a 'pause' in a stored
number**
You may need to enter a pause
when storing international
numbers, charge card numbers or
if you connect your telephone to a
switchboard. (For more information
on use with a switchboard, see
page 46)

When storing a number, at the
point you want to insert a pause,
press and hold ▲ until P is
displayed.

You may enter as many pauses as
required.

Phonebook

You can store up to 50 names and numbers in the
Phonebook. Names can be up to 8 characters long and
numbers up to 20 digits.

Store a name and number

1. Press ✔ to display PHONEBK.

2. Press ✔ and LIST is displayed.

3. Scroll ▽ to ADD, then press ✔ .

4. NAME? Is displayed. Use the keypad to enter a name
   (8 characters max).

5. Press ✔ . NUMBER? is displayed, enter the telephone
   number and press ✔ .

   Now either press ✔ to enter another entry or press
   and hold ✕ to return to standby.

Dial from the phonebook

1. Press ✔ to display PHONEBK.

2. Press ✔ and LIST is displayed. Press ✔ again.

3. Press ▲ or ▽ to scroll to the entry you want.

   Or

Press ☎ then use △ or ▽ to scroll to the entry
you want.

Or

Press ☎ then enter the first letter of the name you
want, e.g. for Tom, press **8** to search for names
beginning with **T**.

4. Press ↘ to dial.

Edit an entry

1. Press ✔ to display PHONEBK.

2. Press ✔ then ▽ to scroll to MODIFY.

3. Press ✔ then △ or ▽ to scroll to the entry you want
to edit and press ✔.

4. Edit the name, using ✕ to delete characters and the
keypad to enter new ones then press ✔.

The number is displayed.

5. Edit the number, using ✕ to delete digits and the
keypad to enter new ones then press ✔.

6. Press *and hold* ✕ to return to standby.

If you want phonebook entries to be
recognised by Caller Display and to
display the name of the person
calling then you must enter the full
telephone number including
dialling code.

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Delete entries

1. Press ✅ to display PHONEBK.

2. Press ✅ then ▽ to scroll to DELETE.

3. Press ✅ then △ or ▽ to scroll to the name of the entry you want to delete and press ✅.

4. The number for the entry is displayed, press ✅ again.

   The display shows CONFIRM?

5. Press ✅ to confirm deletion.

6. Press *and hold* ✖ to return to standby.

Handset settings

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Keypad beeps

When you press a button on your handset, you hear a beep. You can switch the beeps on and off.

1. Press ✓ then ▽ to display HANDSET.

2. Press ✓ to display BEEP.

3. Press ✓ to display KEYTONE then press ✓ .

4. Press △ or ▽ to select ON or OFF then press ✓ to confirm.

5. Press *and hold* ✗ to return to standby.

Ringer volume

Select from volumes 1 to 5 or turn the ringer off completely if you do not want to be disturbed.

1. Press ✓ then ▽ to display HANDSET.

2. Press ✓ then ▽ to display RING VOL then press ✓ .

The current ring volume is displayed and played.

3. Press △ or ▽ to select VOLUME 1 to 5 or VOL OFF (you will hear a sample ring) and press ✓ to confirm.

4. Press *and hold* ✗ to return to standby.

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External/Internal ringer melody

You can set different melodies for internal and external calls. There are 5 melodies to choose from.

1. Press ✔ then ▽ to display HANDSET.

2. Press ✔ then ▽ to display either INT MEL or EXT MEL and press ✔ .

   The current ringer melody is displayed and played.

3. Press △ or ▽ to select the melody you want and press ✔ to confirm.

4. Press *and hold* ✖ to return to standby.

Keypad lock

If you press any button (except **8** and ✔) while the keypad lock is on, the display flashes PRESS 89∗.

Lock the keypad to prevent numbers from being accidentally dialled while carrying the handset around.

1. Press ✔ then ✱ . The keypad is now locked.

   To unlock the keypad again:

1. Press **8** then **9** then ✱ .

   Or

   Press ✔ then ✱ .

Auto talk

When the handset it on the base, you can answer a call just by picking it up. When auto talk is switched off, you will always have to press 📞 to answer a call. The default setting is On.

1. Press ✔ then ▽ to display HANDSET.

2. Press ✔ then ▽ to scroll to AUTO ANS and press ✔.

3. Press △ or ▽ to select ON or OFF and press ✔ to confirm.

4. Press *and hold* ✖ to return to standby.

Name a handset

The handset name is pre-set to SYNERGY. You can personalise each handset to the name you want, using up to a maximum of 8 characters.

1. Press ✔ then ▽ to display HANDSET.

2. Press ✔ then ▽ to scroll to NAME and press ✔.

3. Press ✖ to delete the current name and then use the keypad to enter a new name and press ✔ to confirm.

4. Press *and hold* ✖ to return to standby.

Use the ✖ button to correct any mistakes.

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To return the handset to English:

1. Press ◆ then ▽ *three times*.

2. Press ◆ then ▽ *seven times*.

3. Press ◆ then △ or ▽ until ENGLISH is displayed and press ◆ to confirm.

Language

You can change the language used on the handset display. Choose from English, Francais, Deutsch, Nederl, Italiano, Espanol, Portuges, Norsk, Dansk, Svenska and Suomi.

1. Press ◆ then ▽ to display HANDSET.

2. Press ◆ then ▽ to scroll to LANGUAGE and press ◆.

3. Press △ or ▽ to scroll and display the language you want and press ◆ to confirm.

4. Press *and hold* ✕ to return to standby.

Base settings

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Ringer volume

Select from volumes 1 to 5 or turn the ringer off completely if you do not want to be disturbed.

1. Press ✔ then ▽ to display SETUP.

2. Press ✔ the display shows BASE VOL, press ✔ .

3. Press △ or ▽ to select VOLUME 1 to 5 or VOL OFF (you will hear a sample ring) and press ✔ to confirm.

4. Press *and hold* ✖ to return to standby.

Ringer melody

Choose from 5 base ringer melodies.

1. Press ✔ then ▽ to display SETUP.

2. Press ✔ then ▽ to display BASE MEL and press ✔ .

3. Press △ or ▽ to select MELODY 1 to 5 (you will hear a sample ring) and press ✔ to confirm.

4. Press *and hold* ✖ to return to standby.

26   Base settings

Select a base

If a handset it registered to more than one base, you can select which one it will use. (For more information on registering your handset to another base, see page 33.)

1. Press ✔ then ▽ to display SETUP.

2. Press ✔ then ▽ to display SEL BASE and press ✔.

3. Press △ or ▽ to select BASE 1 to 4 or AUTO and press ✔ to confirm.

4. Press *and hold* ✖ to return to standby.

Change base PIN

1. Press ✔ then ▽ to display SETUP.

2. Press ✔ then ▽ to display PIN CODE and press ✔.
   Display shows PIN?

3. Enter your 4-digit PIN then press ✔.
   Display shows NEW PIN.

4. Enter a new PIN and press ✔.
   Display shows RETYPE.

5. Enter the new PIN again to confirm and press ✔.

6. Press *and hold* ✖ to return to standby.

IMPORTANT

If you change the base PIN, keep a record of new number by writing in the space provided on page 48.

You need your base PIN for registering handsets and for some other optional settings.

The original PIN setting is 0000.

Default settings

You can reset your BT Synergy 3105 to its original/default settings.

If you reset your phone you will delete any Phonebook, Redial and Calls list entries.

1. Press ✔ then ▽ to display SETUP.

2. Press ✔ then ▽ to display DEFAULT and press ✔. Display shows PIN?

3. Enter the 4-digit base PIN and press ✔.

   The display flashes BASE 1 and then SYNERGY HS 1.

   Your BT Synergy 3105 is now reset to its default settings.

Handset and base default settings are:

Earpiece volume **3**

Handset & base ringer volume **3**

Internal and External handset
& base melody **1**

PIN code **0000**

Handset name . . . . **SYNERGY**

Handset language . . . . **English**

Button beeps . . . . **On**

Battery low indicator beeps . . . . **On**

Out of range warning beeps . . . . **On**

Auto answer . . . . **On**

Dialling mode . . . . **DTMF**

Pause after picking up line/
dial out code . . . . **3 seconds**

Phonebook . . . . **Empty**

Redial list . . . . **Empty**

Calls list . . . . **Empty**

Caller Display and Call Waiting 29

Caller Display

If you subscribe to a Caller Display service you can see the caller's number on the handset display (unless it has been withheld) before you answer the call. If your BT Synergy 3105 finds a name/number match in your handset phonebook, the name will be displayed instead.

Calls list

Whether you answer a call or not, the caller's details are stored in the calls list.

When you have new entries in the calls list the ✉ icon will flash in the handset display.

Up to 20 names/numbers can be stored in the calls list. When the calls list is full, a new call replaces the oldest call.

View the calls list

1. Press ▽ to open the calls list then scroll △ or ▽ through the list.

   If a name/number match is found in the phonebook, the caller's name will be displayed.

IMPORTANT
To use Caller Display and Call Waiting you must first subscribe to the service from your network provider. A quarterly fee is payable.

For more information on BT Calling Features, call BT free on 0800 800 150.

Caller information not available
Occasionally the telephone number of the caller is not available and cannot therefore be displayed.

In this case, your display will show one of the following explanatory messages:

WITHHELD – caller has withheld their number

UNAVAILA – the network is unable to send the number

RINGBACK – following a ringback request

OPERATOR – call is via the operator

PAYPHONE – call is from a payphone

INTERNAT – call is from an international number

Ensure that you store the full telephone number, including the area code, otherwise the name will not match the number stored in the phonebook.

30   Caller Display and Call Waiting

2. Press ✔ to display the caller's number, press *again* to see the time and date of the call.

3. Press ✖ to return to the calls list or press *and hold* to return to standby.

Dial a calls list number

1. Press ▽ to open the calls list then scroll △ or ▽ to the entry you want.

2. Press �’ to dial the number.

Copy a number to the phonebook

1. Press ▽ to open the calls list then scroll △ or ▽ to the entry you want and press ✔ .

See page 18 for details on how to enter a name.

2. Press ✔ until the display shows ADD then press ✔ again to display NAME?

Once stored in the phonebook, the entry will be deleted from the calls list.

3. Enter the name (of up to 8 characters) and press ✔ to confirm.

Delete an entry

1. Press ▽ to open the calls list then scroll △ or ▽ to the entry you want and press ✔ .

2. Press ✔ until the display shows ADD then press △ or ▽ to display DELETE?

3. Press ✔ and the entry is deleted.

Delete the entire list

1. Press ▽ to open the Calls list then press ✖ . DEL ALL is displayed.

2. Press ✔ to confirm and the display shows EMPTY for 2 seconds.

Call Waiting

If an incoming call arrives while you are already on the phone, you will hear a soft beep every 5 seconds. This beep is not audible to the person you are speaking to. The second caller's number (and name if stored in the phonebook) will appear on the handset display.

Instead of the engaged tone, the second caller will hear an announcement to hold on as you know they are waiting.

IMPORTANT
To use Call Waiting you must first subscribe to the service from your network provider. A quarterly fee is payable.

You can use ● to switch back and forth between the two calls without disconnecting either.

The second caller is only charged for their call from the moment you answer, not while they are waiting for your initial contact.

Accept a Call Waiting call

If, during a call, you hear the call waiting beep:

1. Press ● to put you current call on hold and speak to the second caller.

2. Press ● *again* to return to your first caller.

   To end the first call and take the second call:

1. When speaking to the first caller, press 🕭 to end that call.

2. Your handset will ring, press 🕭 *again* to connect to the waiting caller.

Additional handsets & bases

Up to 5 handsets can be registered and operated from any one BT Synergy 3105 base.

With additional handsets, you can make internal calls between two handsets while a third is making an external call.
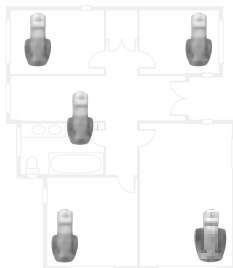
Each handset can be registered on up to 4 bases.

Register handset to base

Make sure the handset is close to the base.

At the base:

1. Press **and hold** `Page` until you hear two beeps (after about 10 seconds) then release.

   At the handset:

2. Press ✔ then scroll ▽ to REGISTER and press ✔ .

IMPORTANT
Each additional handset you buy must be registered with the base.

Remember to charge the batteries of new handsets for at least 16 hours before use. If the display shows NOT REG, and 🎧 is flashing, your handset is not yet registered with the base.

Your handset is supplied pre-registered as Handset 1 to its base (Base 1).

If you have purchased a Multiple pack, the additional handsets supplied will be pre-registered as Handset 2, Handset 3, Handset 4. All handsets will be pre-registered to Base 1.

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The display shows BS 1 2 3 4. The numbers that are flashing indicate other bases that the handset is already registered to.

If the handset does not find the base, it will return to the previous menu. If this happens, try registering again using a different base number. Make sure you are close to the base.

3. Enter ❶ - ❹ for the base you want to register to, followed by your base PIN (original setting 0000) then press ✓.

   The display shows SEARCH 1, 2, 3, 4. and 📶 flashes until the handset locates the base.

   When the base is located, the handset will be automatically selected and shown on the display.

De-register handsets

You cannot deregister the handset you are using.

1. Press ✓ then scroll ▽ to SETUP and press ✓.

2. Scroll ▽ to DEL HS and press ✓.
   The display shows PIN?

3. Enter your PIN (original setting 0000) and press ✓.

4. Scroll △ or ▽ to select the handset (1-5) you want to de-register then press ✓.
   Display shows CONFIRM?

5. Press ✓ to confirm.

   Once deregistered, the handset display shows NOT REG.

Internal calls

If you have more than one handset registered to the base, you can make internal calls between handsets.

1. Press **Int** and enter the handset number you want to call, (1-5).

   The receiving handset rings and the display shows INT and the number of the handset calling.

2. Press 📞 to end the call.

Transferring calls

You can transfer an external call to another handset registered to the base.

During an external call:

1. Press **Int** then the number of the handset you want (1-5).

   The caller is put on hold.

2. When the other handset answers you can talk to them and press 📞 to transfer the call.

   Or

   If the other handset does not answer, press **Int** to speak to your caller again.

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3-way conversation

You can talk to an external caller and an internal caller at the same time on your handset.

During an external call:

1. Press ⚫ to put your caller on hold. Enter the number of the internal handset (1-5) you wish to transfer the call to.

If the handset does not answer, press ⚫ to speak to your caller again.

2. When the handset answers, press *and hold* ⚫ for about 3 seconds.

You can now start your 3-way conversation.

On a 3-way call, the call can only be ended by the handset that set it up.

Press 📞 to exit the call.

3. Press 📞 to end the call.

Handset priority

If you have more than one handset registered to the base, you can select one handset (or the base) to ring first. You can also set the number of rings before the other handsets start ringing.

1. Press ⚫ then scroll ▽ to SETUP and press ⚫.

2. Scroll ▽ to PRIORITY and press ⚫.

3. Scroll ▽ to SELECT and press ⚫.

4. Scroll ▽ to select the option you want, either BASE or
   HS 1-5 and press ✔ .

   Display shows RINGS 1-9.

5. Scroll ▽ to the number of rings you want and press
   ✔ to confirm.

   PRIORITY is displayed.

6. Press ✔ to confirm. OFF is displayed. Press ✔ to
   switch OFF or scroll to ON and press ✔ to switch ON.

Help

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Replacing the handset batteries

After a time, you may find that the handset batteries are running out of charge more quickly. This is a standard sign of wear and the batteries will need replacing.

For spare AAA rechargeable batteries, please contact the BT Synergy Helpline 0870 605 8047.

Remove the battery compartment cover and remove the existing batteries. Insert new batteries and replace the compartment cover.
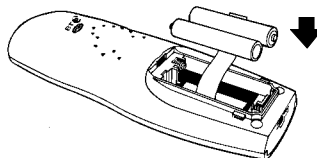
Problems	Possible cause
No display	The batteries may be flat or dead. Recharge or replace the batteries.
	Is the handset switched off? To switch on, *see page 14*.
No dial tone	Check that the telephone line cord is plugged into the phone socket.
	Check that the base is connected to the mains power and switched on.

Problems	Possible cause
You cannot link up with the base station	Is $\widehat{\mathcal{Y}}$ flashing in the display? You may be out of range, move closer to the base. Check that the base is connected to the mains power and switched on. Are the batteries low or flat? If so, charge the batteries or replace them if necessary. If using more than one base, check that you are connected to the correct base. See page 26.
No ring on the handset	Check that the ringer volume is switched on, *see page 21*. Check that the base is plugged into the phone socket and that it is also connected to the mains power and switched on.
Buzzing noise on my radio, TV, computer or hearing aid	Sometimes, your BT Synergy 3105 and other DECT GAP compatible handsets can interfere with other electrical equipment if placed too close. Try moving at least one metre away from such appliances.
The handset is not charging properly	Check that the base is plugged into the mains socket and switched on**.**

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Problems	**Possible cause**
	Check that you are using the correct power adaptor plug. BT Synergy 3105 base – Item Code 872260. BT Synergy 3005 charger – Item Code 003313.
	Check that the handset is sitting correctly in the base.
	Check that the handset batteries have been correctly fitted.
Cannot adjust an option in the base station	Someone else might be making changes using another handset. Try again when the other handset user has finished.
	Have you pressed ✔ to confirm your selection?

BT Synergy 3105 Helpline
0870 605 8047

Call the dedicated BT Synergy Helpline

■ if you are having difficulties using your BT Synergy 3105.

■ if you need replacement batteries or a mains power lead

Lines open 9am – 5.30pm, Monday to Friday and 9.30am – 2.30pm Saturday.

BT accessories and replacement items

For a full range of accessories and replacement items for BT products please call 0870 240 5522, or visit:

With and WithoutWires.com

General information

IMPORTANT

This equipment is not designed for making emergency telephone call when the power fails. Alternative arrangements should be made for access to emergency services.

This product is intended for connection to analogue public switched telephone networks and private switchboards in the United Kingdom.

Safety information

General

- Only use the power supply included with the product. Using an unauthorised power supply will invalidate your guarantee and may damage the telephone. The item number for the power supply used with the base is 872260. The item number for the power supply used with the charger is 003313 (only applicable when you have purchased the BT Synergy 3105 Multiple pack).

- Use only the approved rechargeable batteries supplied. Spare rechargeable batteries are available from the BT Synergy Helpline 0870 605 8047.

- Do not open the handset (except to replace the handset batteries) or the base. This could expose you to high voltages or other risks. Contact the Helpline for all repairs.

- Radio signal transmitted between the handset and base may cause interference to hearing aids.

- It is recommended that advice from a qualified expert be sought before using this product in the vicinity of emergency/intensive care medical equipment.

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- It is recommended that if you have a pacemaker fitted you check with a medical expert before using this product.

- Your product may interfere with other electrical equipment, e.g. TV and radio sets, clock/alarms and computers if placed too close. It is recommended that you place your product at least one metre away from such appliances to minimise any risk of interference.

- Never dispose of batteries in a fire. There is a serious risk of explosion and/or the release of highly toxic chemicals.

Cleaning

- Clean the handset and base with a damp (not wet) cloth, or an anti-static wipe. Never use household polish as this will damage the product. Never use a dry cloth as this may cause a static shock.

Environmental

- Do not expose to direct sunlight.

- The product may heat up when the batteries are being recharged or during prolonged periods of use. This is normal. However, we recommend that to avoid damage you do not place the product on antique/veneered wood.

- Do not stand your product on carpets or other surfaces which generate fibres, or place it in locations preventing the free flow of air over its surface.

- Do not submerge any part of your product in water and do not use it in damp or humid conditions, such as bathrooms.

■ Do not expose your product to fire, explosive or other hazardous conditions.

■ There is a slight chance that your phone could be damaged by an electrical storm.
We recommend that you unplug the power and telephone line cord from the base for the
duration of the storm.

Guarantee

Your BT Synergy 3105 is guaranteed for a period of 12 months from the date of purchase.

Subject to the terms listed below, the guarantee will provide for the repair of, or at BT's
or its agent's discretion the option to replace the BT Synergy 3105 or any component
thereof, (other than batteries), which is identified as faulty or below standard, or as a
result of inferior workmanship of materials. Products over 28 days old from the date of
purchase may be replaced with a refurbished or repaired product.

The conditions of this guarantee are:

■ The guarantee shall only apply to defects that occur within the 12 month guarantee
period.

■ Proof of purchase is required.

■ The equipment is returned to BT or its agent as instructed.

■ This guarantee does not cover any faults or defects caused by accidents, misuse, fair
wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or
repair other than through approved agents.

■ This guarantee does not affect your statutory rights.

Within the 12 month guarantee period:

If you experience difficulty using the product, prior to returning it, please read the Help section beginning on page 38, or contact the BT Synergy Helpline on 08706 058 047, 9am to 5.30pm Monday to Friday and 9.30am to 2.30pm Saturday.

In the unlikely event of a defect occurring, please follow the Helpline's instructions for replacement or repair.

Outside of the 12 month guarantee period:

If your product needs repair after the guarantee period has ended, the repair must meet the approval requirements for connection to the telephone network. We recommend that you contact BT's approved repair agent, TecLogic on 01672 564444 or a local qualified repairer.

Returning your phone

If the Helpline is unable to remedy your problem they will ask you to return the product. Where possible, pack the product in its original packaging. Please remember to include all parts, including the line cords, power supply units and the original batteries. (Please not that we cannot take responsibility for goods damaged in transit.) Please obtain and keep proof of posting from the Post Office.

Technical information

How many telephones can you have?

All items of telephone equipment have a Ringer Equivalence Number (REN), which is used to calculate the number of items which may be connected to any other telephone line. Your BT Synergy 3105 has a REN of 1. A total REN of 4 is allowed. If the total REN of 4 is exceeded, the telephone may not ring.

With different telephone types there is not guarantee of ringing, even when the REN is less than 4.

- Only use approved power supply, item code 872260 for base station or 003313 for charger (only applicable if you have purchased the BT Synergy 3105 Multiple pack).

- Only use approved AAA NiMH rechargeable batteries.

R&TTE

This product is intended for use within the UK for connection to the public telephone network and compatible switchboards.

This equipment complies with the essential requirements for the Radio Equipment and Telecommunications Terminal Equipment Directive 1999/5/EC.

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Declaration of Conformance

Hereby, Suncorp Technologies declares that this BT Synergy 3105 is in compliance with the essential requirements and other relevant provisions of Directive 1999/5/EC.

The Declaration of Conformance for the BT Synergy 3105 is published on the website: **http://www.suncorptech.com/bt**

Connecting to a switchboard

This product is intended for use within the UK for connection to public telephone network and compatible switchboards, which support tone dialling and timed break recall. If in doubt please consult your service provider.

Switchboard external line access code

You may need to enter an access code (e.g. 9) in order to get an outside line. So that the switchboard has time to pick up an outside line, you may also need to add a Pause after the access code.

Recall

Recall **R** is used when connected to certain switchboards (PBXs) and some BT Calling Features, or those services available via your network provider.

Dialling mode

1. Press ✔ then scroll ▽ to SETUP and press ✔ .

2. Scroll ▽ to DIAL MODE and press ✔ .

3. Press △ or ▽ to select either TONE or PULSE and press ✔ to confirm.

Automatically insert a pause after access code

With some switchboards, you may be required to dial a pause after entering the switchboard access code (e.g. 9) to enable you to get an outside line.

This feature automatically inserts a pause between the access code and the telephone number you have entered in the phonebook. However, for this feature to work, you must still enter the access code before the telephone number when storing the number in the Phonebook.

1. Press ✔ then scroll ▽ to display SETUP and press ✔ .

2. Scroll ▽ to display PABX and press ✔ .

3. Scroll ▽ to PBX 1 and press ✔ to display PIN?

4. Enter the PIN (original code 0000) and press ✔ .

5. Enter the switchboard access code (e.g. 9) and press ✔ .

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Length of pause

You can also adjust the length of the pause to 3 or 5 seconds, according to the switchboard.

1. Press ✔ then scroll ▽ to SETUP.

2. Scroll ▽ to display PABX and press ✔.

3. Scroll ▽ to PAUSE.

4. The display shows 3 SEC.
   If you want a 5 second pause, press ▽ to display 5 SEC.

5. Press ✔ to confirm your choice.

For your records

Date of purchase:

Place of purchase:

Serial number:

For guarantee purposes proof
of purchase is required so please
keep your receipt.

Enter your BT Synergy 3105 base
PIN here:

[/ / / / / / /]

(see page 26 for more information)

Visit us at www.bt.com

BT

Offices worldwide

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