



SIEMENS
digitally
enhanced

Diverse 3000 Executive handset and charger

Digital cordless telephone

***YOU MUST SUBSCRIBE TO A CALLER DISPLAY
AND CALL WAITING SERVICE BEFORE YOUR
DIVERSE 3000 EXECUTIVE WILL
DISPLAY CALLER INFORMATION.
A QUARTERLY FEE IS
PAYABLE**

User Guide

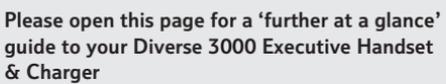
This equipment is not designed for making emergency telephone calls when the power fails. Alternative arrangements should be made for access to emergency services.

This product is intended for registration to any base in the BT Diverse 3000 range. It may also be registered to other GAP compatible bases, with possible limited availability of some features.

**Please open this page for an 'at a glance'
guide to your Diverse 3000 Executive Handset
& Charger**



Please open this page for a 'further at a glance'
guide to your Diverse 3000 Executive Handset
& Charger



At a glance

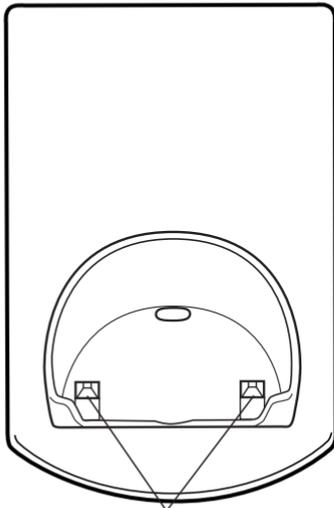


Handset display

The following symbols can appear in the display.

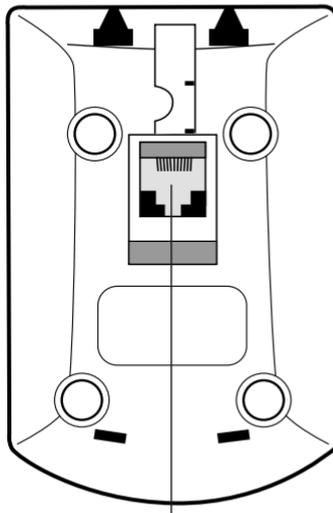
| | | | |
|---|---|---|---------------------------------|
|   | Up/Down. |  | Sets up different menu options. |
|   | Left/Right. |  | Internal dialling. |
|  | Mailbox function. e.g. new entry in the caller list. |  | Redialling number. |
|  | Delete character. |  | Confirmation. |
|  | Range Indicator. |  | End function. |
| | |  | Return to previous menu. |
| | |  | More options. |

Charger



Contact points

Charger (back view)



Power socket

Quick Guide

Information for the handset settings

| Function | Key combination |
|---------------------------------------|---|
| Activate/deactivate the handset | Hold down  for 1 second |
| Activate/deactivate keypad protection | Hold down  for 1 second |
| Answer a call |  |
| Make an external call |   |
| Redial a number |  and  |
| Save a number in the directory |    New Entry  Name      |
| Dial a number from the directory |  First letter or   |
| Dial a number from the call list |  and   or    |
| Adjust the handset volume |  Settings  Sound Settings   Handset Volume     |
| Secrecy |  Microphone off;  Microphone on |
| Make an internal call |  e.g.   |
| Transfer call |  e.g.   |
| Call all handsets |   |

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Hints and tips boxes

In this user guide, we've included helpful tips and useful notes. They are shown in a white box like this.

Introduction

Your Diverse 3000 Executive handset and charger has been designed for ease of use and made to the high standards set by BT.

Your Diverse 3000 Executive handset and charger can be used with any product in the Diverse range, (apart from the Diverse 1000). Please refer to your main user guide for a complete list of product features.

Unpacking your Diverse 3000 Executive handset and charger

If anything is missing, please contact your place of purchase immediately.

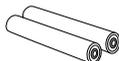
Diverse 3000 Executive handset



Charger



2 x AA rechargeable batteries



Power adaptor



Battery compartment cover



Belt Clip



Screws and wall plugs



For your records

| |
|--------------------------------------|
| Date of purchase: |
| Place of purchase: |
| Serial number: On underside of unit. |
| Purchase price: |

For guarantee purposes, proof of purchase is required, so please keep your receipt.

My additional handset PIN is

| | | | |
|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|----------------------|

Safety instructions

General

For the handset use only approved nickel-cadmium (NiCad) or nickel-metal hydride (NiMH) rechargeable batteries. Never use other batteries or conventional alkaline batteries. They could lead to a short circuit or destroy the battery casing. Recommended batteries should have a power rating of at least 600mAh 1.2V. Batteries are available from the Diverse Helpline **08457 908070**.

Only use the power supply included with the product. Using an unauthorised power supply will invalidate your warranty and may damage the telephone. The item number for the mains power supply is C39 280-Z4-C174/..-C67.

If Keyguard is active, it is still possible to make emergency calls to **999** and **112**.

Do not open the handset or base station. This could expose you to high voltages or other risks. Contact the helpline for all repairs.

Radio signals transmitted between the handset and base may cause interference to hearing aids.

This product should not be used near emergency/intensive care

medical equipment and should not be used by people with pacemakers.

Never dispose of batteries in a fire. There is a serious risk of explosion and/or the release of highly toxic chemicals.

Cleaning

Simply clean the handset and base station with a damp (not wet) cloth, or an antistatic wipe. Never use household polish as this will damage the product. Never use a dry cloth as this may cause a static shock.

Environmental

Do not expose to direct sunlight.

The product may heat up when the batteries are being recharged. This is normal. However, we recommend that you do not place the product on antique/veneered wood to avoid damage.

Do not stand your product on carpets or other surfaces which generate fibres, or place it in locations preventing free flow of air over it's surfaces.

Do not submerge any part of your product in water and do not use it in damp or humid conditions, such as in bathrooms.

Do not expose your product to fire, explosive or other hazardous conditions.

There is a slight chance that your phone could be damaged by an electrical storm. We recommend that you unplug the power and telephone line cord for the duration of the storm.

Approved rechargeable batteries

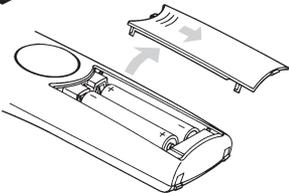
| |
|------------------------------|
| Nickel-Cadmium (NiCd) |
| Sanyo N-3U (700 mAh) |
| GP GP60AAKC (600 mAh) |
| Varta 751RS (700 mAh) |
| Mobile Power 700 (700 mAh) |
| Panasonic 600 DT (600 mAh) |

| |
|--|
| Nickel-Metal Hydride (Ni-MH) |
| Sanyo H-3 U (1500 mAh) |
| GP GP130 AA HC (1300 mAh) |
| GP GP150 AA HC (1500 mAh) |
| Varta VH 1101 or Phone Power (1000 mAh) |
| Panasonic HHR-110 AA (1100 mAh) |
| Friwo NiMH (1400 mAh) |
| Toshiba TH-1200 AARE (1200 mAh) |

Setting up

Follow these steps to get your Diverse 3000 Executive Handset and Charger ready for use.

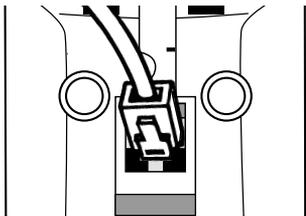
1 Install the rechargeable batteries in the handset



Slide battery cover down and lift off. Install as shown in diagram above.

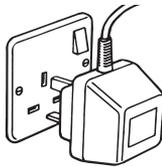
2 Connect the power cable

Plug the power cable into the power socket on the underside of your Diverse 3000 Executive Charger.



To wall mount your Diverse 3000 Executive Charger, see page 53.

3 Plug the 3-pin adaptor into a mains power socket and switch on



4 Charge the handset batteries

When charging for the first time, we recommend that you let the batteries charge for the full 16 hours before making and receiving calls.

Note

Battery display when inserting or replacing a battery

When you replace the handset batteries with ones that have been fully charged, the battery indicator will not show full until the next charge cycle has been completed.

Charge the handset until the batteries register full again. From then on the display will be correct.

Place the handset on the charger. When charging the battery level symbol shown on the display flashes.

Note

Under ideal conditions, the handset batteries should give about 10 hours talktime or 100 hours standby on a single charge. However, new NiCad batteries do not reach their full capacity until they have been in normal use for several days.

Please note that the lifespan of NiCad rechargeable batteries depends on how heavily they are used. However, over time, their capacity to recharge will begin to diminish and they will eventually need replacing.

Battery performance

After charging your Diverse 3000 Executive handset for the first time, subsequent charging time for the handset batteries is approximately 4-5 hours. Batteries and case may become warm during charging. This is normal and not dangerous.

Battery low warning

An LCD on the handset display shows the current state of the charge. When the batteries are almost flat a beep sounds and the display shows the empty battery symbol. Displays showing the various states of charge are shown below:



Batteries fully charged



Batteries at 66%



Batteries at 33%



Batteries empty

Registering a new Diverse 3000 Executive handset with the base station

It is essential that you register your handset with your Diverse base station for it to work. The following are basic instructions on how to do this, but these may differ if you have a Diverse 2-Line or Diverse ISDN.

If your base station is anything other than Diverse 3000 series, please refer to your base station user guide for registering instructions.

This and each further additional handset you purchase must be registered at the base station in order to work.

Up to six handsets (up to 8 on Diverse 2-Line and Diverse ISDN) can be registered and operated from the base station, allowing you to make and transfer internal calls between handsets as well as make and receive external calls.

The instructions in this section are for registering an Executive Handset with one base station. If you have a system with more than one base station, please follow the procedure in the section 'Operating with additional base stations' in your main Diverse base station user guide.

If you are using this product with a Diverse 3010 Classic/ Executive or a Diverse 3016, it comes supplied with a handset which is automatically registered as handset number one.

Note

If you go out of range of a base station for a long time while your handset is switched ON, it may take more than 20 minutes to 'find' the base station again when you come back within range. However, by simply switching the handset OFF for a moment, then ON again, it will find the base station within a few seconds.

5 To register your new handset to the base station

At the handset:

-  Press the **MENU** button.
-  Press the **DOWN** arrow to highlight Base Settings.
-  Press the **OK** button.
-  Press the **DOWN** arrow to highlight the base you wish to register to.
-  Press the **MORE OPTIONS** button.
-  Press the **DOWN** arrow to highlight Register.

OK Press the **OK** button.

KEYPAD Enter the base station PIN number (original setting 0000).

OK Press the **OK** button.
Display shows
Reestr.Procedure
Base (e.g. 2 (flashes)).

Note

You now have up to 1 minute to register the handset.

At the base station:

Press and hold down the **PAGE** button (for about 10 seconds) until you hear a tone.

After a short time, the handset will display the available handset numbers e.g. 2, 3, 4, 5, 6.

Select and enter one of these numbers. This is now the handset's internal number and is registered with the base station, e.g. Base 2 stops flashing.

Note

You can register your Diverse 3000 Executive handset at up to 4 different base stations.

6 To de-register a handset

A de-registered handset cannot be used to make calls at this base station.

INT Press the **INT** button.

SET Press the **SET** button.

DEF 3 Press the **3** button.

MNO 6 Press the **6** button.

OK Press the **OK** button.

Display shows
De-Register Hset.

KEYPAD Enter the system PIN number (original setting 0000). Display shows all registered handsets.

OK Press the **OK** button to confirm.

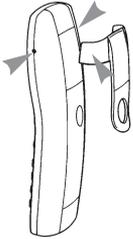
Press the number of the handset you wish to de-register.

OK Press the **OK** button to confirm.

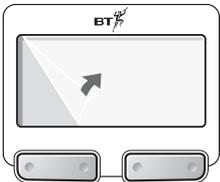
 Press the **RED PHONE** button to return to standby.

7 Fitting the belt clip

Fit the belt clip onto the back of the handset.



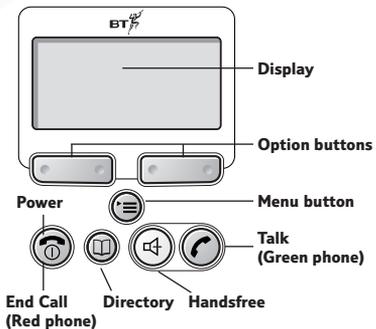
Remove the protective film from the display.



Helpline

*If you experience any difficulty,
please call the Diverse Helpline on
08457 908070.*

Using your Diverse 3000 Executive Handset



Your Diverse 3000 Executive offers a menu driven display. You enter menu lists by pressing the **MENU** button. The **OPTION** buttons below the screen allow you to select options within each menu and make adjustments to their settings.

Note

*You can quit any menu at any time by pressing the **RED PHONE** button . To go back one step, press the button.*

Switching on/off and locking the keypad

To switch on/off

Press and hold down the **RED PHONE** button for about a second.

Note

The handset is already set to 'on'.

To lock the keypad

This prevents you accidentally operating the handset's keypad when carrying it around. You can receive calls, but cannot make calls.

Press and hold down the button.

To unlock the keypad



Press and hold the  button. You can now use the keypad again.

Note

The handset can only be switched off when in idle state (ie. not during a call or displaying a menu).

Making and receiving calls

To make an external call

KEYPAD



Key the number you want. Use the **DELETE CHARACTER** button to correct any number you press by mistake.



Press the **GREEN PHONE** button. The number is dialled.

Or



Press the **GREEN PHONE** button. You hear the dial tone.

KEYPAD

Key the number you want.

To end a call



Press the **RED PHONE** button.

To receive an external call



Press the **GREEN PHONE** button.

Or

Lift the handset off the base station or charger.

Note

*When the phone rings the **HANDSFREE** button will flash.*

Caller Display / Call Waiting

The Diverse 3000 Executive can let you know who's calling before you answer the telephone.

With BT's Caller Display and Call Waiting services, your Diverse 3000 base station receives caller information which is transmitted over the BT network, for more information see page 26.

Call timer

Your Diverse 3000 Executive automatically times the duration of all outgoing external calls. The handset display shows the call duration both during your call and for a few seconds after it is completed.

Note

*The default setting is for an immediate connection to callers when lifting the handset from the base station or charger. This is called Auto Talk. It can be deactivated so that you always have to press the **GREEN PHONE** button to answer a call. See page 40.*

Handsfree talking

Using your phone handsfree

You can make and receive calls without lifting the handset by pressing the **HANDSFREE** button .

This lets you keep your hands free, for example to take notes. It also enables others in the room to hear and join in the call.

The loudspeaker is built into the handset allowing you to hold a handsfree conversation anywhere within range of the base station and when the handset is placed on the base station.

To hold a handsfree call:

To make a call



Press the **HANDSFREE** button.



By pressing the **HANDSFREE** button again you can adjust the volume with the **RIGHT/LEFT** arrows.



KEYPAD

Key the number you want.



Press the **GREEN PHONE** button if you want to speak to your caller privately.



Press the **RED PHONE** button to end the call.

To answer a call in handsfree mode



Press **HANDSFREE** when the phone rings.

Secrecy

You can switch off the handset microphone so that your caller cannot hear you while you talk to someone else in the room.

When ready, you can switch the microphone back on.

During a call

INT

Press the **INT** button to switch the microphone off. Your caller will hear a melody. Display shows **Extern** (flashing) and **Intern**.

(R)

Press the **R** button to speak to your caller again.

Note

Secrecy is not available for internal calls.

To redial one of the last five numbers

The last five numbers dialled are saved.



Press the **REDIAL** button.



Press the **DOWN** button to highlight the number you want to redial.



Press the **GREEN PHONE** button to dial.

To redial the last number



Press the **REDIAL** button.



Press the **GREEN PHONE** button. The number is automatically dialled.

Note

If the redial number is in your directory the name is displayed instead of the number.

To delete a redial number



Press the **REDIAL** button.



Press the **DOWN** button to highlight the number you want to delete.



Press the **MORE OPTIONS** button.



Press the **DOWN** button to highlight **Delete Entry**.



Press the **OK** button to confirm.



Press the **RED PHONE** button twice to return to standby.

Paging and making calls between handsets

If you have multiple handsets registered with the base, the Diverse 3000 Executive enables two handsets to talk to each other on an internal 'intercom' call, while a third handset can be on an external call.

To find a handset's extension number



Press the **INT** button.

The handset's extension number is displayed ie. Intern 3.

To make an internal intercom call



Press the **INT** button. Your handset internal number is displayed.

Press the internal handset number you wish to call e.g. **2** or press the **CALL ALL** button to call all handsets.

If calling all handsets, you can talk to the first handset that answers.

Press the **RED PHONE** button to end the call.



CALL ALL



To receive a paged call

The display shows:



Pick up the handset from the base.

Or

Press the **GREEN PHONE** button.



To put an outside call on hold while you make an internal call

INT

Press the **INT** button.

KEYPAD

Press the extension number you wish to contact.



To go back to your caller press **RECALL**.



The internal number you called will hear internal busy tone and will need to press the **RED PHONE** button to end the connection.

To transfer an external call between handsets

If you are in conversation with an outside caller and want to transfer the call to another handset.

INT

Press the **INT** button.

Press the extension number you want.



When the call in answered, press the **RED PHONE** button, or replace your handset on the base station.

Note

Quick call transfer

*After dialling the other handset, you can immediately press the **RED PHONE** button, or replace the handset on the base and the call will be transferred straight through.*

If the other handset is already engaged, or does not answer the call within 30 seconds, the call will be returned to your handset.

To accept call waiting on an internal call

If two people are on an internal call and an external call comes in you will hear a short beep and **Extern** flashes on the display.

ACCEPT

Press the **ACCEPT** button. The internal call is disconnected and you are connected to the external caller.

Using the Directory to store and dial numbers

Your Diverse 3000 Executive has a Directory which stores up to 100 names and numbers in the memory (the longer the name, the more memory will be used).

You can use the Phone Book to look up names and numbers and dial directly.

To add a name and number to the directory



Press the **DIRECTORY** button. Display shows **---** if the phone book is empty, otherwise the names in alphabetical order.



Press the **MORE OPTIONS** button.



Press the **DOWN** button to highlight **New Entry**.



Press the **OK** button.

KEYPAD

Enter the name: (see *'Entering names and numbers'* on page 20).



Press the **DOWN** button to move the cursor to the next line.

KEYPAD

Enter the number.



Press the **MORE OPTIONS** button.

Save Entry is highlighted.



Press the **OK** button to confirm.

Entering names and numbers

There are three lines in your display for entering information. 1st line for the name (maximum 16 characters) 2nd and 3rd line for the number (maximum 32 characters).

Controlling the cursor



LEFT/RIGHT arrows are used to move the cursor to the right or left or to the end of the line.



The **DOWN** arrow is used to move the cursor from the "name" line to the "number" line.



The **UP** arrow moves you back up to the name line.

The "first letter" of the name is written automatically in upper case, the letters immediately afterwards are written in lower case.

Letters are entered by pressing the relevant button repeatedly. For example, to store the name TOM:



Press and hold **8** on the keypad until T appears in the display.



Then press and hold **6** on the keypad until the display shows \square .



Enter the **M** by pressing and holding **6** for longer on the keypad until M appears on the display. The whole name is now entered.



Press the **DELETE** button to delete the character to the left of the cursor. Hold down the button to keep deleting characters automatically.

KEYPAD

Characters are inserted to the left of the cursor. Position the cursor and add the character required.

To dial a number stored in the directory



Press the **DIRECTORY** button to open the phone book.



Press the **DOWN** or **UP** arrows to scroll through to the name you require.



Press the **GREEN PHONE** button to dial the number.

Or

To quick search for a directory name. Press the **UP/DOWN** arrows to scroll to the entry you want or find the required name by using the keypad to enter the first letter of the name.



The display will now highlight the first name in the address book that starts with that letter. If this is the correct name, press the **GREEN PHONE** button to dial, or scroll using the **UP** or **DOWN** arrows to move to the correct name, and then press the **GREEN PHONE** button to dial.



To change an entry in the directory



Press the **DIRECTORY** button.



Press the **UP/DOWN** arrows to scroll to the entry you want or find the required name by using the keypad to enter the first letter of the name.



Press the **MORE OPTIONS** button.



Press the **DOWN** arrow to highlight Edit Entry.



Press the **OK** button.

Change the name and number as required using the **DELETE** button.



Press the **MORE OPTIONS** button.

Highlight Save Entry.



Press the **OK** button to confirm.

To view an entry in the directory



Press the **DIRECTORY** button.



Press the **UP/DOWN** arrows to scroll to the entry you want or find the required name by using the keypad to enter the first letter of the name.



Press the **MORE OPTIONS** button.



Press the **DOWN** arrow to highlight **Display Entry**.



Press the **OK** button to see the name and number.

To copy an entry from one Executive handset to another

Note

Copying and deleting entries or directories from one Executive handset to another is only possible on the Diverse 3000 Executive or Diverse 3010 Micro range as long as both handsets are registered to the same base.

You can copy an entry to another handset to avoid having to input the same entry twice.



Press the **DIRECTORY** button.



Press the **UP/DOWN** arrows to scroll to the entry you want or find the required name by using the keypad to enter the first letter of the name.



Press the **MORE OPTIONS** button.



Press the **DOWN** button to highlight **Copy Entry**.



Press the **OK** button.



Enter the internal handset number e.g. **2** that you want to copy the entry to.



Press the **OK** button to confirm.

Receiving handset:

The receiving handset will ring.



Press the **GREEN PHONE** button to answer the call.

KEYPAD

Enter the receiving handset PIN (original setting 0000).



Press the **OK** button. Once the entry has been successfully transferred. You have the option to copy more entries. Press the **YES** button for an additional entry or the **NO** button to end the function.

YES

NO

To copy a directory from one Executive handset to another

You can copy the entire directory to another handset to avoid having to input the same entries twice.

Using the handset with the directory you wish to copy (eg. handset 1):



Press the **DIRECTORY** button.



Press the **MORE OPTIONS** button.



Press the **DOWN** button to highlight **COPY List**.



Press the **OK** button.

Enter the internal handset's call number, e.g. **2** that you want to copy the directory to.



Press the **OK** button.

The receiving handset will ring.



Press the **GREEN PHONE** button to answer the call.

KEYPAD

Enter the receiving handset's telephone PIN (original setting 0000).



Press the **OK** button to confirm.

To delete an entry in the directory



Press the **DIRECTORY** button.



Press the **UP/DOWN** arrows to scroll to the entry you want to delete, or find the required name by using the keypad to enter the first letter of the name.



Press the **MORE OPTIONS** button.



Press the **DOWN** arrow to highlight **Delete Entry**.



Press the **OK** button to confirm.

To delete all names and numbers in the directory



Press the **DIRECTORY** button.



Press the **MORE OPTIONS** button.



Press the **DOWN** arrow to highlight **Delete List**.



Press the **OK** button.

KEYPAD

Enter the PIN number of the handset (original setting = 0000).



Press the **OK** button. The display shows a **Yes** or **No** option to confirm deletion from the directory. If **Yes** is selected, the entire directory is deleted.

Additional Directory functions

When entering new names and numbers, you can use the **MORE OPTIONS** menu for the following functions:

Save Entry

The information entered so far is saved in the phone book.

Insert a pause in the directory

Using **Insert Pause** allows you to insert a pause. This is generally required when your Diverse base station is connected to a switchboard/PBX.

To check how much memory is available in the directory



Press the **DIRECTORY** button.



Press the **MORE OPTIONS** button.



Press the **DOWN** button to highlight **Available Memory**.



Press the **OK** button. The percentage memory available for storing further entries in your handset is displayed for approximately 2 seconds.

Using the redial memory

As well as being able to redial the last five numbers called (see page 15) you can display or delete numbers or edit and copy them into the Phone Book.

To copy a redial number to the directory

-  Press the **REDIAL** button.
-  Press the **DOWN** button to highlight the number you want.
-  Press the **MORE OPTIONS** button.
-  Press the **DOWN** button to highlight **COPY to Dir.**
-  Press the **OK** button.
-  **KEYPAD** Enter a name for the number (see page 20)
-  Press the **MORE OPTIONS** button.
-  Highlight **Save Entry.**
-  Press the **OK** button to confirm.

Using Caller Display and Call Waiting

BT's Caller Display and Call Waiting

If you subscribe to Caller Display you can see who is calling you (on your handset display). If you are on a call and you also subscribe to BT's Call Waiting service, the second incoming call number will appear on the handset display and you will hear an intermittent beep through the handset. This is to alert you to another caller waiting to speak to you.

With BT's Caller Display and Call Waiting service your Diverse base station receives caller information which is transmitted over the BT Network. A quarterly fee is payable.

With the Executive handset, the screen shows the caller's number (if it has been sent) when the phone rings. If you have stored a name to go with the number in your handset directory, the name will be displayed instead.

To take the Call Waiting



Press the **RECALL** button. Your first caller is put on hold whilst you speak to your second caller.

To speak to your first caller again you can either:



Press the **RECALL** button again and you will be reconnected to your first caller, your second caller will be put on hold. You can use the **RECALL** button to toggle between the two callers.

Or



Press the **RED PHONE** button to end the conversation with the caller you are currently speaking to. The handset will ring again.



Press the **GREEN PHONE** button and you will be reconnected to the caller who was on hold.

Information displayed via other UK networks

If you are connected to a different network, you will first have to subscribe to that network's Caller Display and Call Waiting service. Call your network provider for more information.

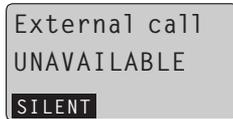
Using the Executive handset

When the phone rings, your caller's number is displayed.

If the caller has withheld their number, the display shows:



If the caller's number is unavailable the display shows:



If you call from another handset, the display shows:



Display shows the  icon to indicate you have a new call in your Calls List.

The Executive handset displays details of the 30 most recent calls. When the list is full, new calls replace the oldest calls.

Note

Calls that are "Withheld", "Unavailable" or "International" are not stored in the calls list, as there is no telephone number sent via the network.

To view the calls list

The original setting is set to list "All Calls".



Press the **CALLS LIST** button.

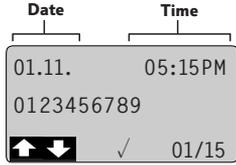
The entries are sorted according to the time at when they were received. With the latest call first.

The display briefly shows:

No of messages
New: 5
Old: 2

The newest entry is then displayed after approximately 2 seconds.

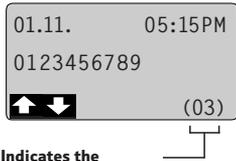
ALL CALLS SETTING



This indicates that the call was answered when it was received.

Shows the number of calls in the Calls List, i.e. call 1 of 15.

UNANSWERED CALLS SETTING



Indicates the number of times a call was received from the same telephone number.

Warning

Changing your calls list from one setting to the other will automatically delete any entries in the current calls list.

To set the calls list to contain all calls or unanswered calls only

INT

Press the **INT** button.

SET

Press the **SET** button.



Press the **0** then the ***** button.



OK

Press the **OK** button. Display shows 1 or 2 flashing (depending on the current setting).

1

Enter **1** if you want the calls list to contain details of unanswered calls only.

Or



Enter **2** if you want the calls list to contain details of all calls received.

OK

Press the **OK** button to confirm.



Press the **RED PHONE** button to return to standby.

To enter the calls list when no icon is shown on the display

INT

Press the **INT** button.

SET

Press the **SET** button.



Press the **2** button. The display briefly shows the number of new and old calls.

The display then shows the number/or name (if in your directory) of the most recent caller along with the date and time the call was received.

To dial a number in the calls list



Press the **CALLS LIST** button to enter the calls list, or press the **INT**, **SET** and **2** buttons.

Scroll through the calls list using the **UP** and **DOWN** arrows until the number you require is displayed.



Press the **GREEN PHONE** button and the number is dialled.



Press the **RED PHONE** button to return to standby.



Note

Once you have returned a call from the calls list it is deleted from the calls list.

To copy a number from the calls list to the directory

-  Press the  button to enter the calls list, or press the **INT**, **SET** and **2** buttons.
-   Scroll through the calls list using the **UP** and **DOWN** arrows until the number you wish to copy is displayed.
-  Press the **MORE OPTIONS** button.
-  Press the **DOWN** button to highlight **COPY to Dir.**
-  Press the **OK** button.
-  Enter a name for the number (see page 20).
-  Press the **MORE OPTIONS** button.
Highlight **Save Entry.**
-  Press the **OK** button to confirm. You will hear a confirmation beep.
-  Press the **RED PHONE** button to return to standby.

To delete a number in the calls list

-  Press the **CALLS LIST** button to enter the calls list, or press the **INT**, **SET** and **2** buttons.
-   Scroll through the calls list using the **UP** and **DOWN** arrows until the number you require is displayed.
-  Press the **MORE OPTIONS** button.
-  Press the **DOWN** button to highlight **Delete Number.**
-  Press the **OK** button.
You hear a confirmation beep and the display returns to the calls list.
-  Press the **RED PHONE** button to return to standby.

To delete the whole calls list

All entries are deleted.

INT

Press the **INT** button.

SET

Press the **SET** button.

DEF
3

Press the **3** button.

#

Press the **#** button.

OK

Press the **OK** button.

KEYPAD

Enter the base PIN number (original setting = 0000).

OK

Press the **OK** button.

1

Press the **1** button.

OK

Press the **OK** button.
You will hear a confirmation beep.



Press the **RED PHONE** button to return to standby.

If you are using a Classic handset (or an Additional handset) please refer to that user guide for Caller Display information.

Note

Calls that are "Withheld", "Unavailable" or "International" are not stored in the calls list, as there is no telephone number sent via the network.

Telephone Security

Your Diverse 3000 Executive handset gives you a variety of ways to prevent unauthorised use of the phone or handset

Handset PIN

Your Diverse 3000 Executive handset provides excellent security against others 'listening in' to your calls. You can also prevent unauthorised use of the handset. To do this you need to know the PIN number.

Note

For extra security we recommend you change your handset PIN number.

The standard setting for the handset PIN is 0000.

If you do not wish to change PIN number, you can use this for the code and PIN related functions.

If you change your handset PIN, keep a record of the new number in the box provided at the front of this user guide.

Note

*If you forget your handset PIN, you will need to call the Diverse Helpline on **08457 908070**.*

To change the handset PIN

The PIN on your handset protects functions and settings from unauthorised access.

A handset PIN is necessary in order to:

- reset the memory
- reset to the original settings.

Handset power must be switched to ON.



Press the **MENU** button.

Highlight **Settings**.

OK

Press the **OK** button.



Press the **DOWN** arrow to highlight **Security**.

OK

Press the **OK** button.

KEYPAD

Enter the current PIN number (original setting 0000).

OK

Press the **OK** button.

Highlight **Change Pin**.

- OK** Press the **OK** button.
- KEYPAD** Enter your new PIN number.
- OK** Press the **OK** button.
- KEYPAD** Re-enter your new PIN number.

Press the **OK** button.
You hear a confirmation beep and the new PIN is stored.
-  Press the **RED PHONE** button to return to standby.

To switch the telephone handset lock on and off

You can prevent an individual handset from being used to make all calls except for **999** and **112** emergency services.

You can still receive incoming calls. When the phone rings, press the **GREEN PHONE** button as normal.

To switch on:

-  Press the **MENU** button.
Highlight **Settings**.
- OK** Press the **OK** button.
-  Press the **DOWN** arrow to highlight **Security**.
- OK** Press the **OK** button.
- KEYPAD** Enter the current Handset PIN number (original setting 0000).
- OK** Press the **OK** button.
-  Press the **DOWN** arrow to highlight **Handset Lock**.
- OK** Press the **OK** button.
You hear a confirmation beep and a ✓ appears next to **Handset Lock**.

Press the **RED PHONE** button to return to standby.

Display shows:



To switch off:

OFF Press the **OFF** button.

KEYPAD Enter the current PIN number (original setting 0000).

OK Press the **OK** button.

The ✓ disappears from Handset Lock.



Press the **RED PHONE** button to return to standby.

To switch external dialling off and on

You can prevent any registered handset from making external calls. The handset can still be used for:

- making internal calls
- receiving external calls
- dialling **999** and **112** emergency services numbers
- dialling 'additional emergency' numbers which have been stored (see page 35).

INT Press the **INT** button.

SET Press the **SET** button.

DEF 3 Press the **3** button.

0 Press the **0** button. The display shows Handset Restriction.

OK Press the **OK** button.

KEYPAD Enter the base station PIN (original setting 0000).

OK Press the **OK** button. Display shows the numbers of all handsets registered to the base station (e.g. 1-6).

KEYPAD Enter the number of the handset you want to disable.



Press the **0** button to stop the handset from making external calls.

Or



Press the **2** button to allow the handset to make external calls again.

OK

Press the **OK** button to confirm the setting.



Press the **RED PHONE** button to return to standby.

Emergency numbers

Storing your own additional emergency numbers

Before call barring has been set, you can add up to four additional emergency numbers, each up to 16 digits long.

For example, the doctor's number, your partner's mobile phone or other family number. You can do this from any handset registered to the base station. Emergency services (e.g. **999**, **112**) and special numbers can be dialled even if the telephone is locked. (**N.B.: This does not apply to switchboards when call barring is set.**)

To store, change and delete additional emergency numbers

INT

Press the **INT** button.

SET

Press the **SET** button.



Press the **0** then the **2** buttons.



OK

Press the **OK** button.

KEYPAD

Enter the base station PIN (original setting 0000).

OK

Press the **OK** button.
Display shows:

EMERGENCY NOS.

02 1

Blank or previously stored number.

Memory location (1-4).

Function number entered previously.



Press the **UP** and **DOWN** arrows if necessary to scroll to the location you want (i.e. 1-4).



OK

Press the **OK** button.

KEYPAD

Enter the special number you want.



Press the **DELETE** button to delete digits.

OK

Press the **OK** button to confirm.



Press the **RED PHONE** button to return to standby.

My additional emergency numbers are

1 _____

2 _____

3 _____

4 _____

999 and **112** emergency services numbers are not affected by any call barring setting. You will still be able to dial them. **(N.B.: This does not apply to switchboards when call barring is set.)**

Call barring and Call enabling

You can bar specific numbers, e.g. all international calls by barring the international dial code 00.

Enabling

You can also specifically set a handset so that it can only dial certain numbers.

Call barring affects all handsets registered to the base station.

If a barred number is dialled, the phone hangs up automatically and the barred number is displayed.

You can store up to five numbers as either barred or specifically enabled phone numbers. These can be pre-fix numbers, eg 00 for all international calls. Incoming calls are not affected.

Note

*Emergency Services **999** and **112** calls can be made at all times.*

*From switchboards you can dial:
– The access code **9** followed by **112** or **R 112**.*

Warning

*You cannot dial **9 999** or **R 999** from behind a switchboard when call barring is set.*

Directory for barred/enabled numbers

To: Bar numbers.
Enable handsets to call only specified numbers.
Create a memory list.

INT

Press the **INT** button.

SET

Press the **SET** button.

0

Press the **0** then the **1** buttons.

1

OK

Press the **OK** button.

KEYPAD

Enter the base station PIN (original setting 0000).

OK

Press the **OK** button.
Display shows the first location.



Blank (or previously stored numbers).

Memory location (1-5).

Function number entered previously.

↑

Press the **UP/DOWN** buttons if necessary to scroll to the location you want 1-5.

↓

OK

Press the **OK** button.

Enter the number you want to bar, enable or change. Press the **DELETE** button to delete digits.

←

OK

Press the **OK** button to confirm.



Press the **RED PHONE** button to return to standby.

Note

The barred or enabled numbers must be switched on before you can use this. See next page.

To switch call barring/call enabling on and off

Once you have set the numbers you want, you can then switch call barring/enabling on or off at any time (see below). You can do this from any handset registered to the base station.

INT

Press the **INT** button.

SET

Press the **SET** button.



Press the **0** button **twice**.



The display shows:
Base Lock Set

OK

Press the **OK** button.

KEYPAD

Enter the base station PIN (original setting 0000).

OK

Press the **OK** button.



Press **1** to bar the numbers you have stored.
3 to enable handsets to dial only the numbers stored
0 to switch call barring/call enabling off.



OK

Press the **OK** button to confirm.



Press the **RED PHONE** button to return to standby.

Additional features

Handset settings quick guide

The handset settings menu allows you to change:

- **Ringer volume** The handset ringer has 5 volume settings.
- **Ringer melody** The handset ringer has a choice of 10 melodies.

Key beeps You can switch specific beeps on or off. This saves battery energy but may deprive you of information you need while using your phone.

- **Button beep** Each time you press a button, the action is confirmed by a beep.

The original setting is ON.

- **Battery warning beep** Tells you when the battery needs charging.

The original setting is ON.

- **Confirmation beep** Confirms that you have followed a set of instructions correctly.

The original setting is ON.

Change PIN Lets you change the handset PIN number used to access a range of features. See page 32.

Language A range of seven languages is available for the display on the handset.

Room monitor This sets the level at which the handset will pick up sounds and initiate a call. It is only enabled when the room monitor function is switched on.

Default reset This returns a handset to its original settings.

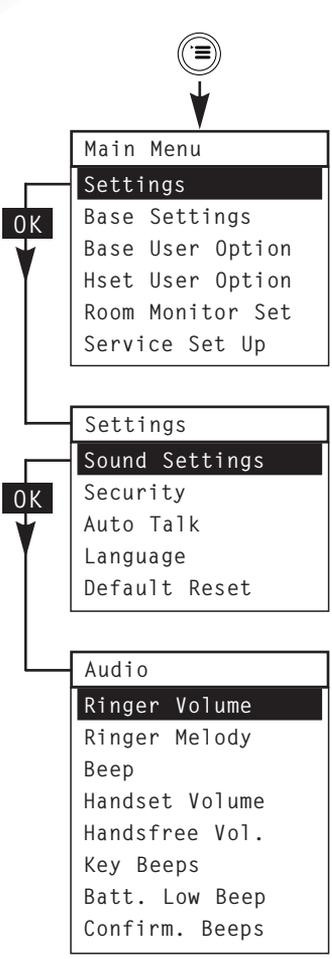
Short ringer tone An incoming call can be signalled by a short beep instead of the usual ring.

Handset volume You can set the handset volume to three different levels low, medium and high.

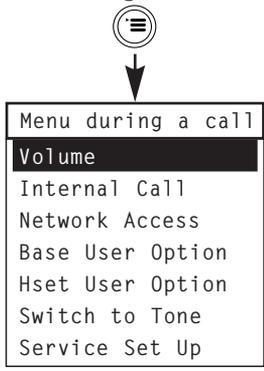
Handsfree volume You can set the handsfree volume to five different levels, 1 through to 5.

Quick Reference Handset Display

Follow these easy steps to change your handset settings.



During a call:



| | |
|--|-------------------------------------|
| | Activate the main menu. |
| | Scroll through the menus, directory |
| | Confirm function/input |
| | Activate More Options menu |
| | Cancel/end functions |

N.B.: Not all of these functions are available on the Diverse 3000 Executive handset.

Open listening at the handset

To enable another handset to 'listen in' on your conversation

If you want another person to hear your call, you can let them listen in on another handset registered to the same base station.

You are conducting a call with an external user:

INT

Press the **INT** button. The call is placed on hold.

KEYPAD

Enter the call number of the other handset e.g. **2** – the other handset rings, the other internal user press the **GREEN PHONE** button.



LSTN.ON

Press the **LSTN.ON** button. You are reconnected to the external user. The other internal user can hear the conversation.

Note

When in 'open listening' the extra handsets can only hear the external caller.

De-activating open listening:

LSTN.OFF

Press the **LSTN.OFF** button. The external connection is not affected.

Note

*The internal user can elect to terminate open listening by pressing the **RED PHONE** button.*

Using the room monitor

If you have at least two handsets registered to your base station, you can leave one handset in a room in order to monitor the noise level.

The handset you leave in the room is noise activated and you can adjust its level of sensitivity to the noise. If the noise reaches the level you have set, the monitoring handset will call your handset so you can hear what's going on. When you hang up your handset, the handset in the room will continue monitoring the noise.

To set the room monitor



Press the **MENU** button.



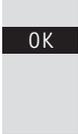
Press the **DOWN** arrow to highlight Room Monitor Set.

OK

Press the **OK** button.



Press the **DOWN** arrow to highlight Room Monitor No.

-  Press the **OK** button.
-  Enter the **1-6** number of the handset to be called.
-  Press the **OK** button.
You can now place the handset in the room you want to monitor.

Note

Room Monitor is not switched on at this point. See opposite to switch Room Monitor on.

To adjust the sensitivity of the room monitor

- There are three levels.
1 = most sensitive
3 = least sensitive.
-  Press the **MENU** button.
 -  Press the **DOWN** arrow to highlight Room Monitor Set.
 -  Press the **OK** button.
 -  Press the **DOWN** arrow to highlight Set Level.
 -  Press the **OK** button.
 -  Press the **LEFT** or **RIGHT** arrows to select the level you want.

To switch the room monitor function on

- Before switching the monitor on, you must first set the number of the handset to be called. See 'To set the room monitor', page 41.
-  Press the **MENU** button.
 -  Press the **DOWN** arrow to highlight Room Monitor Set.
 -  Press the **OK** button.
Highlight Room Monitorings.
 -  Press the **OK** button, a ✓ appears next to Room Monitorings to show that it is on.
 -  Press the **RED PHONE** button to return to standby.
The display shows Room Mon.Active Call to Int (e.g.) 3.

To switch the room monitor function off

OFF

Press the **OFF** button to turn the Room Monitor off.

Note

When the Room Monitor is switched on, the handset will not ring. Incoming calls are displayed on the handset's screen.

All warning beeps should be switched off before using the Room Monitor, see page 39-40.

To reset your Diverse 3000 handset to its original settings



Press the **MENU** button.
Highlight **Settings**.

OK

Press the **OK** button.



Press the **DOWN** arrow to highlight **Default Reset**.

OK

Press the **OK** button.

KEYPAD

Enter your current PIN number (original setting 0000).

OK

Press the **OK** button. You hear a confirmation tone.



Press the **RED PHONE** button to return to standby.

This will reset:

- Handset earpiece volume to 1.
- Auto talk to ON.
- Button beeps to ON.
- Battery warning beep to ON.
- Confirmation beep to ON.
- Base station on-screen display to OFF.
- Handset ringer volume to 5.
- Handset ringer tone 1.
- Ring priority OFF.

It will delete:

- Numbers in the redial memory.

It will not delete:

- Numbers in the Directory or Extra Directory.

This will NOT reset:

- The handset PIN.
- Registration to the base station.

Call allocation

If you have registered additional handsets with your Diverse 3010 Executive base station you can specify the way you wish the phones to ring.

Group ringing

Your Diverse 3010 Executive will ring all handsets registered to its base whenever there is an incoming call. This is called group ringing.

Ring priority

Your Diverse 3010 Executive can be set so that an incoming call will ring first at a preferred handset. If there is no answer, the call will revert to all other handsets. This is called ring priority.

Your Diverse 3010 Executive is preset for group ringing.

To change between ring priority and group ringing

- | | |
|---|---|
|  | Press the INT button. |
|  | Press the SET button. |
|  | Press the 3 then the 2 buttons. |
|  | |
|  | Press the OK button. |
|  | Enter the base station PIN (original setting 0000). |
|  | Press the OK button. |
|  | Press the 1 button to set group ringing. |
| | <i>Or</i> |
|  | Press the 2 button to set ring priority. |
|  | Press the OK button to confirm. |
|  | Press the RED PHONE button to return to standby. |

To set which handset will receive ring priority

Once you have set your Diverse 3010 Executive to ring priority, you can select the handset you want to ring first.

The handset registered with the base station as 1, is automatically the priority handset and will ring first unless you specify another handset.

INT

Press the **INT** button.

SET

Press the **SET** button.

DEF
3

Press the **3** button twice.

OK

Press the **OK** button.

Enter the base station PIN (original setting 0000).

OK

Press the **OK** button.

1-6

Enter the number of handset you want to ring first, e.g. **1-6**.

OK

Press the **OK** button to confirm.



Press the **RED PHONE** button to return to standby.

To set the number of rings on ring priority

INT

Press the **INT** button.

SET

Press the **SET** button.

DEF
3
GHI
4

Press the **3** then the **4** buttons.

OK

Press the **OK** button.

KEYPAD

Enter the base station PIN (original setting 0000).

OK

Press the **OK** button.

2-9

Press a number button between **2-9** to set the number of rings you want.

OK

Press the **OK** button to confirm.



Press the **RED PHONE** button to return to standby.

Note

If you allocate ring priority to a handset which is not registered, the base station will revert to group ringing.

To change the language of the display

You can have the display in English, French, German, Italian, Spanish, Portuguese or Dutch. The default setting is English.



Press the **MENU** button.

Highlight **Settings**.

OK

Press the **OK** button.



Press the **DOWN** button to display **Language**.

OK

Press the **OK** button.



Press the **UP** or **DOWN** button to highlight the language you require.

OK

Press the **OK** button to confirm.



Press the **RED PHONE** button to return to standby.

If you accidentally set the wrong language

- Press the **RED PHONE** button to return to standby.
- Press the **MENU** button again.

- Press the **UP** and **DOWN** arrows until one of these words are highlighted:

Einstellungen
Reclases
Impostazion
Ajuste
Instellingen
Programmes

- Press **OK**.
- Press the **UP** and **DOWN** arrows until one of the following words appear highlighted:

Sprache
Langue
Lingua
Idioma
Taal
English
Deutsch
Français
Italiaño
Español
Português
Nederlands

- Press **OK**. The display should now be back in English.
- Press the **RED PHONE** button to return to standby.

General information

Guarantee

Your Diverse 3000 Executive is guaranteed for a period of 12 months from the date of purchase.

Subject to the terms listed below the guarantee will provide for the repair of, or at BT's or its agent's discretion the option to replace the Diverse 3000 Executive, or any component thereof, (other than batteries), which is identified as faulty or below standard, or as a result of inferior workmanship or materials. Products over 28 days old from the date of purchase may be replaced with a refurbished product.

The conditions of this guarantee are:

- The guarantee shall only apply to defects that occur within the 12 month guarantee period.
- Proof of purchase is provided.
- The equipment is returned to point of purchase.
- This guarantee does not cover any faults or defects caused by accidents, misuse, fair wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or repair other than through approved agents.

- This guarantee does not affect your statutory rights.

Within the 12-month guarantee period:

If you experience difficulty using the product, prior to returning your product, please read the Help section beginning on page 50, or contact the Diverse Helpline on **08457 908070** for assistance.

In the unlikely event of a defect occurring, please follow the Helpline's instructions for replacement or repair.

Outside the 12-month guarantee period:

If your product needs repair after the guarantee period has ended, the repair must meet the approval requirements for connection to the telephone network. We recommend that you call the for details of our recommended repair agents.

Technical information

How many telephones can you have?

All items of telephone equipment have a Ringer Equivalence Number (REN), which is used to calculate the number of items that may be connected to any one telephone line. The Diverse 3000 Executive has a REN of 1. Any other instrument provided by BT may be assumed to have a REN of 1 unless stated otherwise. A total REN of 4 is allowed. (For example: if Diverse 3000 Executive is used in conjunction with three extension telephones, each with a REN of 1, the total REN is 4.)

Only use approved power supply item code:

C39 280-Z4-C174/..-C67.

Only use approved battery pack item code:

V30145-K1310-X143.

RTTE

This product is intended for use within the UK for connection to the public telephone network and compatible switchboards.

This equipment complies with the essential requirements for the Radio Equipment and Telecommunications Terminal Equipment Directive (1999/5/EC).

Switchboard compatibility

Generally this telephone may be connected to switchboards which support tone signalling and timed break recall. In the event of any difficulties please consult your switchboard service provider.

Switchboard external line access code

When you connect your telephone to a switchboard, you can set the switchboard's external line access code so that when you make an external call using the handset directory or redial list the code is automatically dialled before the number. See your main Diverse User Guide for details.

Help

Your Diverse 3000 Executive Handset and Charger has been designed to be easy to use. If you should experience a problem, please check the following points.

Emergency calls

*The emergency services can be contacted in the UK by dialling **999**, or **112** in any country that is a member of the European Community.*

Emergency calls

*If your Diverse 3000 Executive is connected to a switchboard, you may have to dial an access number before **999** or **112** to contact the emergency services. Some switchboards cannot dial out during a power failure.*

N.B.: **9 999** cannot be dialled from behind a switchboard when call barring has been set.

Note

When you replace handset batteries with ones that have been fully charged, the battery indicator will not show full until the next charge cycle has been completed. Charge the handset until the batteries register full again. From then on the display will be correct.

Note

Fully charged batteries do not indicate full power when put into a handset.

Replacing handset batteries

After a time, you may find that the handset batteries are running out of charge more quickly. This is a standard sign of wear and the batteries will need replacing.

Note

Use only AA size, approved rechargeable batteries in the handset. Any other types may cause irreparable damage.

Never use conventional alkaline batteries.

*For a list of approved batteries, see page 7. Batteries are available from the Diverse Helpline on **08457 908070** or your local BT shop.*

Do not immerse batteries in water or throw them into fire, or dispose of them with ordinary domestic refuse. To charge the batteries place the handset on its base station.

BT accepts no responsibility for damage caused to your Diverse 3000 Executive Handset and Charger by the use of non-approved batteries.

No display appears

Is the handset switched on?
The batteries may be flat or dead.
Recharge or replace the battery.

No dial tone

Is the telephone line cord plugged into the phone socket and the base station?

If other handsets are registered on the base, the outside line may already be in use. Wait until the call is finished and try again.

The base station is flashing or you cannot link up with the base station

Is the handset registered with the base station? To register the handset, see page 10. Is the power cable connected at the base and the power switched on at the wall socket?

If you press the **PHONE** button whilst the base station is flashing, you will hear four short beeps from the handset.

Note

If you go out of range of a base station for a long time while your handset is switched ON, it may take more than 20 minutes to 'find' the base station again when you come back within range. However, by simply switching the handset OFF for a moment, and then ON again, it will find the base station within a few seconds.

The handset does not ring

The ringer volume may be set too low, or switched off at the base station. To adjust the ringer volume at the handset, see page 39-40.

Handset beeps

Are the handset batteries low?
You will hear a beep every 30 seconds.

If the Base Station is flashing?

You will hear four short beeps when you press the **PHONE** button. Check you are still in range of your base station.

Buzzing noise on my Radio/TV/Answering Machine/PC

Diverse is too close and is causing interference. Move it further away.

Helpline

*If you are still experiencing difficulty, please call the Diverse Helpline on **08457 908070**.*

Wall mounting

You can choose to place your Diverse 3000 Executive charger on a desk or attach it to a wall, whichever is most convenient.

The feet of the charging unit do not usually leave marks on surfaces, but if your desk surface is antique, veneered or wooden you may prefer to wall mount the unit.

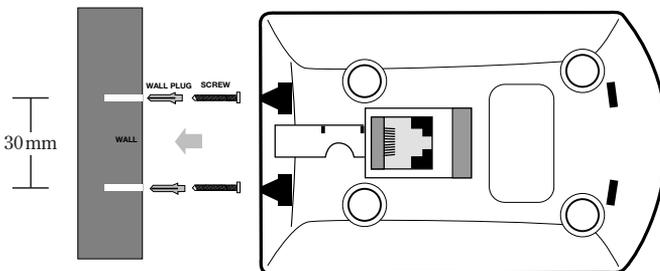
1. Make sure you check that your charger is within range of the base station before you fix it to the wall (your handset must already have been registered to the base station). To test the range, place the handset in the charger and hold the unit in the position you wish to wall mount it. Press the button on your Diverse base station. If your phone rings in the charger, you are within range and can fix the charger in that position.

2. Make sure that you are not drilling into any hidden wiring and check that the power cable will reach from the mains socket to the charger. Switch the power adaptor off at the mains and remove the adaptor plug from its socket.

3. Drill two holes using a 5mm drill, 25mm deep for the screws, 30mm apart horizontally (see below).

4. Put wall plugs into the drill holes and then insert both screws. Leave 3mm between the head of the screw and the wall. You are now able to mount the charger.

5. Put your handset back in the charger and switch the power back on at the wall socket.



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Offices worldwide

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